

AGENDA

REGULAR MEETING  
MISSOULA RURAL FIRE DISTRICT

BOARD OF TRUSTEES

***PURSUANT TO RESOLUTION 20-10, adopted April 14, 2020 the Board of Trustees is limiting in person participation to its meetings in accordance with the Governor's Directive and Opinion of the Attorney General.***

DATE: Tuesday, January 12, 2021  
TIME: 7:00 P.M.  
PLACE: Station #1, 2521 South Avenue West, Missoula

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

READING OF MINUTES

CLAIMS

December Claims \$189,056.15

COMMUNICATIONS

TRUSTEE REPORTS

STAFF REPORTS

OLD BUSINESS

1. New Fire Fighter Bausman Introduction and Oath of Office

NEW BUSINESS

1. 2019 Audit Review
2. Updated Drug and Alcohol Testing Policy
3. Notice to District of Retirement Policy
4. Cab Chassis Bids
5. Aerial Offer from Polson Rural Fire District
6. Resolution 2021-1 Advertise for Bids for a Water Tender
7. Annexations:
  - 20351 Deep Creek Rd, Missoula, MT 59804
  - 2350 Larch Camp Rd, Missoula, MT 59803
  - 6481 Larch Canyon Rd, Missoula, MT 59803
  - 27920 Highway 12 W, Lolo, MT 59847
  - 28528 Highway 12 W, Lolo, MT 59847
  - 9471 Highway 93 S, Lolo, MT 59847

ADJOURNMENT

Missoula Rural Fire District  
Board of Trustees  
Missoula, Montana 59804

December 9, 2020

*PURSUANT TO RESOLUTION 20-10, adopted April 14, 2020, the Board of Trustees is limiting in-person participation to its meetings, in accordance with the Governor's Directive and Opinion of the Attorney General.*

The Missoula Rural Fire District (MRFD) Board of Trustees (BOT) met in regular session via a "Zoom" video conference on **Tuesday, 12/8/2020**.

**CALL TO ORDER:** Chairman Larry Hanson called the meeting to order at 19:00 hours.

**PLEDGE OF ALLEGIANCE:** *Per Chairman Larry Hanson, the consensus of the Board was to skip the pledge of allegiance for the video conference call.*

**ROLL CALL:** Present: Larry Hanson, Chair; Ben Murphy, Vice Chair; Chuck Beagle, Secretary; Dan Corti, Trustee and Dick Mangan, Trustee.

**READING OF THE MINUTES:** Vice Chair Ben Murphy moved to accept the November minutes as submitted. Trustee Dan Corti seconded the motion. Motion voted and passed.

**CLAIMS:** Secretary Chuck Beagle moved to accept the claims as submitted. Vice Chair Ben Murphy seconded the motion. Motion voted and passed.

**COMMUNICATIONS:** ***Administrative Assistant Heidi Sather reported:*** The packet contained two letters from Mr. Jayden Beed, one to the Volunteer Firefighters and a second letter to the Resident Firefighters: he wanted to express his appreciation for all that they do. Also, we received the current public relations outreach breakdown for November 2020, which listed eight (8) total documented events, which were all social media posts in light of maintaining our social distancing due to COVID precautions. In addition, the packet included the monthly IT (Information Technology) Report from IT Manager Joe Ford, in which he itemizes the different computer services that he has been doing for the District for this past month.

**TRUSTEE REPORTS:** None.

**VOLUNTEERS ASSOCIATION:** None.

**LOCAL 2457:** ***President Kory Burgess reported:*** Most of our extracurriculars have been shut down due to COVID stuff. We are still working with Operation Warm stuff a little bit; Max Kottwitz has been organizing the efforts for getting coats for kids out for our schools. We are planning to start using some of the money from Coats for Kids to start getting shoes for kids in need, as well. So, we are working on some of that stuff moving forward. We are still doing all of our meetings virtually, and we also have our convention coming up next month via virtual format.

**BC'S OPERATIONS REPORT:** ***BC (Battalion Chief) Greg Orr reported:*** We have become well-versed in responding to vehicle accidents: we had several of those early in the month, as people strived to remember how to drive in the snow again. There were a lot of MVA's (Motor Vehicle Accidents). In particular, his shift responded to a couple of very difficult calls; his crew was fantastic and handled it well.

It was a difficult month. In addition, all of our personnel have been doing a great job preparing for the new engines coming into service.

#### **STAFF REPORTS:**

**Office Manager (OM) Melissa Schnee reported:** We are balanced with the County through October. We have the new shift calendars done; they have been put in everyone's boxes at Station 1, and we will mail them out to the Board. Other than that, we have been working on the normal accounting and admin paperwork.

**Assistant Chief Paul Finlay reported:** Chief Finlay was filling in for Chief Newman this month. 12/8/2020 was Chief Finlay's first day back in the office upon being released from the Health Department late this afternoon from quarantine after testing positive for COVID. We have been staying pretty busy with the COVID tracing amongst our employees, volunteers, and residents; we have had to put a significant amount of time into this tracking to ensure our responders' safety and ability to continue. In addition, we continue to work on our daily needs, as well as monthly and yearly.

We are holding true to the apparatus replacement schedule. And we have diligently been working on the replacement of water tender 347, through a number of specifications that we are working on. That is the next unit to be replaced according to our apparatus replacement schedule, in order to maintain the 20 years for front-line engines and 25 years for water tender replacement.

We also have the two new engines that we have brought back to Missoula: we have one of those in service at our Station 5 in Lolo, and the other one, with the addition of a specific fitting, will go into service on 12/10/2020 at Station 1. This engine will need to go around the North Avenue bridge, or Maclay Bridge, due to it exceeding the weight regulations. So, there are a number of changes that have taken place that way, and we have done the best that we can to ensure the safety for those citizens on the other side of the bridge, with response rigs that are still capable, but with a little longer delay in the event of a fire. Chief Finlay has been taking part in the Station 4 construction meetings with Chief Newman. There are still quite a few questions that go into a building or project of that magnitude. So, we are working collectively with the contractor and the architect as well.

We took part in a consortium meeting to discuss how best to begin the process of testing candidates again, based on the COVID situation. So, there has been quite a bit of discussion that way. We are making good progress to be able to do so safely at some point, with the help of a company with some experience in this regard. However, we anticipate that there will be more delays before we can manage to get to that point.

There is a new City-County Mental Health Response unit, for those events that need a mental health unit, rather than, or instead of, an EMS (Emergency Medical Service) response. This can also be used as an addition to an EMS response or a law enforcement response. So, this is something that we want to have available to us and learn more about. The mental health unit began as an effort between MFD (Missoula Fire Department) and Partnership Health. We are pushing towards more information from that partnership to understand the unit more and provide the information to our folks who may need the future services of that unit. Vice Chair Ben Murphy asked if the mental health team has been deployed in the field. Chief Finlay replied that yes, in fact, multiple times a day within the city limits; also, he had word that the unit had a response into our area at the request of law enforcement.

It is evaluation season again around MRFD, and so we have made some evaluation assignments; this process will be taking place over the next few months. Recently, Chief Finlay also took part in a virtual meeting regarding disciplinary challenges in the fire service, put on by a fire service attorney from the east coast. This was some good information and very educational.

**OLD BUSINESS:** None.

**NEW BUSINESS:**

1. **New Firefighter Bausman Introduction and Oath of Office:** Per Chair Hanson, due to the new firefighter's inability to be on the Zoom conference, this will be postponed until the next Board meeting.
2. **1st QTR FY21 Budget vs Actual:** OM Schnee stated that nothing went on in the first quarter that was out of the ordinary. Trustee Dick Mangan commented that the numbers looked good for the first quarter and noted that we are already two-thirds of the way through to the second quarter. Without sounding too pessimistic, COVID has not gone away yet. And it looks like we have several accounts, such as training and travel and that nature, that have not been used very much. He expressed his concerns that we should make a plan soon to do something with those unused funds. OM Schnee replied that the expenses would still come in regarding most of these categories, so those funds will roll forward into the next year. She explained that as we have more and more required training events that our people cannot attend, once things have cleared with the COVID precautions, those expenditures will still be there. She gave an example that instead of having four people that needed to do some required training, now we will have eight, and then next year, if there are still COVID delays, we would have twelve. So, a lot of those funds will roll forward, as those expenses will eventually be seen. Chief Finlay added that this was all correct; however, Trustee Dick Mangan brought up some good points, and we can look to see if there is anything that we can do with the cost-savings that we will have for this year.

Trustee Dan Corti asked when we will know our actual tax revenue regarding receipt of real dollars. OM Schnee replied that we are balanced with the County through October. The tax bills go out in November, and they usually start seeing some payment by the end of November, but December is when the majority of payments come in. The County's goal is to have the previous month's numbers by the 10th of the following month. So, she would expect that by mid-December, she would have the numbers for November. And then by mid-January, she will have the numbers for December. And that will give us a sense of the current taxes that are starting to come in. She also noted that the new pay rates for this fiscal year would go into effect soon. Trustee Dan Corti asked if she had a sense if there was a rise of taxes in arrears. She replied that currently, it was too soon to know.

Vice Chair Ben Murphy stated that he noticed a deficit regarding the wildland overtime portion of the budget. OM Schnee replied that we budget the same on the expenditures side and the revenue side when we budget for wildland. So, as the expenditures side increase, so will the corresponding revenue side as we start receiving the payments. We have completed all of the fire billing, and she has seen maybe one or two small payments come in. She knows that they just sent out the first EMAC (Emergency Management Assistance Compact) billing for California, and we have three of those. She hopes that we will get all of that revenue in this fiscal year, but we will have to wait and see. Trustee Dick Mangan asked if the wildland overtime was mostly for out of district? OM Schnee confirmed this was all for out of district response, as we did not do any fire billing for any of our mutual aid partners for this year.

3. **Updated Drug and Alcohol Policy:** Chief Finlay noted that the packet contained an updated drug and alcohol testing policy for the Board's review and approval. He explained that our previous policy originated an SOG (Standard Operating Guideline) during Chief Bill Colwell's tenure. It was moved into a policy category but did not receive an update at that time. It became greatly outdated, with no clear definitions regarding testing. With the help of Associated Employers of Montana (AE), we were able to put together an updated policy that more clearly

defines all of that policy's internal workings. OM Schnee added that the State of Montana mirrors CDL (Commercial Driver Licensing) in what they require for their testing policy. Trustee Dan Corti noted that in section 3.b., the phrase "dangerous drugs" did not appear to be clearly defined and suggested to make a language change to "controlled substances," which was defined in section 1.f. so that the document would be consistent throughout. OM Schnee replied that she could run this suggestion past AE and the attorneys, as a lot of this is done with them and their definitions, along with the state laws and the terminology they use. OM Schnee explained that state law or CDL must use that wording, which is why it was recommended for our policy. If we were to change something, she would need to check to make sure that we would still be in compliance with state law. She also noted that anytime that we make a change to a drug and alcohol testing policy, there is a 60-day waiting period before it can go into effect. So, if we do go back and ask questions, and then she brings back answers, it would have a waiting period of 60-days, plus an additional 120 days before the policy could go into effect. Trustee Dan Corti stated that in light of the timelines, this was minor enough to leave the document as it was submitted. Vice Chair Ben Murphy also asked about the references to medical marijuana. OM Schnee also noted that one of the benefits of our membership with Associated Employers is that as state law updates, they will notify us to make the corresponding updates to our policy so that we will remain current. Trustee Dan Corti moved to accept and approve the policy as written. Trustee Dick Mangan seconded the motion. Motion voted and passed.

4. **MRFD Board Oath of Candidacy:** OM Schnee stated that she needed to make a clarification regarding the packet. She initially had the expiration date for Trustee Dick Mangan's term in 2021, but it actually goes until 2022. The two people with terms that will expire in 2021 are Trustees Chuck Beagle and Ben Murphy. Included in the packet is the form for the "Declaration for Nomination and Oath of Candidacy." A form will need to be filled out, signed, and notarized for each person so that they can be submitted.

**ADJOURNMENT:** Trustee Dick Mangan made a motion to adjourn. Trustee Dan Corti seconded the motion. Chairman Larry Hanson adjourned the meeting at 19:38 hours.

Respectfully submitted,



Heidi Sather, Administrative Assistant  
Missoula Rural Fire District

\_\_\_\_\_  
Larry Hanson, MRFD Board Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chuck Beagle, MRFD Board Secretary

\_\_\_\_\_  
Date

01/07/21  
15:09:35

MISSOULA RURAL FIRE DISTRICT  
Claim Details  
For the Accounting Period: 12/20

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Report ID: AP100V

\* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
40433	78393S	1661 ALEC BRAY	26.00					
1	Dec 2020 12/31/20	Gym Reimbursement	26.00			1000 50 420460	132	101000
		<b>Total for Vendor:</b>	<b>26.00</b>					
40434	78357S	8 ALLBRAND'S APPLIANCE SERVICE	122.00					
1	19341 12/28/20	Sta 4	122.00			1000 50 420460	364	101000
		<b>Total for Vendor:</b>	<b>122.00</b>					
40395	78334S	1681 AT&T MOBILITY	686.93					
1	12112020 12/03/20	Smartphones	686.93			1000 10 410510	345	101000
		<b>Total for Vendor:</b>	<b>686.93</b>					
40435	78358S	26 AXMEN	1,033.24					
1	7747101 12/09/20	321 Out	1,033.24			1000 50 420460	236	101000
		<b>Total for Vendor:</b>	<b>1,033.24</b>					
40437	78378S	764 BATTERIES PLUS - 252	13.00					
1	34338293 12/09/20	Defib Batteries-Recycle	13.00			1000 80 420480	222	101000
		<b>Total for Vendor:</b>	<b>13.00</b>					
40436	78360S	32 BIG BEAR SIGN COMPANY	403.50					
1	2020-2069 12/17/20	318	107.50			1000 20 420440	272	101000
2	2020-2031 12/10/20	315,325,345,355,365,326,366	168.00			1000 20 420440	272	101000
3	2020-1983 12/02/20	361	104.00			1000 20 420440	272	101000
4	2020-2123 12/29/20	322	24.00			1000 20 420440	272	101000
		<b>Total for Vendor:</b>	<b>403.50</b>					
40425	78361S	33 BIG SKY FIRE EQUIPMENT	5,213.70					
1	0500495 12/22/20	321out	4,500.00*			1000 20 420440	204	101000
2	0500506 12/29/20	SCBA	713.70*			1000 20 420440	204	101000
		<b>Total for Vendor:</b>	<b>5,213.70</b>					
40377	78317S	819 BLACKFOOT COMMUNICATIONS	486.33					
1	166467 12/01/20	Sta 2	486.33			1000 10 410510	345	101000
		<b>Total for Vendor:</b>	<b>486.33</b>					

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40438	78362S	40 BOYCE LUMBER	597.26					
1	613468 12/02/20	Extrication	564.33			1000 20 420440	202	101000
2	613434 12/02/20	Extrication	32.93			1000 20 420440	202	101000
		<b>Total for Vendor:</b>	<b>597.26</b>					
40402	78335S	1480 BRIAN LAFOREST	11.88					
1	LaForest 12/19/20	Telephone supplies	11.88			1000 10 410510	345	101000
		<b>Total for Vendor:</b>	<b>11.88</b>					
40440	78381S	1202 Cd'A METALS	149.00					
1	680852 12/09/20	318	149.00			1000 20 420440	272	101000
		<b>Total for Vendor:</b>	<b>149.00</b>					
40439	78396S	1687 CDW Government	417.93					
1	5570531 12/16/20	Computer Supplies	179.91			1000 10 410510	368	101000
2	5059586 12/06/20	Computer Supplies	161.70			1000 10 410510	368	101000
3	5877480 12/23/20	Computer Supplies	76.32			1000 10 410510	368	101000
		<b>Total for Vendor:</b>	<b>417.93</b>					
40420	78349S	1764 CENTER FOR PUBLIC SAFETY	8,625.00					
1	05-15209 11/06/20	CPSE TAP CRA- SOC Facilitati	8,625.00			1000 10 410510	356	101000
		<b>Total for Vendor:</b>	<b>8,625.00</b>					
40401	78347S	1424 CHARTER	548.50					
1	0096052 12/11/20	Sta 1	540.00			1000 10 410510	345	101000
2	0937511 12/11/20	Sta 1	8.50			1000 10 410510	345	101000
40416	78350S	1424 CHARTER	559.65					
1	121620 12/16/20	Sta 6	219.88			1000 10 410510	345	101000
2	122620 12/26/20	Sta 4	136.54			1000 10 410510	345	101000
3	122020 12/20/20	Sta 5	203.23			1000 10 410510	345	101000
		<b>Total for Vendor:</b>	<b>1,108.15</b>					

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40471	78391S	1583 CITI CARDS	1,273.23					
1	5334 12/18/20	SCBA	15.98*			1000 20 420440	204	101000
2	5334 12/18/20	Medical Supplies	321.93			1000 80 420480	222	101000
3	5334 12/18/20	CPPE-McDermott	350.00			1000 50 420460	380	101000
4	5334 12/18/20	ICC Membership-Christopherson	145.00			1000 40 420410	333	101000
5	5334 12/18/20	Zoom	15.55			1000 10 410510	321	101000
6	5334 12/18/20	318	200.00			1000 20 420440	272	101000
7	5334 12/18/20	305	21.89			1000 20 420440	272	101000
8	5334 12/18/20	Tire Inflation	122.88			1000 20 420440	233	101000
9	5334 12/18/20	Motor Carriers forms	80.00			1000 10 410510	220	101000
		Total for Vendor:	1,273.23					
40384	78318S	1299 CITY OF MISSOULA-FINANCE	5.60					
1	187950 12/02/20	Sta 1	5.60			1000 10 410510	341	101000
		Total for Vendor:	5.60					
40423	78351S	216 Clearwater Credit Union	4,543.18					
1	124 12/22/20	PosiCheck Calibration	772.00			1000 20 420440	304	101000
2	124 12/22/20	CPSE-Community Feedback	101.99			1000 10 410510	356	101000
3	124 12/22/20	StayBridge - Quar Stipe	1,268.16			1000 10 410510	379	101000
4	124 12/22/20	StayBridge - Quar Rogers	1,056.80			1000 10 410510	379	101000
5	124 12/22/20	Blue Card - KPausen	385.00			1000 30 420430	380	101000
6	124 12/22/20	Training Suplies	712.00			1000 30 420430	220	101000
7	124 12/22/20	Horsens -ACLS Instructor	105.68			1000 50 420460	379	101000
8	124 12/22/20	321Out	126.00*			1000 20 420440	270	101000
9	124 12/22/20	Zoom	15.55			1000 10 410510	321	101000
		Total for Vendor:	4,543.18					
40467	78399S	1748 CORE & MAIN	146.24					
1	N430193 12/28/20	321 out	146.24			1000 50 420460	236	101000
		Total for Vendor:	146.24					
40389	78329S	76 CULLIGAN WATER CONDITIONING	147.00					
1	607138 11/25/20	All Stations	147.00			1000 10 410510	341	101000



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40422	78352S	76 CULLIGAN WATER CONDITIONING	103.00					
1	607138 12/25/20	All Stations	103.00			1000 10 410510	341	101000
		Total for Vendor:	250.00					
40441	78380S	1163 DIRECT AUTOMOTIVE DISTRIBUTING	98.88					
1	07EY8790 12/16/20	Fluids	98.88			1000 20 420440	232	101000
		Total for Vendor:	98.88					
40385	78319S	119 FIRE ENGINEERING	24.95					
1	02991107 12/02/20	Brent Christopherson	24.95			1000 40 420410	333	101000
		Total for Vendor:	24.95					
40382	78320S	840 FIRST CALL COMPUTER SOLUTIONS	69.90					
1	69330 10/01/20	Wed Maint	0.95			1000 10 410510	368	101000
2	70343 12/01/20	Wed Maint	68.95			1000 10 410510	368	101000
		Total for Vendor:	69.90					
40442	78389S	1506 HARLOW'S TRUCK CETNER	6,350.18					
1	02P2192 12/07/20	361	53.41			1000 20 420440	272	101000
2	02P2238 12/09/20	327	62.48			1000 20 420440	272	101000
3	02W1537 12/28/20	361	6,234.29			1000 20 420440	372	101000
		Total for Vendor:	6,350.18					
40443	78375S	650 HOME DEPOT CREDIT SERVICES	36.95					
1	09189220 12/22/20	Sta 2	16.98			1000 50 420460	362	101000
2	09189220 12/22/20	Sta 6	19.97			1000 50 420460	366	101000
		Total for Vendor:	36.95					
40390	78330S	1771 HOTCHKISS HEATING & AIR, INC	1,100.00					
1	6985 09/22/20	Sta 1 - Newman AC	1,100.00			1000 50 420460	361	101000
		Total for Vendor:	1,100.00					
40329	78386S	1286 HOUSE OF CLEAN	1,348.01					
1	081900 11/04/20	Sta 1	-66.74			1000 50 420460	361	101000
2	081901 11/04/20	SCBA	-32.02*			1000 20 420440	204	101000
3	081900A 11/05/20	Sta 1	13.12			1000 50 420460	361	101000

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Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
4	081900B 11/25/20 Sta 1		37.14			1000 50 420460	361	101000
5	081902 11/04/20 Sta 2		-293.22			1000 50 420460	362	101000
6	081902A 11/05/20 Sta 2		32.02			1000 50 420460	362	101000
7	081903A 11/16/20 SCBA		65.04*			1000 20 420440	204	101000
8	081906 11/04/20 SCBA		-31.02*			1000 20 420440	204	101000
9	081905 11/04/20 Sta 4		2.36			1000 50 420460	364	101000
10	081755A 11/25/20 Sta 4		51.63			1000 50 420460	364	101000
11	081907 11/04/20 Sta 5		-100.78			1000 50 420460	365	101000
12	081908 11/04/20 Sta 6		198.59			1000 50 420460	366	101000
13	082375 12/04/20 Sta 1		141.54			1000 50 420460	361	101000
14	082384 12/04/20 New Sta 4		41.96			1000 50 420460	361	101000
15	082384A 12/10/20 New Sta 4		81.92			1000 50 420460	361	101000
16	082810 12/30/20 Sta 1		44.62			1000 50 420460	361	101000
17	082377 12/04/20 SCBA		17.01*			1000 20 420440	204	101000
18	082376 12/04/20 Sta 2		83.07			1000 50 420460	362	101000
19	081902B 12/10/20 Sta 2		51.14			1000 50 420460	362	101000
20	082378 12/04/20 Sta 4		249.22			1000 50 420460	364	101000
21	082378A 12/10/20 Sta 4		28.90			1000 50 420460	364	101000
22	082378B 12/30/20 Sta 4		25.82			1000 50 420460	364	101000
23	082811 12/30/20 Sta 4		101.03			1000 50 420460	364	101000
24	082379 12/04/20 SCBA		33.02*			1000 20 420440	204	101000
25	082380 12/04/20 Sta 5		102.72			1000 50 420460	365	101000
26	082812 12/30/20 Sta 5		96.26			1000 50 420460	365	101000
27	082383 12/04/20 Sta 6		187.90			1000 50 420460	366	101000
28	082814 12/30/20 Sta 6		185.76			1000 50 420460	366	101000
		<b>Total for Vendor:</b>	<b>1,348.01</b>					
40448	78382S 1258 I-STATE TRUCK CENTER		20.12					
1	253151301 12/29/20 312		8.40			1000 20 420440	272	101000
2	253150894 12/12/20 Shop		11.72*			1000 20 420440	270	101000
		<b>Total for Vendor:</b>	<b>20.12</b>					
40412	78336S 1773 Jacob Lapinski		349.98					
1	Fall 2020 12/22/20 Books - Fall 2020		349.98			1000 60 420490	380	101000
		<b>Total for Vendor:</b>	<b>349.98</b>					

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Report ID: AP100V

\* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
40379	78321S	420 KELLEY Connect	413.90					
1	756444 12/01/20	Copier Maint	413.90			1000 10 410510	356	101000
		<b>Total for Vendor:</b>	<b>413.90</b>					
40386	78322S	410 KEPRO/APS	550.00					
1	0018094 12/08/20	CI support	550.00			1000 10 410510	356	101000
		<b>Total for Vendor:</b>	<b>550.00</b>					
40470	78374S	508 KIRK PAULSEN	86.25					
1	165475 12/17/20	Hydrant Diffuser Gauge	86.25*			1000 20 420440	270	101000
		<b>Total for Vendor:</b>	<b>86.25</b>					
40451	78363S	77 L.N. CURTIS AND SONS	3,065.77					
1	445227 12/30/20	321out	197.76			1000 50 420460	236	101000
2	444619 11/30/20	321out	1,435.00			1000 50 420460	236	101000
3	448383 12/15/20	321out	126.05			1000 50 420460	236	101000
4	448848 12/16/20	321out	1,206.72			1000 50 420460	236	101000
5	450415 12/22/20	321out	100.24*			1000 20 420440	203	101000
		<b>Total for Vendor:</b>	<b>3,065.77</b>					
40404	78337S	1763 LAW OFFICE CATHERINE L DINWIDDIE	1,520.70					
1	14120 12/16/20	Legal Fees	1,520.70			1000 10 410510	352	101000
		<b>Total for Vendor:</b>	<b>1,520.70</b>					
40428	78383S	1282 LIFE-ASSIST, INC	2,699.38					
1	1058103 12/14/20	Medical Supplies	1,289.18			1000 80 420480	222	101000
2	1058975 12/16/20	Medical Supplies	-15.50			1000 80 420480	222	101000
3	1060566 12/22/20	Medical Supplies	764.41			1000 80 420480	222	101000
4	1060668 12/22/20	Medical Supplies	56.72			1000 80 420480	222	101000
5	1062019 12/29/20	Medical Supplies	526.04			1000 80 420480	222	101000
6	1062491 12/30/20	Medical Supplies	78.53			1000 80 420480	222	101000
		<b>Total for Vendor:</b>	<b>2,699.38</b>					

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MISSOULA RURAL FIRE DISTRICT  
Claim Details  
For the Accounting Period: 12/20

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\* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
40449	78364S	148 LITHIA MOTORS	53.25					
1	131225 12/10/20 310		53.25			1000 20 420440	272	101000
		Total for Vendor:	53.25					
40403	78338S	1708 METRO EXPRESS CAR WASH-MISSOULA	14.00					
1	Nov-20 12/16/20 301		14.00			1000 20 420440	372	101000
		Total for Vendor:	14.00					
40406	78339S	225 MISSOULA CITY COUNTY HEALTH	546.00					
1	6345 12/14/20 Burn Permits		546.00			1000 10 410510	356	101000
		Total for Vendor:	546.00					
40468	78365S	208 MISSOULA COUNTY MEDICAL BENEFITS	81,753.10					
1	9233 12/23/20 Admin		6,444.80			1000 10 410510	143	101000
2	9233 12/23/20 RM		1,731.10			1000 20 420440	143	101000
3	9233 12/23/20 FP		4,134.70			1000 40 420410	143	101000
4	9233 12/23/20 Sup		69,442.50			1000 50 420460	143	101000
		Total for Vendor:	81,753.10					
40397	78340S	228 MISSOULA COUNTY TREASURER	1,360.08					
1	813 12/14/20 Telephone Services		338.52			1000 10 410510	345	101000
2	653 11/13/20 Telephone Services		339.24			1000 10 410510	345	101000
3	467 10/05/20 Telephone Services		341.16			1000 10 410510	345	101000
4	335 09/10/20 Telephone Services		341.16			1000 10 410510	345	101000
		Total for Vendor:	1,360.08					
40447	78366S	211 MISSOULA COUNTY WORKERS COMP	780.46					
1	Dec 2020 12/31/20 Vol WC Dec 2020		780.46			1000 60 420490	146	101000
		Total for Vendor:	780.46					
40381	78323S	230 MISSOULA ELECTRIC COOPERATIVE	579.33					
1	223950 12/01/20 Sta 2		306.90			1000 10 410510	341	101000
2	223950 12/01/20 Sta 6		272.43			1000 10 410510	341	101000

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MISSOULA RURAL FIRE DISTRICT  
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\* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
40419	78353S	230 MISSOULA ELECTRIC COOPERATIVE	689.76					
1	223950 12/31/20	Sta 2	350.52			1000 10 410510	341	101000
2	223950 12/31/20	Sta 6	339.24			1000 10 410510	341	101000
		<b>Total for Vendor:</b>	<b>1,269.09</b>					
40431	78367S	235 MISSOULA MOTOR PARTS	1,043.41					
1	354636 12/02/20	Shop	120.16*			1000 20 420440	270	101000
2	357947 12/03/20	361	70.02			1000 20 420440	272	101000
3	356112 12/07/20	361	235.14			1000 20 420440	272	101000
4	357576 12/10/20	327	119.57			1000 20 420440	272	101000
5	357617 12/11/20	327	-62.00			1000 20 420440	272	101000
6	358097 12/12/20	Extrication	52.72			1000 20 420440	202	101000
7	358098 12/12/20	RM Small Tools	25.55			1000 20 420440	234	101000
8	359576 12/16/20	Shop	65.79*			1000 20 420440	270	101000
9	359617 12/16/20	Shop	242.66*			1000 20 420440	270	101000
10	360042 12/17/20	Shop	18.21*			1000 20 420440	270	101000
11	361445 12/22/20	306	67.33			1000 20 420440	272	101000
12	362869 12/28/20	Shop	42.88*			1000 20 420440	270	101000
13	363377 12/29/20	Shop	45.38*			1000 20 420440	270	101000
		<b>Total for Vendor:</b>	<b>1,043.41</b>					
40417	78354S	242 MISSOULIAN	117.80					
1	20614343 12/19/20	Legal Ad	117.80			1000 10 410510	337	101000
		<b>Total for Vendor:</b>	<b>117.80</b>					
40391	78331S	1684 MMW Architects	8,550.23					
1	00012 12/08/20	Sta 4	8,550.23			1000 10 410510	356	101000
		<b>Total for Vendor:</b>	<b>8,550.23</b>					
40430	78385S	1285 MOUNTAIN INK & TONER	55.99					
1	133901 12/21/20	Office Supplies	55.99			1000 10 410510	220	101000
		<b>Total for Vendor:</b>	<b>55.99</b>					

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MISSOULA RURAL FIRE DISTRICT  
Claim Details  
For the Accounting Period: 12/20

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\* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
40454	78368S	247 MOUNTAIN SUPPLY	62.70					
1	9224979 12/23/20	Sta 2	62.70			1000 50 420460	362	101000
		Total for Vendor:	62.70					
40453	78376S	747 MSC INDUSTRIAL SUPPLY CO.	103.82					
1	4308716001 12/18/20	Shop	103.82*			1000 20 420440	270	101000
		Total for Vendor:	103.82					
40450	78369S	259 MSUES FIRE TRAINING SCHOOL	950.00					
1	26-123 12/11/20	DO Cert (10 Career FF)	950.00			1000 50 420460	380	101000
		Total for Vendor:	950.00					
40464	78390S	1542 MT COFFEE EXPRESS	90.00					
1	11740 12/16/20	Water	90.00			1000 10 410510	341	101000
		Total for Vendor:	90.00					
40407	78341S	554 MT DEPT OF ADMINISTRATION	1,700.00					
1	FY20 12/15/20	AFR filing fees	1,700.00			1000 10 410510	354	101000
		Total for Vendor:	1,700.00					
40455	78370S	295 NORCO	283.40					
1	31032960 12/31/20	Rental	43.40			1000 10 410510	356	101000
2	31017459 12/31/20	Medical Supplies	240.00			1000 80 420480	222	101000
		Total for Vendor:	283.40					
40456	78395S	1686 NORTH RIDGE FIRE EQUIPMENT	477.90					
1	7876 12/10/20	321 out	477.90			1000 50 420460	236	101000
		Total for Vendor:	477.90					
40380	78324S	547 NORTHWESTERN ENERGY	622.94					
1	04619946 12/01/20	Sta 5	591.17			1000 10 410510	341	101000
2	35710573 12/01/20	Original Sta 5	31.77			1000 10 410510	341	101000

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MISSOULA RURAL FIRE DISTRICT  
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Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
40398	78348S	547 NORTHWESTERN ENERGY	2,521.41					
1	05205810 12/15/20 Sta 4		9.93			1000 10 410510	341	101000
2	05205802 12/15/20 Sta 4		715.02			1000 10 410510	341	101000
3	04777413 12/17/20 Sta 1		1,178.68			1000 10 410510	341	101000
4	14891253 12/17/20 Sta 1		409.87			1000 10 410510	341	101000
5	05373154 12/16/20 Sta 6		207.91			1000 10 410510	341	101000
40418	78355S	547 NORTHWESTERN ENERGY	342.45					
1	05360854 12/21/20 Sta 2		342.45			1000 10 410510	341	101000
		<b>Total for Vendor:</b>	<b>3,486.80</b>					
40458	78387S	1289 PAULSON ELECTRIC	210.10					
1	09309 12/01/20 Sta 1		210.10			1000 50 420460	361	101000
		<b>Total for Vendor:</b>	<b>210.10</b>					
40466	78392S	1658 Performance Advantage Company	1,582.02					
1	0103604 11/13/20 321 out		603.60*			1000 20 420440	270	101000
2	0103686 11/17/20 321 out		225.87*			1000 20 420440	270	101000
3	0103928 12/01/20 321 out		63.22*			1000 20 420440	270	101000
4	0104047 12/04/20 321 out		689.33*			1000 20 420440	270	101000
		<b>Total for Vendor:</b>	<b>1,582.02</b>					
40388	78332S	1725 PIERCE LEASING	590.00					
1	0039699 12/10/20 Job Trailer		590.00*			1000 10 410510	943	101000
		<b>Total for Vendor:</b>	<b>590.00</b>					
40378	78325S	855 PITNEY BOWES	50.00					
1	01422579 12/06/20 Postage		50.00			1000 10 410510	311	101000
		<b>Total for Vendor:</b>	<b>50.00</b>					
40405	78343S	322 PITNEY BOWES	56.52					
1	1017068462 12/16/20 Postage Ink		56.52			1000 10 410510	311	101000
		<b>Total for Vendor:</b>	<b>56.52</b>					

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MISSOULA RURAL FIRE DISTRICT  
Claim Details  
For the Accounting Period: 12/20

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\* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
40459	78379S	988 PLATT	133.97					
1	1B91275 12/09/20 Sta 1		73.62			1000 50 420460	361	101000
2	1D00629 12/21/20 Sta 2		60.35			1000 50 420460	362	101000
		<b>Total for Vendor:</b>	<b>133.97</b>					
40414	78356S	31 REPUBLIC SERVICES #889	295.04					
1	2766468 12/28/20 Sta 4		132.77			1000 10 410510	342	101000
2	2766981 12/28/20 Sta 5		115.91			1000 10 410510	342	101000
3	2766739 12/28/20 Sta 6		46.36			1000 10 410510	342	101000
40465	78359S	31 REPUBLIC SERVICES #889	324.54					
1	002764402 12/28/20 Sta 1		188.61			1000 10 410510	342	101000
2	002764402 12/28/20 Sta 2		135.93			1000 10 410510	342	101000
		<b>Total for Vendor:</b>	<b>619.58</b>					
40392	78333S	349 SAFETY KLEEN CORPORATION	188.71					
1	84673345 11/25/20 Solvent		188.71			1000 20 420440	232	101000
		<b>Total for Vendor:</b>	<b>188.71</b>					
40429	78371S	360 SHIPPING DEPOT	57.03					
1	299256 12/04/20 Postage		19.28			1000 10 410510	311	101000
2	299854 12/10/20 Postage		14.85			1000 10 410510	311	101000
3	302180 12/29/20 Postage		22.90			1000 10 410510	311	101000
		<b>Total for Vendor:</b>	<b>57.03</b>					
40445	78388S	1419 SOLESTONE REIMBURSEMENT SERVICES	1,961.82					
1	11670 12/29/20 Medical Supplies		106.09			1000 80 420480	222	101000
2	11669 12/29/20 Medical Supplies		1,855.73			1000 80 420480	222	101000
		<b>Total for Vendor:</b>	<b>1,961.82</b>					
40399	78344S	369 STAPLES	190.91					
1	20384237 12/31/20 Computer Supplies		134.98			1000 10 410510	368	101000
2	20384237 12/31/20 Office Supplies		55.93			1000 10 410510	220	101000
		<b>Total for Vendor:</b>	<b>190.91</b>					



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MISSOULA RURAL FIRE DISTRICT  
Claim Details  
For the Accounting Period: 12/20

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\* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
40460	78372S	375 STINE ELECTRONICS	219.00					
1	24428 12/13/20	Radios	219.00*			1000 20 420440	371	101000
		<b>Total for Vendor:</b>	<b>219.00</b>					
40461	78398S	1747 TARGET SOLUTIONS LEARING LLC	4,774.00					
1	17036 12/01/20	Check It	4,774.00			1000 10 410510	321	101000
		<b>Total for Vendor:</b>	<b>4,774.00</b>					
40409	78345S	1745 TODD GLEW	1,200.00					
1	Glew 12/22/20	AEMT Course	1,200.00			1000 60 420490	380	101000
		<b>Total for Vendor:</b>	<b>1,200.00</b>					
40462	78384S	1284 TRACE ANALYTICS, INC.	460.00					
1	20-22108 12/14/20	sampling	445.00			1000 20 420440	370	101000
2	20-22510 12/17/20	postage	15.00			1000 10 410510	311	101000
		<b>Total for Vendor:</b>	<b>460.00</b>					
40376	78326S	1607 TRACTOR SUPPLY CO	13.98					
1	05088410 11/29/20	Sta 5	13.98			1000 50 420460	365	101000
		<b>Total for Vendor:</b>	<b>13.98</b>					
40426	78373S	463 TRI ARC, INC.	62.00					
1	R17554 12/31/20	Rental	31.00			1000 10 410510	356	101000
2	R16783 09/30/20	Rental	31.00			1000 10 410510	356	101000
		<b>Total for Vendor:</b>	<b>62.00</b>					
40383	78327S	1628 Univision	1,297.50					
1	232874 12/01/20	Support	207.00			1000 10 410510	368	101000
2	232660 12/01/20	MS Office 365	1,090.50			1000 10 410510	321	101000
		<b>Total for Vendor:</b>	<b>1,297.50</b>					
40394	78346S	408 VERIZON WIRELESS	297.92					
1	9868982641 12/11/20	Smartphones & MDTs	297.92			1000 10 410510	345	101000
		<b>Total for Vendor:</b>	<b>297.92</b>					

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MISSOULA RURAL FIRE DISTRICT  
Claim Details  
For the Accounting Period: 12/20

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Report ID: AP100V

\* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
40463	78394S	1682 WARD DIESEL FILTER SYSTEMS	26,821.68					
1	5394 12/11/20	old 351	8,739.06*			1000 50 420460	375	101000
2	5391 12/11/20	New 351	9,041.31*			1000 50 420460	375	101000
3	5395 12/13/20	New 311	9,041.31*			1000 50 420460	375	101000
		<b>Total for Vendor:</b>	<b>26,821.68</b>					
40444	78397S	1724 WEX Bank	2,584.24					
1	69378542 12/31/20	Fuel	2,584.24			1000 20 420440	231	101000
		<b>Total for Vendor:</b>	<b>2,584.24</b>					
40427	78377S	756 WHALEN TIRE	140.00					
1	755371 12/16/20	311	140.00			1000 20 420440	233	101000
		<b>Total for Vendor:</b>	<b>140.00</b>					
		<b># of Claims</b>	<b>81</b>	<b>Total:</b>				<b>189,056.15</b>

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MISSOULA RURAL FIRE DISTRICT  
Fund Summary for Claims  
For the Accounting Period: 12/20

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Fund/Account	Amount
1000 GENERAL FUND	
101000 CASH ON DEPOSIT - COUNTY TREASURER	\$189,056.15
Total:	\$189,056.15

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Claims reviewed and approved for payment at the Regular scheduled Missoula Rural Fire District Board of Trustee Meeting held Tuesday, January 12<sup>th</sup>, 2020 at 7:00 PM.

  
\_\_\_\_\_ Melissa Schnee, Office Manager

\_\_\_\_\_ Larry Hanson, Chairman

\_\_\_\_\_ Chuck Beagle, Secretary



Thank you for all  
that you do for our  
community!

Happy Holidays

Erin Mulcahy  
Ink Realty



# FIRE-RESCUE

MISSOULA RURAL FIRE DISTRICT

## MISSOULA RURAL FIRE DISTRICT

2521 South Avenue West • Missoula, Montana 59804

(406) 549-6172 • FAX (406) 549-6023

[www.mrfdfire.org](http://www.mrfdfire.org)

December 28, 2020

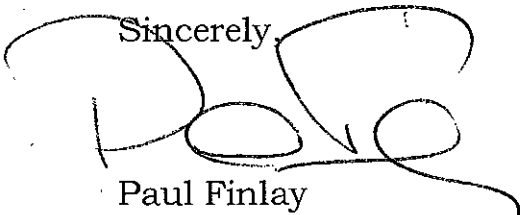
Erin Mulcahy  
148 South Ave W  
Missoula, MT 59801

Dear Ms. Mulcahy:

On behalf of the firefighters and personnel of the Missoula Rural Fire District, please accept our sincere thanks and gratitude for the bountiful fruit baskets that you brought to our Station 1 Headquarters. Our firefighters and staff were very pleased to enjoy this delicious fruit during the holiday season.

This was a good reminder for us to continue to show goodwill and kindness in serving all our neighbors. Your gift illustrates the thoughtfulness of the citizens in our Community in which we so proudly serve.

Sincerely,



Paul Finlay  
Assistant Chief, Operations  
Missoula Rural Fire District

PF/hs



**FIRE-RESCUE**

MISSOULA RURAL FIRE DISTRICT

**MISSOULA RURAL FIRE DISTRICT**

2521 South Avenue West • Missoula, Montana 59804

(406) 549-6172 • FAX (406) 549-6023

[www.mrfdfire.org](http://www.mrfdfire.org)

December 21, 2020

Ms. Rhonda Romaine  
3525 W Central Ave  
Missoula, Montana 59804

Dear Ms. Romaine:

On behalf of the firefighters and staff of the Missoula Rural Fire District, we would like to thank you for the delightful gift of the gourmet lollipops by See's Candies. They were very delicious and much appreciated by our personnel.

This was a considerate reminder for us to continue to show kindness and goodwill in serving all our neighbors. Your gift illustrates the thoughtfulness of the citizens in our Community in which we so proudly serve.

Sincerely,



Paul Finlay  
Assistant Chief, Operations  
Missoula Rural Fire District

PF/hs



# FIRE-RESCUE

MISSOULA RURAL FIRE DISTRICT

## MISSOULA RURAL FIRE DISTRICT

2521 South Avenue West • Missoula, Montana 59804

(406) 549-6172 • FAX (406) 549-6023

[www.mrfdfire.org](http://www.mrfdfire.org)

December 21, 2020

Lauretta Belts  
AFLAC  
P.O. Box 63  
Florence, MT 59833

Dear Lauretta,

On behalf of the firefighters and personnel of the Missoula Rural Fire District, we would like to extend our thanks to you for your thoughtful gifts of the gourmet Belgium chocolates for each of our fire stations. Our firefighters and staff were very pleased to enjoy these delicious treats during the holiday season.

This was a sweet reminder for us to continue to show kindness and goodwill in serving all our neighbors. Your gift illustrates the thoughtfulness of the citizens in our Community in which we so proudly serve.

Sincerely,



Chris Newman, Fire Chief  
Missoula Rural Fire District

CN/hs



## December IT Report

- New Toshiba printer was presenting itself as two different printers when adding it to a computer's printer list. Corrected by removing extra networking protocols from the printers software setup.
- Continued working on Logitech webcam problems created by a Teams software update. Basically, waiting on a fix from Microsoft and Logitech. In the meantime, deployed regular webcams which work ok but do not have the same quality of sound and video as the older ones.
- Provided Dr. Jon Gildea with access to New World Fire Records via a restricted login to our Remote Desktop Services (RDS) server.
- Determined that Chief Newman's "ghost" emails were due to a forwarding rule in his Outlook email service. Disabled but still looking into the source.
- Swapped user accounts from Sonim cell phones to Apple cell phones for six users. This was a bit problematic due to iCloud account configuration inconsistencies.
- Assisted with Zoom meeting, recording, and editing of O2X's Dan Clossen resiliency training presentation.
- Attended Multi-State Information Sharing and Analysis Center (MS-ISAC) monthly webinar which this month went into details of the recent Russian cyber-attack.
- Continued migrating users to RDS while monitoring and adjusting RDS server performance.
- Worked on converting from old fax machine to eFaxing service.
- Continued server preparation for moving physical servers between Station 1 and Missoula County data center with the goal of more efficient use of current hardware inventory to provide failure redundancy and load balancing.
- As usual misc. items such as users locked out of software due to too many failed attempts, MDT on one of the new engines not functioning properly, file access restrictions on retired SOGs, assist Rick Paulson set up Instructor C training with Brian Crandall via Zoom.

**STATE OF MONTANA**  
**DEPARTMENT OF ADMINISTRATION - LOCAL GOVERNMENT SERVICES**  
**ANNUAL FINANCIAL REPORT**  
**Special Purpose District**

Fiscal Year End:	6/30/2020	
	00/00/000	
Entity #	053204	
	000000	
<b>Missoula Rural Fire Dist</b>		
<small>Entity Name</small>		
<b>Missoula Rural Fire Dist</b>		
<small>Address</small>		
<b>2521 South Ave West</b>	<b>MT</b>	<b>59804</b>
<small>City</small>	<small>State</small>	<small>Zip</small>

Name Correction: \_\_\_\_\_

Address Correction: \_\_\_\_\_

The annual financial report must be completed and submitted within 6 months of your fiscal year end. If your year end is June 30th, the report is due by December 31st. **Please NOTE:** A monetary penalty may be assessed if the report is not submitted by due date.

**ENTITY CONTACT INFORMATION-REQUIRED**

Name: Melissa Schnee E-mail: mschnee@mrfdfire.org

Title: Office Manager Phone# (406) 549-6172

**CERTIFICATION:** I hereby certify that the information provided in this report is true and correct to the best of my knowledge.

**Board Member :** Larry Hanson **Date:** 12/15/2020  
Type or Sign name. 00/00/00

**Title:** Chairman of the Board

**DETERMINATION OF FILING FEE**

To determine whether your local government has to pay a filing fee, and if so, the amount of the fee, please complete the following steps:

1. Determine the Total Receipts: Page 3 Line (10) **Line A:** \$ 9,291,855

2. If the amount on **Line A** is \$750,000 or less, no filing fee is required to be paid. Complete Part II below to determine if there is an audit requirement.

If the amount on **Line A** is greater than \$750,000, a formula will determine your filing fee from the fee schedule below and place that amount on **Line B**. If a filing fee is calculated on **Line B**, your Local government entity will be required to have an audit.

**Line B:** \$1700

If **Line B** is greater than \$0, please include a check or warrant made payable to "State Treasurer" in the

**Part II - Determination of audit requirements with no filing fee**

<b>Line A</b>	\$	9,291,855.42
<b>Debt Proceeds -AFR, Line 15</b>	\$	-
<b>Total</b>	\$	9,291,855.42

**Audit Required:** YES

**(If the Total is greater than \$750,000, you will need to have an audit, even though you will pay no filing fee.)**

**FEE REQUIREMENT:** As provided by 2-7-514, MCA, each local government required to have an audit under 2-7-503, MCA, shall pay an annual fee to the department; the fee schedule shall be based upon the local government's annual revenue amounts. Administrative Rule 2.4.402 defines "revenue" as all receipts or inflows of resources of a local government entity from any source excluding the proceeds from bond issuances and other long-term debt not received from state or federal sources.

**AUDIT REQUIREMENT:** As provided by 2-7-503, MCA, each local government receiving revenue or financial assistance in excess of \$750,000, regardless of the source of revenue or financial assistance, shall have an audit. "Financial Assistance" is defined as including assistance provided a federal, state, or local government entity in the form of loans and loan guarantees.

**SUBMIT TO THE DEPARTMENT OF ADMINISTRATION - LGS in one of the following ways:**

- 1) Upload through the Portal:** <http://sfsd.mt.gov/LGSB/LGSPortal>
- 2) Email to:** [LGSPortalRegistration@mt.gov](mailto:LGSPortalRegistration@mt.gov)
- 3) Standard Mail:**

Montana Department of Administration  
**Local Government Services**  
 Mitchell Building - Room 255  
 PO Box 200547  
 Helena, MT 59620-0547

- \* Please make payment to Local Government Services.
- \* Filing fee form must be attached to all reports.
- \* Filing fee form must be included with payment.
- \* Report is due within 6 months of your fiscal year-end.

For other forms or information: Please see our website at: <http://sfsd.mt.gov/lgsb>  
 Questions may be directed to our office at: (406)-444-9101 or [LGSPortalRegistration@mt.gov](mailto:LGSPortalRegistration@mt.gov)

**Alternative Report Formats:**

You may submit computer-generated reports (such as a Balance Sheet and a Profit & Loss or Income Statement; or an audit) as long as similar information is provided. A filing fee form must be included with your computer generated reports.

**Local Government Annual Filing Fee Schedule**

Annual Resources Exceeds:	Annual Resources Equal to or Less Than	Filing Fee
\$0	\$750,000	\$0
\$750,000	\$1,000,000	\$550
\$1,000,000	\$1,500,000	\$800
\$1,500,000	\$2,500,000	\$950
\$2,500,000	\$5,000,000	\$1,300
\$5,000,000	\$10,000,000	\$1,700
\$10,000,000	\$50,000,000	\$2,500
\$50,000,000		\$3,000

Combined Funds

Assets

Current Assets

CASH ON DEPOSIT - COUNTY TREASURER	3,814,443.25
CASH ON HAND	173.47
TAXES RECEIVABLE-M.H.2008	( 41.94)
TAXES RECEIVABLE-MH2014	24.26
TAXES RECEIVABLE-MH2015	41.68
TAXES RECEIVABLE-MH2016	47.41
TAXES RECEIVABLE-MH2017	32.46
TAXES RECEIVABLE-MH2018	642.48
TAXES RECEIVABLE-MH2019	1,776.67
TAXES RECEIVABLE-MH2020	78,551.38
CENTRAL ASSESS-2004	370.56
CENTRAL ASSESS-2005	11,081.12
CENTRAL ASSESS-2006	551.58
CENTRAL ASSESS-2008	45.00
CENTRAL ASSESS-2012	22.68
CENTRAL ASSESS-2015	2,129.45
CENTRAL ASSESS-2016	1,048.75
CENTRAL ASSESS-2017	1,815.97
CENTRAL ASSESS-2019	405.30
TAXES RECEIVABLE - REAL 2007	35.64
TAXES RECEIVABLE - REAL 2008	107.88
TAXES RECEIVABLE - REAL 2009	127.38
TAXES RECEIVABLE - REAL 2010	313.41
TAXES RECEIVABLE-REAL 2011	560.52
TAXES RECEIVABLE-REAL 2012	598.22
TAXES RECEIVABLE-REAL 2013	651.12
TAXES RECEIVABLE-REAL 2014	1,242.81
TAXES RECEIVABLE-REAL 2015	844.22
TAXES RECEIVABLE-REAL 2016	860.80
TAXES RECEIVABLE-REAL 2017	1,158.29
TAXES RECEIVABLE-REAL 2018	3,359.57
TAXES RECEIVABLE-REAL 2019	133,838.51
TAXES RECEIVABLE - PERSONAL 2012	227.09
TAXES RECIEVABLE-PERSONAL 2014	1,103.54
TAXES RECEIVABLE-PERSONAL 2015	1,268.21
TAXES RECEIVABLE-PERSONAL 2016	1,091.75
TAXES RECEIVABLE-PERSONAL 2017	1,200.35
TAXES RECEIVABLE-PERSONAL 2018	1,147.40
TAXES RECEIVABLE-PERSONAL 2019	1,046.63
TAXES RECEIVABLE-PERSONAL 2020	( 682.45)
TAXES RECEIVABLE-PROTESTED 2015	9,880.82
TAXES RECEIVABLE-PROTESTED 2016	19,679.66
TAXES RECEIVABLE-PROTESTED 2017	14,338.60
TAXES RECEIVABLE-PROTESTED 2018	5,404.38
TAXES RECEIVABLE-PROTESTED 2019	34,281.40

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MISSOULA RURAL FIRE DISTRICT  
Balance Sheet  
For the Accounting Period: 6 / 20

Page: 2 of 3  
Report ID: L150

Combined Funds

<b>Total Current Assets</b>	-----	<b>4,146,847.28</b>
<b>Total Assets</b>	-----	<b>4,146,847.28</b>

Combined Funds

Liabilities and Equity

Current Liabilities

WARRANTS PAYABLE	196,040.96	
ACCOUNTS PAYABLE	705.67	
UNEMPLOYMENT INSURANCE PAYABLE	( 518.58)	
PERS & BUYBACKS PAYABLE	17.36	
WORKERS COMPENSATION PAYABLE	99.35	
MEDICARE/FICA PAYABLE	13.36	
FWT PAYABLE	( 1,228.80)	
COLONIAL LIFE AFTER TAX PAYABLE	( 7.50)	
COLONIAL LIFE PRE-TAX PAYABLE	90.60	
DEFERRED REVENUE - REAL PROPERTY	143,698.37	
DEFERRED REVENUE - PERSONAL PROP	6,402.52	
DEFERRED REVENUE - PROTESTED TAX	83,584.86	
DEFERRED REVENUE - MOBILE HOMES	81,074.40	
OTHER DEFERRED REVENUE	17,470.41	

Total Current Liabilities 527,442.98

Total Liabilities 527,442.98

Equity

FUND BALANCE	2,656,888.08	
CURRENT YEAR INCOME/(LOSS)	962,516.22	

Total Equity 3,619,404.30

Total Liabilities & Equity 4,146,847.28

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MISSOULA RURAL FIRE DISTRICT  
Income Statements Summarized  
For the Accounting Period: 6 / 20

Page: 1 of 1  
Report ID: LB170AS1

Combined Funds

Account	Description	Current Year				%
		Current Month	Current YTD	Budget	Variance	
Revenue						
310000	TAXES	899,078.02	7,253,586.48	7,476,631.00	-223,044.52	97
330000	INTERGOVERNMENTAL REVENUES	623,782.59	1,420,982.72	962,778.00	458,204.72	148
340000	CHARGES FOR SERVICES	959.00	22,864.24	20,500.00	2,364.24	112
	<b>Total Revenue</b>	<b>1,523,819.61</b>	<b>8,697,433.44</b>	<b>8,459,909.00</b>	<b>237,524.44</b>	<b>103</b>
Expenses						
410510	ADMINISTRATION	92,990.81	1,159,854.76	1,668,532.00	508,677.24	70
420410	FIRE PREVENTION	24,311.72	271,669.19	396,135.00	124,465.81	69
420420	STATE HAZMAT	1,353.56	28,754.34	46,455.00	17,700.66	62
420430	TRAINING	12,068.32	290,420.67	311,430.00	111,009.33	64
420440	RESOURCE MANAGEMENT	30,871.02	981,821.41	343,563.00	-638,258.41	286
420450	MRFD HAZMAT		5,028.37	18,500.00	13,471.63	27
420460	FIRE SUPPRESSION	446,868.19	5,394,133.56	6,399,967.00	1,005,833.44	84
420470	FUEL MITIGATION	1,684.40	20,969.55	72,672.00	51,702.45	29
420480	MEDICAL	1,212.54	33,266.17	39,170.00	5,903.83	85
420490	MRFD Volunteers	756.21	27,818.18	107,619.00	79,800.82	26
	<b>Total Expenses</b>	<b>612,116.77</b>	<b>8,123,736.20</b>	<b>9,404,043.00</b>	<b>1,280,306.80</b>	<b>86</b>
	Net Income from Operations	911,702.84	573,697.24			
Other Revenue						
360000	MISCELLANEOUS REVENUES	16,037.76	341,562.49	24,250.00	317,312.49	1409
370000	INVESTMENT AND ROYALTY EARNINGS	1,589.72	47,256.49	4,000.00	43,256.49	1181
380000		205,603.00	205,603.00	228,603.00	-23,000.00	90
	<b>Total Other Revenue</b>	<b>223,230.48</b>	<b>594,421.98</b>	<b>256,853.00</b>	<b>337,568.98</b>	<b>231</b>
Other Expenses						
521000	Transfer out	205,603.00	205,603.00	205,603.00		100
	<b>Total Other Expenses</b>	<b>205,603.00</b>	<b>205,603.00</b>	<b>205,603.00</b>	<b>0.00</b>	<b>100</b>
	Net Income	929,330.32	962,516.22			