

AGENDA

REGULAR MEETING  
MISSOULA RURAL FIRE DISTRICT

BOARD OF TRUSTEES

***PURSUANT TO RESOLUTION 20-10, adopted April 14, 2020 the Board of Trustees is limiting in person participation to its meetings in accordance with the Governor's Directive and Opinion of the Attorney General.***

DATE: Tuesday, October 13, 2020  
TIME: 7:00 P.M.  
PLACE: Station #1, 2521 South Avenue West, Missoula

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

READING OF MINUTES

CLAIMS

August Claims	\$9,220.88
September Claims	\$153,433.63
Total Claims	\$162,654.51

COMMUNICATIONS

TRUSTEE REPORTS

STAFF REPORTS

OLD BUSINESS

NEW BUSINESS

1. Discipline Policy Update
2. Resolution-18 Surplus Disposal of the Konica Copier/Scanner/Printer
3. General Release of Liability for Donation of Equipment to Havre
4. Purchase of property for the new Station 4

ADJOURNMENT

Missoula Rural Fire District  
Board of Trustees  
Missoula, Montana 59804

September 9, 2020

*PURSUANT TO RESOLUTION 20-10, adopted April 14, 2020, the Board of Trustees is limiting in-person participation to its meetings, in accordance with the Governor's Directive and Opinion of the Attorney General.*

The Missoula Rural Fire District (MRFD) Board of Trustees (BOT) met in regular session via a "Zoom" video conference on **Tuesday, 9/8/2020**.

**CALL TO ORDER:** Chairman Larry Hanson called the meeting to order at 19:00 hours.

**PLEDGE OF ALLEGIANCE:** *Per Chairman Larry Hanson, the consensus of the Board was to skip the pledge of allegiance for the video conference call.*

**ROLL CALL:** Present: Larry Hanson, Chairman; Ben Murphy, Vice Chair; Chuck Beagle, Secretary; and Dick Mangan, Trustee. Absent: Dan Corti, Trustee.

**READING OF THE MINUTES:**

1. **July Minutes:** Secretary Chuck Beagle moved to accept the July minutes as submitted. Vice Chair Ben Murphy seconded the motion. Motion voted and passed.
2. **August Claims:** Trustee Dick Mangan moved to accept the August minutes as submitted. Vice Chair Ben Murphy seconded the motion. Motion voted and passed.

**CLAIMS:**

1. **July Claims:** Trustee Dick Mangan moved to accept the July claims as submitted. Secretary Chuck Beagle seconded the motion. Motion voted and passed.
2. **August Claims:** Secretary Chuck Beagle moved to accept the August claims as submitted. Vice Chair Ben Murphy seconded the motion. Motion voted and passed.

**COMMUNICATIONS: *Administrative Assistant (AA) Heidi Sather reported:*** We received a "Notice of Public Hearing" regarding the annexation request for the property located at 15155 Miller Creek Rd.; along with the follow-up confirmation dated 8/27/2020, that the Board of County Commissioners approved the annexation request for this property. We also received correspondence from Bruce and Susan Hall regarding the current Station 4.

The Christian Assembly of Missoula sent in several cards and three dozen donuts from Krispy Kreme; we have the corresponding letter of thanks from Assistant Chief Paul Finlay for these treats and notes of encouragement. We also received additional notes of thanks from a daycare for a previous visit from our crews, and Korrie and Craig Butler thanked MRFD for doing a drive-by birthday event for their family. We also received a very kind thank-you letter and fancy gifts of commercial cookies and ice creams from Shane Vannatta and Jon Freeland for MRFD's response to their structure fire in early July. The list of all the personnel involved with this response was included, along with the corresponding letter of thanks from Chief Finlay.

In addition, the communications also included the monthly Information Technology (IT) reports for July and August from IT Manager Joe Ford, as well as the July and August public relations outreach breakdowns from Lieutenant Eric Huleatt.

**TRUSTEE REPORTS: *Trustee Dick Mangan reported:*** He had a good meeting with the Deputy Fire Marshals about the annexation forms; they were able to get several things cleaned up, and he is pleased with where things are going. Also, it was nice to read about Chief Newman's report on the front page of the Missoulian in talking about Station 4; it was a good report and very well done.

Vice Chair Ben Murphy reported: He was curious to know if we had any apparatus out on the Dolan Fire in central California. Battalion Chief Blaine Cowan replied that we did not; we just got back one apparatus from California, and I think they were doing structure protection on a national historical monument. Vice Chair Murphy said that it sounded like there were several shelter deployments down there either today or yesterday, so he was glad to hear that none of our folks were involved. Trustee Dick Mangan also noted that this Creek Fire down in California was the first Ranger District he worked on after he got out of Forestry school. He recognized a lot of that country that he used to patrol around for six or seven months, and he is sorry to see the beautiful country get burned up like this. Unfortunately, the conditions are sure ripe for it. We hope nobody gets hurt.

**LOCAL 2457: *President Kory Burgess reported:*** We are still being affected by the impact of COVID precautions in our area; however, we did manage to have in-person negotiations with Chief Newman and a couple of the Board members last month. We were able to come to an agreement on that, and the Local did vote to ratify. He expressed his thanks to the Board and Chief Newman for the transparency with the budget over the last few years; it makes it a lot more efficient for the negotiations process.

We held a virtual state convention, due to COVID, last week. The biggest news as far as the state union goes is that President Fassbinder from Bozeman (he has been the President for the last eight years) has stepped down; he has retired from Bozeman Fire and has stepped down to spend time with his family. So, George Richards from Billings Fire is the new President of the MSFA (Montana State Firemen's Association) and Montana State Council of Professional Firefighters.

This is usually the time of year when we do our Fill-the-Boot fundraiser for the MDA, and due to COVID, that was virtual as well. Unfortunately, because we cannot have as much access to people, the fund-raising was much lower: only about \$200.00 was raised through the virtual social media outreach, compared with the past few years when we raised over \$8,000.00 for MDA funds. This is probably nationwide with the virtual Fill-the-Boot. Hopefully, next year we can get back out into the community again for this event.

**BC'S OPERATIONS REPORT: *BC (Battalion Chief) Blaine Cowan reported:*** In looking at the report for calls for service, we are about average for this time of year. We are looking at 57 – 60% calls for EMS, which is typical. There were several structure fires on last month's reports. Of significance was the call that B-shift ran with Clinton Fire: a wildland fire turned into a structure fire response. We were able to send out quite a bit of mutual aid to them, and East Missoula, City Fire, and Frenchtown Fire also sent some units out there. We made a pretty good stop. It was the only structure fire in his history at MRFD where, because it was combined with a wildland fire, that we had DNRC out there with their helicopter, making bucket drops on the structure, which was quite a new and effective means of helping to suppress a structure fire. Clinton Fire was very thankful for all of our efforts in coming out. We are certainly making more of a focused effort to help our outlying agencies, and they have been reciprocating with helping us with more mutual aid support.

Regarding wildland deployments, we started with assisting Miles City: we sent one engine and a couple of different crews out there for an extended deployment, as those flatland grass fires get to running pretty quickly. We also have a severity engine helping out the Ninemile District, and the California engine just got back: we had sent 311 down there, and they spent 16 days, including travel time. Four of our career personnel went down there, had a successful mission, and came back safely.

As reported from the news and social media, there was a lot of fire activity in the Bozeman area recently. We sent a water tender and Type V engine out there with four personnel. BC Cowan spoke with Captain Tim DeVos, who is out there, and was told that there was recent snow on the ground, which helped control

the fires. But again, as the weather is going to change and warm up again, they will keep them for a couple more days as a precaution in case things ramp up again with fires out there. Thus far, they have also had a successful mission. Trustee Dick Mangan also added that over the last 20 or 30 years, flatland grassfires have proven to be the biggest killer of firefighters. He urged caution for the crews, as grassland fires can move fast with high intensity.

#### **STAFF REPORTS:**

**Office Manager (OM) Melissa Schnee reported:** We have been doing a lot of final budgeting work and a lot of fire billing for this year. It looks like 2018 was the last year in which we had this much activity, so this has been a big project. She is also working on billing out for the last fuel mitigation season. Also, she has finished up a rather large annexation project; special thanks to AA Sather and the DFM's (Deputy Fire Marshals) for all of their help with this.

**Assistant Chief Paul Finlay reported:** Since the last Board meeting, Chief Finlay and Resource Manager Brian LaForest were Sioux Falls, SD, doing a mid-point inspection on our two new engines being built there at the Rosenbauer plant. We were impressed with the quality and the trucks overall as the design committee put them together. The committee had modified several things that we believe will be very beneficial to the fire district here, and other fire departments are also looking at them. Later this month, we will be going back to Sioux Falls to do a final inspection on those, and then they will be driven to Spokane for any minor touchups that they may need after a 1,200-mile road trip. Hopefully, those are not too far out, and as a result, we have some bids to discuss later in this meeting.

Chief Finlay took part in the new hire interviews for a couple of days and enjoyed that process. We had many good candidates, even with the current situation we are in with COVID and doing things virtually, including several MRFD Residents and Volunteers.

As OM Schnee had alluded to, he has spent a lot of time on budget-related items, as usually happens this time of year. So, we have been making good progress on that and a few other on-going projects, like the SOGs (Standard Operating Guidelines). We have assignments out to several of our folks to update and write new SOGs; we are continuing the vetting process of those SOGs at each one of our Officers Meetings.

**Fire Chief Chris Newman reported:** Chief Newman had participated in the Union negotiations, and we also had the administrative contract negotiations. This process went very well from the standpoint of good cooperation, both from the Union side and from the Board's side. Chief Newman agrees with the sentiments of Local 2457 President Burgess, in that when we have good numbers, and everyone is negotiating from the same page, it just makes things a lot easier.

We had a meeting with Captain Doug Swain, our Rescue Program Manager, as far as where we are going with this program and to discuss what we need to do overall to get better in that arena. We are not going to see a decline in those types of responses.

We offered employment to one candidate after the new hire interviews: Charles Bausman, from Charleston, SC. He will be starting on 9/27/2020. So, he and his family will be making the big move out to beautiful Montana. He is excited about this opportunity; he is already a career firefighter with the Charleston, SC fire department, but he is ready to come out here and join our ranks.

The Chiefs have been working through the final budget reviews over the last few weeks. Also, Station 4 contractor bids are due on 9/9/2020 at 14:00 hrs; so, Chief Newman will be at MMW Architects when those are revealed. We will be coming to the Board soon to request approval for the new contractor.



We had a special CPAT (Candidate Physical Ability Test) meeting for the state consortium. Due to COVID restrictions, it was decided that the CPAT testing will be postponed again until next spring. Hopefully, we should be able to run it by then.

Secretary Chuck Beagle asked if there were any more updates regarding the new Station 1. Chief Newman replied that Commissioner Slotnick has reached out to the mayor, and they have had some conversations. We have made some forward progress in the form of dialogue. The County Commissioners now have a better understanding of what the Chief has been working through for the past couple of years regarding this project. In addition, Willis Curdy, the state representative for the Target Range and Orchard Homes area, was out there with us for that meeting. He has offered his assistance and has been very supportive of this project.

#### **OLD BUSINESS:**

##### **1. Annexation Requests for the Following 12 Properties:**

- |   |   |
|---|---|
| (1) 5400 Arnica Rd; Missoula 59803      | (2) 11884 Bench Rd; Missoula 59808        |
| (3) 12029 Bench Rd; Missoula 59808      | (4) 13625 Crystal Creek Rd; Clinton 59825 |
| (5) 9000 Dark Horse Ln; Missoula 59802  | (6) 13345 Green Tree Ct; Lolo 59847       |
| (7) 13890 Hwy 10 E; Clinton 59825       | (8) 21644 Hwy 12 W; Lolo 59847            |
| (9) 25540 Hwy 12 W; Lolo 59847          | (10) 2500 Larch Camp Rd; Missoula 59803   |
| (11) 2652 Larch Camp Rd; Missoula 59803 | (12) 3489 Trails End Rd; Missoula 59803   |

Trustee Dick Mangan stated that after talking with the Deputy Fire Marshals and reviewing all of these again, they all seem to be acceptable at this time based on the information we have; he made a motion to accept all twelve (12) annexation requests en masse. Secretary Chuck Beagle seconded the motion. Motion voted and passed.

#### **CLOSE THE OPEN MEETING:**

#### **CALL TO ORDER THE PUBLIC HEARING:**

1. **MRFD Budget for FY 20-21:** Chief Newman noted that a copy of the budget was included in the packet. Trustee Dick Mangan noted that this budget was the most thorough and complete package he has seen, and he liked the comparison between what we had in the past and what we have this time. He appreciated the work done by Chief Newman and OM Schnee on putting this budget together. Secretary Chuck Beagle stated that he also appreciated the budget work. Chief Newman stated that as a fire district, we are doing good right now, and the budget is sound. He also highlighted that by having the mill levy revenue and the SAFER (Staffing for Adequate Fire and Emergency Response) grant funds, it is helping us get us back on track as far as having apparatus that is safe, functional, and will better serve the community.

#### **CLOSE THE PUBLIC HEARING:**

#### **RE-CALL TO ORDER:**

#### **NEW BUSINESS:**

1. **Auditor's Engagement Letter for the FY19 Audit:** OM Schnee explained that this letter is sent out each year, stating her intentions with the audit. Trustee Dick Mangan moved to sign the auditor's engagement letter as submitted. Secretary Chuck Beagle seconded the motion. Motion voted and passed.

2. **Resolution 2020-14: Fee Schedule:** Chief Newman explained that this is something that the District has been interested in pursuing for a long time. This is regarding those property owners in the District's response area, who have been contacted and deliberately choose not to annex. We would like to have the means to bill for services when we are called out to respond to one of these properties. Secretary Chuck Beagle moved to approve the fee schedule as submitted. Vice Chair Ben Murphy seconded the motion. Motion voted and passed.
3. **Resolution 2020-15: Banking Authority for TrailWest Bank:** Chief Newman explained that this resolution would solidify the Board's decision a few months ago to select TrailWest Bank as the bank we will use for our loan for Station 4. So, this is a document required by the bank and needs the Board's approval to go ahead with their contract to allow us to get the money from the bank for the financing. Trustee Dick Mangan moved to approve the banking authority for Trail West Bank. Secretary Chuck Beagle seconded the motion. Motion voted and passed.

Chief Newman also highlighted that this document also needs to have two people appointed to act as agents to act on behalf of MRFD and serve as the signers on that loan; it would require two signatures for any draws that we do for the loan. Secretary Chuck Beagle made a motion to approve Chairman Larry Hanson and Office Manager Melissa Schnee as the signers for the TrailWest loan. Vice Chair Ben Murphy seconded the motion. Motion voted and passed.

4. **4<sup>th</sup> QTR FY20 Budget vs. Actual:** Chief Newman highlighted that this document shows our final expenses for the last quarter of this past fiscal year. He noted that training expenses went down since several training sessions were cancelled due to COVID. We fully expect that training will be able to resume again, and we intend to keep the funds allocated in the training budget for this next fiscal year. He also noted that we have been in contact with the County to get clarification on the current revenue and will keep the Board updated as we get more information.
5. **Resolution 2020-16: FY 21 Capital Improvement Plan:** Chief Newman stated that the Board packet contained a proposed copy of the FY 21 Capital Improvement Plan. From the last budget cycle to now, the new water tender is an addition to the capital improvement plan, as well as the radios. Regarding the radios, we are at a point that our current radios are no longer supported by Motorola, and we have been using these radios for about 14 years. So, it is in the best interest of the District for us to start planning to work on replacing these radios if we are unable to secure a grant. If we had to purchase these outright, they would have an accumulated cost of approximately \$500K.

Chief Newman also noted that he has entered into so conversations with Adrienne Beck, the Director for the Office of Emergency Management: we are looking into the potential of a county-wide solution. It would be ideal from a grant standpoint if we were all on the same cycle and using the same equipment. They are planning to meet on this soon to see what the potentials are for us to receive some assistance from the County, along with all the other departments, to look for a grant that serves the entire area.

Secretary Chuck Beagle asked what we would do if a grant does not happen. Chief Newman replied that the \$300K from the Capital Improvement Plan would be the beginning of that purchase. There is a new financing option for radios, and we are looking into that as a possibility. Vice Chair Ben Murphy asked is we would replace all of the radios at once or start to replace radios over a period of time. Chief Newman replied that he would prefer to replace them all at once, due to the complications that can arise with our emergency response when using mixed radio systems between the units. Secretary Chuck Beagle moved to accept the FY 21 Capital Improvement Plan as submitted. Trustee Dick Mangan seconded the motion. Motion voted and passed.

6. **Resolution 2020-17: FY 21 Final Budget:** Trustee Dick Mangan noted that Chief Newman, Chief Finlay, and OM Schnee have done a great job in working on the budget. Trustee Dick Mangan moved to accept the FY 21 Final Budget as submitted. Secretary Chuck Beagle seconded the motion. Motion voted and passed.
7. **Local 2457 Union Contract:** Vice Chair Ben Murphy stated that as usual, the Union came to the table highly prepared. This was a very collaborative negotiation: the transparency, the trust, and the budget numbers all supported the process. Having the actual numbers from the County made things go much easier; it was a good experience. Vice Chair Ben Murphy moved to approve the Local 2457 Union Contract as submitted. Secretary Chuck Beagle seconded the motion. Motion voted and passed.
8. **Administration Contracts:** Vice Chair Ben Murphy stated that the administration came to the table knowing what they wanted, and everything was very reasonable. It took a little more time to get through, as there were several individual contracts to review. However, the process went very smoothly. Secretary Chuck Beagle moved to accept the administration contracts. Trustee Dick Mangan seconded the motion. Motion voted and passed.
9. **Bid for 341 from Superior Rural Fire (and Town of Superior):** Chief Finlay explained that this is a precursor to our new engines arriving. We have a couple that we are going to surplus property had have been declared as such. The Town of Superior and the Superior Rural Fire District have expressed interest in this particular engine in Bonner. Part of the process, however, is to determine a value. So, we have reached out to Brendlee Mountain, a used fire truck dealer, to determine the value of this particular engine via pictures and some of the information we provided. They said that it initially had a value between \$30,000.00 - \$60,000.00, depending on how long we were to leave it listed. This bid of \$30,000.00 has been submitted in preparation for our new rigs coming in.

Chief Newman also noted that both E-341 and E-312 are in a little better condition than the apparatus that we have donated in the past. Chief Finlay noted that this would benefit both agencies; when they are sold, they are sold in "as is" condition. We feel comfortable with the apparatus' quality, as we currently run with these engines every day. Chief Newman added that any agency that accepts equipment from us, either through donation or sale, signs a liability waiver that our attorney put together, which requires signatures from the recipient's board. Secretary Chuck Beagle moved to accept the bid of for Engine 341 from Superior Rural Fire and the Town of Superior as submitted. Vice Chair Ben Murphy seconded the motion. Motion voted and passed.

10. **Bid for 312 from Polson Rural Fire District:** Chief Finlay noted that this is a similar situation to what was previously discussed. As indicated, this is another reserve apparatus for us that will soon be replaced. E-312 is an older unit; however, Polson Fire Chief Gordon Gieser has expressed an interest in this particular engine. The Polson Rural Fire District has submitted a bid of \$15,000.00 for this engine. The value by the third-party representative came in at between \$20,000.00 - \$40,000.00. Polson Fire is also likely to help us out soon, regarding providing assistance to store our current aerial inside over the winter. We are also planning to sell that aerial at a future date. Trustee Dick Mangan moved to accept the bid for Engine 312 from the Polson Rural Fire District as submitted. Vice Chair Ben Murphy seconded the motion. Motion voted and passed.

11. **Annexation Requests for the Following 3 Properties:**

- (1) 12494 Arena Dr; Lolo 59847
- (2) 12568 Arena Dr; Lolo 59847
- (3) 13355 Wildrose Ct; Lolo 59847

Trustee Dick Mangan moved to accept the recommendations of Assistant Chief/Fire Marshal Brent Christopherson and accept all three (3) annexation requests en masse. Secretary Chuck Beagle seconded the motion. Motion voted and passed.

**ADJOURNMENT:** Secretary Chuck Beagle made a motion to adjourn. Vice Chair Ben Murphy seconded the motion. Chairman Larry Hanson adjourned the meeting at 20:20 hours.

Respectfully submitted,



Heidi Sather, Administrative Assistant  
Missoula Rural Fire District

\_\_\_\_\_  
Larry Hanson, MRFD Board Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chuck Beagle, MRFD Board Secretary

\_\_\_\_\_  
Date

10/08/20  
15:47:05

MISSOULA RURAL FIRE DISTRICT  
Claim Details  
For the Accounting Period: 9/20

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Report ID: AP100V

\* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
40067	78056S	116 A T & T	685.97					
1	09112020 09/03/20	Smartphones	685.97			1000 10 410510	345	101000
		<b>Total for Vendor:</b>	<b>685.97</b>					
40093	78070S	715 ANDY BROWN	180.00					
1	Mutual Aid 09/30/20	Bridger Foothills Meal PD	180.00			1000 50 420460	379	101000
		<b>Total for Vendor:</b>	<b>180.00</b>					
40090	78071S	792 BEAU PAULSEN	180.00					
1	Mutual Aid 09/30/20	Bridger Foothills Meal PD	180.00			1000 50 420460	379	101000
		<b>Total for Vendor:</b>	<b>180.00</b>					
40126	78095S	32 BIG BEAR SIGN COMPANY	49.00					
1	2020-1474 09/03/20	Sign	49.00			1000 40 420410	220	101000
		<b>Total for Vendor:</b>	<b>49.00</b>					
40125	78096S	33 BIG SKY FIRE EQUIPMENT	828.61					
1	0500274 09/15/20	SCBA	180.42			1000 20 420440	204	101000
2	0500275 09/15/20	SCBA	648.19			1000 20 420440	204	101000
		<b>Total for Vendor:</b>	<b>828.61</b>					
40053	78045S	819 BLACKFOOT COMMUNICATIONS	490.55					
1	166467 09/01/20	Sta 2	490.55			1000 10 410510	345	101000
		<b>Total for Vendor:</b>	<b>490.55</b>					
40077	78063S	1480 BRIAN LAFOREST	100.00					
1	LaForest 09/24/20	Apparatus Inspection PD	100.00			1000 20 420440	379	101000
		<b>Total for Vendor:</b>	<b>100.00</b>					
40114	78089S	1352 CAMERON HARRIS	16.46					
1	Harris 09/25/20	Eausman name plate	16.46*			1000 50 420460	230	101000
		<b>Total for Vendor:</b>	<b>16.46</b>					



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40160	78132S	1687 CDW Government	81.46					
1	2065404 09/29/20	Computer Supplies	81.46			1000 10 410510	368	101000
		<b>Total for Vendor:</b>	<b>81.46</b>					
40072	78058S	1424 CHARTER	540.00					
1	0937511 09/12/20	Sta 1	540.00			1000 10 410510	345	101000
40081	78064S	1424 CHARTER	234.71					
1	0215411 09/16/20	Sta 6	234.71			1000 10 410510	345	101000
40103	78072S	1424 CHARTER	218.06					
1	092020 09/20/20	Sta 5	218.06			1000 10 410510	345	101000
40112	78090S	1424 CHARTER	134.84					
1	092620 09/26/20	Sta 4	134.84			1000 10 410510	345	101000
		<b>Total for Vendor:</b>	<b>1,127.61</b>					
40162	78133S	1583 CITI CARDS	2,474.80					
1	5334 09/18/20	Wildland assignment	1,838.96			1000 50 420460	379	101000
2	5334 09/18/20	Wildland vechile supplies	110.41			1000 20 420440	270	101000
3	5334 09/18/20	Imaging Software	75.00			1000 10 410510	321	101000
4	5334 09/18/20	Rehab supplies	38.94			1000 50 420460	379	101000
5	5334 09/18/20	Zoom	15.55			1000 10 410510	321	101000
6	5334 09/18/20	Fireman's Safety	395.94			1000 10 410510	220	101000
		<b>Total for Vendor:</b>	<b>2,474.80</b>					
40100	78073S	1299 CITY OF MISSOULA-FINANCE	11.20					
1	187950 09/03/20	Sta 1 Storm Water	11.20			1000 10 410510	341	101000
		<b>Total for Vendor:</b>	<b>11.20</b>					
40062	78046S	1502 CORY HORSENS	598.88					
1	QITA 09/11/20	QITA Travel/Meals	448.88			1000 50 420460	379	101000
2	PHLSI 09/11/20	PHLSI Meals	150.00			1000 50 420460	379	101000

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40080	78065S	1502 CORY HORSENS	30.00					
1	Horsens 09/24/20	ACLS Inst PD	30.00			1000 50 420460	379	101000
		<b>Total for Vendor:</b>	<b>628.88</b>					
40111	78091S	76 CULLIGAN WATER CONDITIONING	134.00					
1	607138 09/25/20	All Stations	134.00			1000 10 410510	341	101000
		<b>Total for Vendor:</b>	<b>134.00</b>					
40079	78066S	743 DODD MCDERMOTT	150.00					
1	McDermott 09/24/20	Apparatus Inspection PD	150.00			1000 40 420410	379	101000
		<b>Total for Vendor:</b>	<b>150.00</b>					
40159	78134S	1309 ERIC HULEATT	149.19					
1	FY20/21 09/01/20	Annual Physical	149.19*			1000 10 410510	356	101000
		<b>Total for Vendor:</b>	<b>149.19</b>					
40127	78097S	1638 Express Lube	76.48					
1	73116S 09/11/20	DFM2	38.24			1000 20 420440	372	101000
2	73256S 09/17/20	DFM1	38.24			1000 20 420440	372	101000
		<b>Total for Vendor:</b>	<b>76.48</b>					
40058	78047S	840 FIRST CALL COMPUTER SOLUTIONS	68.95					
1	68795 09/01/20	Web Maint	68.95			1000 10 410510	368	101000
		<b>Total for Vendor:</b>	<b>68.95</b>					
40074	78059S	740 FOREST BROWN	122.39					
1	7812 09/22/20	Exhaust System	122.39			1000 50 420460	375	101000
		<b>Total for Vendor:</b>	<b>122.39</b>					
40131	78098S	1606 GARAGE DOOR GUYS	285.00					
1	5422 09/14/20	Sta 6	35.00			1000 50 420460	366	101000
2	5424 09/14/20	Sta 1	250.00			1000 50 420460	361	101000
		<b>Total for Vendor:</b>	<b>285.00</b>					

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40130	78099S	1415 GECKO FENCE & LANDSCAPE, LLC	220.00					
1	093020 09/30/20 Sta 1		220.00			1000 50 420460	361	101000
		<b>Total for Vendor:</b>	<b>220.00</b>					
40149	78100S	141 GENERAL FIRE APPARATUS	533.06					
1	12094 09/10/20 311		69.00			1000 20 420440	272	101000
2	12094 09/10/20 351		13.00			1000 20 420440	272	101000
3	12094 09/10/20 Shop		13.00			1000 20 420440	270	101000
4	12094 09/10/20 Shop		438.06			1000 20 420440	270	101000
		<b>Total for Vendor:</b>	<b>533.06</b>					
40124	78101S	766 GUARDIAN PEST SOLUTIONS	75.00					
1	20200950 08/31/20 Sta 6		75.00			1000 50 420460	366	101000
		<b>Total for Vendor:</b>	<b>75.00</b>					
40122	78102S	1506 HARLOW'S TRUCK CETNER	289.62					
1	02P1060 08/20/20 311		141.02			1000 20 420440	272	101000
2	02P1134 08/28/20 311		141.02			1000 20 420440	272	101000
3	02P1290 09/11/20 367		7.58			1000 20 420440	272	101000
		<b>Total for Vendor:</b>	<b>289.62</b>					
40132	78103S	1266 HOUSE OF CLEAN	687.59					
1	080695 09/04/20 Sta 1		155.75			1000 50 420460	361	101000
2	080696 09/04/20 SCBA		17.01			1000 20 420440	272	101000
3	080698 09/04/20 Sta 4		42.05			1000 50 420460	364	101000
4	080699 09/04/20 SCBA		21.66			1000 20 420440	272	101000
5	080700 09/04/20 Sta 5		328.81			1000 50 420460	365	101000
6	080701 09/04/20 Sta 6		44.10			1000 50 420460	366	101000
7	080701A 09/04/20 Sta 6		78.21			1000 50 420460	366	101000
		<b>Total for Vendor:</b>	<b>687.59</b>					
40068	78057S	1015 IAAI	325.00					
1	Muir 09/16/20 IAAI-FIT Application Jon Muir		325.00			1000 50 420460	380	101000
		<b>Total for Vendor:</b>	<b>325.00</b>					

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40085	78074S	797 JAKE FULLER	1,744.28					
1	Fuller 09/30/20 North Complex Travel/Loding/Me		1,744.28			1000 30 420430	379	101000
		<b>Total for Vendor:</b>	<b>1,744.28</b>					
40071	78060S	1637 JEREMY BERGBOWER	135.21					
1	Bergbower 09/22/20 Annual Physical		135.21*			1000 10 410510	356	101000
		<b>Total for Vendor:</b>	<b>135.21</b>					
40106	78095S	1271 JIM STEYEE	297.00					
1	EMAC-2 09/30/20 Statewide Lightening Mob		297.00			1000 50 420460	379	101000
		<b>Total for Vendor:</b>	<b>297.00</b>					
40092	78075S	1351 JON MUIR	180.00					
1	Mutual Aid 09/30/20 Bridger Foothills Meal PD		180.00			1000 50 420460	379	101000
		<b>Total for Vendor:</b>	<b>180.00</b>					
40133	78104S	1195 KENT D. BRUCE CO., LLC	180.81					
1	7174 09/15/20 Shop		182.81			1000 20 420440	270	101000
2	7174 09/15/20 Postage		-2.00			1000 10 410510	311	101000
		<b>Total for Vendor:</b>	<b>180.81</b>					
40129	78105S	77 L.N. CURTIS AND SONS	396.07					
1	419863 09/02/20 TIC Battery		396.07			1000 20 420440	203	101000
		<b>Total for Vendor:</b>	<b>396.07</b>					
40134	78106S	202 LEGACY GLASS, LLC	150.66					
1	71735 09/02/20 303		150.66			1000 20 420440	372	101000
		<b>Total for Vendor:</b>	<b>150.66</b>					
40087	78076S	1713 LIBBY HOOVER	231.00					
1	EMAC-1 09/30/20 Statewide Lightening Mob PD		231.00			1000 50 420460	379	101000
		<b>Total for Vendor:</b>	<b>231.00</b>					

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Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
40123	78107S	1282 LIFE-ASSIST, INC	1,117.32					
1	1032645 09/03/20	Medical Supplies	586.90			1000 80 420480	222	101000
2	1038994 09/30/20	Medical Supplies	530.42			1000 80 420480	222	101000
		<b>Total for Vendor:</b>	<b>1,117.32</b>					
40119	78108S	148 LITHIA MOTORS	537.20					
1	126325 09/02/20	301	483.95			1000 20 420440	372	101000
2	127354 09/22/20	302	53.25			1000 20 420440	372	101000
		<b>Total for Vendor:</b>	<b>537.20</b>					
40055	78048S	1676 Magda Nelson	61.25					
1	128 09/09/20	Consulting Services	61.25*			1000 10 410510	356	101000
		<b>Total for Vendor:</b>	<b>61.25</b>					
40098	78077S	1398 MAX KOTTWITZ	233.64					
1	FY20 09/30/20	Annual Physical	233.64*			1000 10 410510	356	101000
		<b>Total for Vendor:</b>	<b>233.64</b>					
40086	78078S	39 MICHAEL BOWMAN	231.00					
1	EMAC-1 09/30/20	Statewide Lightening Mob PD	231.00			1000 50 420460	379	101000
		<b>Total for Vendor:</b>	<b>231.00</b>					
40152	78109S	208 MISSOULA COUNTY MEDICAL BENEFITS	81,753.10					
1	9075 09/22/20	Admin	6,444.80			1000 10 410510	143	101000
2	9075 09/22/20	RM	1,731.10			1000 20 420440	143	101000
3	9075 09/22/20	TR	1,731.10			1000 30 420430	143	101000
4	9075 09/22/20	FP	4,134.70			1000 40 420410	143	101000
5	9075 09/22/20	Sup	67,711.40			1000 50 420460	143	101000
		<b>Total for Vendor:</b>	<b>81,753.10</b>					
40154	78110S	791 MISSOULA COUNTY PUBLIC SCHOOLS	50.00					
1	9530 09/10/20	Mount Jumbo Rental	50.00			1000 50 420460	380	101000
		<b>Total for Vendor:</b>	<b>50.00</b>					



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40140	78111S	228 MISSOULA COUNTY TREASURER	339.36					
1	198 08/14/20	Telephone Services	339.36			1000 10 410510	345	101000
		<b>Total for Vendor:</b>	<b>339.36</b>					
40158	78135S	211 MISSOULA COUNTY WORKERS COMP	953.83					
1	Sept 2020 09/30/20	September 2020 WC	953.83			1000 60 420490	146	101000
		<b>Total for Vendor:</b>	<b>953.83</b>					
40109	78092S	230 MISSOULA ELECTRIC COOPERATIVE	576.42					
1	223950 09/30/20	Sta 2	309.81			1000 10 410510	341	101000
2	223950 09/30/20	Sta 6	266.61			1000 10 410510	341	101000
		<b>Total for Vendor:</b>	<b>576.42</b>					
40138	78112S	235 MISSOULA MOTOR PARTS	303.84					
1	319850 09/02/20	361	21.39			1000 20 420440	272	101000
2	320528 09/03/20	Sta 2	18.51			1000 50 420460	362	101000
3	321971 09/08/20	Shop	22.17			1000 20 420440	270	101000
4	325143 09/15/20	small tools	37.54			1000 20 420440	234	101000
5	322510 09/09/20	351	21.39			1000 20 420440	272	101000
6	716009 09/09/20	Shop	21.89			1000 20 420440	270	101000
7	328293 09/23/20	305	13.27			1000 20 420440	272	101000
8	328293 09/23/20	341	5.61			1000 20 420440	272	101000
9	328543 09/23/20	311	45.74			1000 20 420440	272	101000
10	328543 09/23/20	Lube	54.00			1000 20 420440	232	101000
11	328567 09/23/20	311	24.60			1000 20 420440	272	101000
12	328775 09/24/20	Shop	4.46			1000 20 420440	270	101000
13	330958 09/29/20	355	13.27			1000 20 420440	272	101000
		<b>Total for Vendor:</b>	<b>303.84</b>					
40137	78113S	244 MISSOULA TEXTILE SERVICES	137.85					
1	20 09/28/20	All Stations	137.85*			1000 10 410510	356	101000
		<b>Total for Vendor:</b>	<b>137.85</b>					

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40153	78114S	242 MISSOULIAN	175.40					
1	20608245 09/19/20	Legal Ad	175.40			1000 10 410510	337	101000
		<b>Total for Vendor:</b>	<b>175.40</b>					
40054	78049S	1684 MHW Architects	29,906.39					
1	00009 09/08/20	Architectural Services Sta 4	29,906.39*			1000 10 410510	356	101000
		<b>Total for Vendor:</b>	<b>29,906.39</b>					
40135	78115S	1285 MOUNTAIN INK & TONER	83.98					
1	131263 09/30/20	Office Supplies	83.98			1000 10 410510	220	101000
		<b>Total for Vendor:</b>	<b>83.98</b>					
40139	78116S	747 MSC INDUSTRIAL SUPPLY CO.	226.26					
1	4080403001 09/04/20	Supplies	226.26			1000 20 420440	270	101000
		<b>Total for Vendor:</b>	<b>226.26</b>					
40136	78117S	261 MT BOLT INC.	5.00					
1	311004 09/25/20	Shop	5.00			1000 20 420440	272	101000
		<b>Total for Vendor:</b>	<b>5.00</b>					
40141	78118S	1542 MT COFFEE EXPRESS	90.00					
1	11117 09/02/20	Coffee	90.00			1000 10 410510	220	101000
		<b>Total for Vendor:</b>	<b>90.00</b>					
40063	78050S	445 MT CRIMINAL RECORDS	30.00					
1	Bausman 09/15/20	Career FF Bausman-background	30.00*			1000 10 410510	356	101000
40065	78055S	445 MT CRIMINAL RECORDS	75.00					
1	Vol. FF 09/15/20	RFF Hibala Background Check	25.00*			1000 10 410510	356	101000
2	Vol. FF 09/15/20	VFF Drab Background Check	25.00*			1000 10 410510	356	101000
3	Vol. FF 09/15/20	VFF Christiansen Background C	25.00*			1000 10 410510	356	101000
40083	78067S	445 MT CRIMINAL RECORDS	125.00					
1	RVFF 09/15/20	Craig Martynn	25.00*			1000 60 420460	391	101000
2	RVFF 09/15/20	Geoffory Stipe	25.00*			1000 60 420460	391	101000
3	VFF 09/16/20	Jason Berry	25.00*			1000 60 420460	391	101000

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Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
4	VFF 09/16/20	Jeffrey Noble	25.00*			1000 60 420460	391	101000
5	VFF 09/16/20	Robert Ellis	25.00*			1000 60 420460	391	101000
		<b>Total for Vendor:</b>	<b>230.00</b>					
40070	78061S 1749	MT DEQ	460.00					
1	MRFD 09/22/20	New Station 4	460.00*			1000 10 410510	356	101000
		<b>Total for Vendor:</b>	<b>460.00</b>					
40089	78079S 1649	NATHAN LAPINSKI	231.00					
1	EMAC-1 09/30/20	Statewide Lightening Mob PD	231.00			1000 50 420460	379	101000
40094	78079S 1649	NATHAN LAPINSKI	60.00					
1	Mutual Aid 09/30/20	Bridger Foothills Meal PD	60.00			1000 50 420460	379	101000
		<b>Total for Vendor:</b>	<b>291.00</b>					
40142	78119S 295	NORCO	42.00					
1	30330554 09/30/20	Rental	42.00*			1000 10 410510	356	101000
		<b>Total for Vendor:</b>	<b>42.00</b>					
40155	78120S 1686	NORTH RIDGE FIRE EQUIPMENT	175.52					
1	6485 09/14/20	318 Tooling	175.52			1000 20 420440	272	101000
		<b>Total for Vendor:</b>	<b>175.52</b>					
40052	78051S 547	NORTHWESTERN ENERGY	591.80					
1	04619946 09/01/20	Sta 5	537.10			1000 10 410510	341	101000
2	35710573 09/01/20	Original Sta 5	54.70			1000 10 410510	341	101000
40082	78068S 547	NORTHWESTERN ENERGY	579.83					
1	05205802 09/16/20	Sta 4	509.71			1000 10 410510	341	101000
2	05205810 09/16/20	Sta 4	12.99			1000 10 410510	341	101000
3	05373154 09/17/20	Sta 6	57.13			1000 10 410510	341	101000
40099	78080S 547	NORTHWESTERN ENERGY	32.83					
1	05360854 09/22/20	Sta 2	32.83			1000 10 410510	341	101000
		<b>Total for Vendor:</b>	<b>1,204.46</b>					

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40096	78081S	1711 NROUTE	51.00					
1	19-1072 10/25/19 302		51.00			1000 20 420440	272	101000
		<b>Total for Vendor:</b>	<b>51.00</b>					
40088	78082S	1744 PAT LORENSEN	231.00					
1	EMAC-1 09/30/20 Statewide Lightening Mob PD		231.00			1000 50 420460	379	101000
		<b>Total for Vendor:</b>	<b>231.00</b>					
40078	78069S	114 PAUL FINLAY	250.00					
1	Finlay 09/24/20 Apparatus Inspection PD		100.00			1000 10 410510	379	101000
2	Finlay 09/24/20 Final Apparatus Inspection PD		150.00			1000 10 410510	379	101000
		<b>Total for Vendor:</b>	<b>250.00</b>					
40118	78121S	1289 PAULSON ELECTRIC	310.00					
1	09192 09/30/20 Sta 1		310.00			1000 50 420460	361	101000
		<b>Total for Vendor:</b>	<b>310.00</b>					
40156	78122S	1658 Performance Advantage Company	2,694.94					
1	0101852 09/10/20 318 Tooling		2,694.94			1000 20 420440	272	101000
		<b>Total for Vendor:</b>	<b>2,694.94</b>					
40102	78083S	1725 PIERCE LEASING	590.00					
1	0038611 09/22/20 Job Trailer		590.00			1000 10 410510	943	101000
		<b>Total for Vendor:</b>	<b>590.00</b>					
40059	78052S	855 PITNEY BOWES	101.72					
1	01422579 09/06/20 Postage		101.72			1000 10 410510	311	101000
		<b>Total for Vendor:</b>	<b>101.72</b>					
40121	78123S	927 PITNEY BOWES, INC	85.98					
1	3312213907 10/03/20 Meter Rental		85.98*			1000 10 410510	356	101000
		<b>Total for Vendor:</b>	<b>85.98</b>					

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40116	78093S	31 REPUBLIC SERVICES #889	636.37					
1	002702731	09/28/20 Sta 1	206.66			1000 10 410510	342	101000
2	002702731	09/28/20 Sta 2	135.53			1000 10 410510	342	101000
3	002704810	09/28/20 Sta 4	132.38			1000 10 410510	342	101000
4	002705330	09/28/20 Sta 5	115.57			1000 10 410510	342	101000
5	002705085	09/28/20 Sta 6	46.23			1000 10 410510	342	101000
		<b>Total for Vendor:</b>	<b>636.37</b>					
40151	78124S	349 SAFETY KLEEN CORPORATION	188.71					
1	84059329	09/17/20 Solvent	188.71			1000 20 420440	232	101000
		<b>Total for Vendor:</b>	<b>188.71</b>					
40144	78125S	1471 SAW SHOP	7.95					
1	3279	09/29/20 312 Chainsaw	7.95			1000 20 420440	206	101000
		<b>Total for Vendor:</b>	<b>7.95</b>					
40108	78086S	1760 Scott Noble	297.00					
1	EMAC-2	09/30/20 Statewide Lightening Mob	297.00			1000 50 420460	379	101000
		<b>Total for Vendor:</b>	<b>297.00</b>					
40147	78126S	360 SHIPPING DEPCT	128.64					
1	1042	09/30/20 Postage	128.64			1000 10 410510	311	101000
		<b>Total for Vendor:</b>	<b>128.64</b>					
40145	78127S	794 SHRM	219.00					
1	S0694545	11/01/20 Membership	219.00			1000 10 410510	333	101000
		<b>Total for Vendor:</b>	<b>219.00</b>					
40143	78128S	367 ST. PATRICK HOSPITAL	425.00					
1	2660	09/30/20 Medical Supplies	425.00			1000 80 420480	222	101000
		<b>Total for Vendor:</b>	<b>425.00</b>					
40060	78053S	369 STAPLES	89.97					
1	20384237	09/04/20 Computer Supplies	89.97			1000 10 410510	368	101000
		<b>Total for Vendor:</b>	<b>89.97</b>					



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40146	78129S	375 STINE ELECTRONICS	190.00					
1	24367 09/15/20	Radio Repair	190.00*			1000 20 420440	371	101000
		<b>Total for Vendor:</b>	<b>190.00</b>					
40095	78084S	87 TIM DEVOS	150.00					
1	Mutual Aid 09/30/20	Bridger Foothills Neal PD	150.00			1000 50 420460	379	101000
40105	78087S	87 TIM DEVOS	297.00					
1	EMAC-2 09/30/20	Statewide Lightening Mob	297.00			1000 50 420460	379	101000
40113	78094S	87 TIM DEVOS	150.00					
1	DeVos 09/30/20	Rngine Transport PD	150.00			1000 50 420460	379	101000
		<b>Total for Vendor:</b>	<b>597.00</b>					
40150	78130S	1284 TRACE ANALYTICS, INC.	445.00					
1	20-16296 09/17/20	Sampling	445.00			1000 20 420440	370	101000
		<b>Total for Vendor:</b>	<b>445.00</b>					
40107	78088S	1759 Tyler Loterbauer	297.00					
1	EMAC-2 09/30/20	Statewide Lightening Mob	297.00			1000 50 420460	379	101000
		<b>Total for Vendor:</b>	<b>297.00</b>					
40057	78054S	1628 Univision	1,153.50					
1	231258 09/01/20	MS 365	946.50			1000 10 410510	321	101000
2	231451 09/01/20	MS 365	207.00			1000 10 410510	368	101000
		<b>Total for Vendor:</b>	<b>1,153.50</b>					
40073	78062S	408 VERIZON WIRELESS	631.62					
1	9862678033 09/11/20	smart phones	631.62			1000 10 410510	345	101000
		<b>Total for Vendor:</b>	<b>631.62</b>					
40161	78136S	1724 WEX Bank	4,918.44					
1	67740679 09/30/20	Fuel	4,918.44			1000 20 420440	231	101000
		<b>Total for Vendor:</b>	<b>4,918.44</b>					

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40148	78131S	756 WHALEN TIRE	6,423.12					
1	750704 08/26/20 357		2,283.00			1000 20 420440	233	101000
2	751426 09/14/20 312		941.12			1000 20 420440	233	101000
3	751427 09/14/20 311		3,199.00			1000 20 420440	233	101000
Total for Vendor:			6,423.12					
# of Claims			93	Total:				153,433.63

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Fund/Account	Amount
1000 GENERAL FUND	
101000 CASH ON DEPOSIT - COUNTY TREASURER	\$153,433.63
<b>Total:</b>	<b>\$153,433.63</b>

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
40051		1415 GECKO FENCE & LANDSCAPE, LLC August 202 08/31/20 Sta 1	220.00 220.00			1000 50 420460	361	101000
		<b>Total for Vendor:</b>	<b>220.00</b>					
40048		420 KELLEY Connect 715388 08/31/20 Copier Maint	449.41 449.41*			1000 10 410510	356	101000
		<b>Total for Vendor:</b>	<b>449.41</b>					
40045		508 KIRK PAULSEN 5985 08/06/20 North Ridge Fire Equip	226.00 226.00			1000 50 420460	229	101000
		<b>Total for Vendor:</b>	<b>226.00</b>					
40039		1708 METRO EXPRESS CAR WASH-MISSOULA August 202 08/31/20 301	7.00 7.00			1000 20 420440	372	101000
		<b>Total for Vendor:</b>	<b>7.00</b>					
40041		220 MISSOULA CITY FIRE DEPARTMENT 081920 08/19/20 Hazmat Monitor & Radio Battery	103.68 103.68			1000 90 420420	534	101000
		<b>Total for Vendor:</b>	<b>103.68</b>					
40043		211 MISSOULA COUNTY WORKERS COMP August 202 08/31/20 Volunteer WC	1,032.77 1,032.77			1000 60 420490	146	101000
		<b>Total for Vendor:</b>	<b>1,032.77</b>					
40050		230 MISSOULA ELECTRIC COOPERATIVE 223950 08/31/20 Sta 6 223950 08/31/20 Sta 4	617.72 287.55 330.17			1000 10 410510 1000 10 410510	341 341	101000 101000
		<b>Total for Vendor:</b>	<b>617.72</b>					
40047		244 MISSOULA TEXTILE SERVICES 20 08/31/20 All Stations	226.44 226.44*			1000 10 410510	356	101000
		<b>Total for Vendor:</b>	<b>226.44</b>					

09/15/20  
16:34:46

MISSOULA RURAL FIRE DISTRICT  
Claim Approval List  
For the Accounting Period: 8/20

Page: 2 of 3  
Report ID: AP100V

\* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
40046		331 PYRAMID PRINTING	426.35					
	48992	08/25/20 Medical Reports	426.35			1000 10 410510	320	101000
		<b>Total for Vendor:</b>	<b>426.35</b>					
40040		1758 QUALITY CONSTRUCTION	595.00					
	0120001-00	08/10/20 Sta 1 Overhead Door Design	595.00*			1000 10 410510	356	101000
		<b>Total for Vendor:</b>	<b>595.00</b>					
40042		31 REPUBLIC SERVICES #889	609.86					
	002680985	08/31/20 Sta 1	180.32			1000 10 410510	342	101000
	002680985	08/31/20 Sta 2	135.48			1000 10 410510	342	101000
	002683376	08/31/20 Sta 4	132.33			1000 10 410510	342	101000
	002683937	08/31/20 Sta 5	115.52			1000 10 410510	342	101000
	002683677	08/31/20 Sta 6	46.21			1000 10 410510	342	101000
		<b>Total for Vendor:</b>	<b>609.86</b>					
40044		1730 Teleflex LLC	562.50					
	9502985529	08/28/20 Medical Supplies	562.50			1000 80 420480	222	101000
		<b>Total for Vendor:</b>	<b>562.50</b>					
40049		1724 WEX Bank	4,144.15					
	67262531	08/31/20 Fuel	4,144.15			1000 20 420440	231	101000
		<b>Total for Vendor:</b>	<b>4,144.15</b>					
		<b># of Claims</b>	<b>13</b>	<b>Total:</b>				<b>9,220.88</b>



09/15/20  
16:34:47

MISSOULA RURAL FIRE DISTRICT  
Fund Summary for Claims  
For the Accounting Period: 8/20

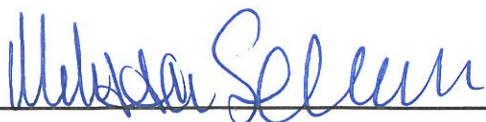
Page: 3 of 3  
Report ID: AP110

---

Fund/Account	Amount
1000 GENERAL FUND	
101000 CASH ON DEPOSIT - COUNTY TREASURER	\$9,220.88
<b>Total:</b>	<b>\$9,220.88</b>

---

Claims reviewed and approved for payment at the Regular scheduled Missoula Rural Fire District Board of Trustee Meeting held Tuesday, October 13<sup>th</sup>, 2020 at 7:00 PM.

  
\_\_\_\_\_ Melissa Schnee, Office Manager

\_\_\_\_\_ Larry Hanson, Chairman

\_\_\_\_\_ Chuck Beagle, Secretary

**The Missoula Exchange Club**  
**Thad Brinkman, President**  
P.O. – Box 8296  
Missoula, MT 59806

---

September 10, 2020

Chris Newman, Fire Chief  
Missoula Rural Fire District  
2521 South Avenue West  
Missoula, Montana 59804

Greetings Chief Newman,

I sent you an e-mail a few days ago to let you know that the **Annual Exchange Club Missoula Fire Agencies Recognition Event has been cancelled for this year. The event, originally scheduled for May 6 and moved to October 7 from 5:30-7:00, was cancelled and will be rescheduled for late Spring, 2021.**

**About the Event:** Each year for at least the past 20 years, the Missoula Exchange Club has sponsored a recognition luncheon for the chief officer or fire supervisor and up to three of the members of all 16 fire agencies in Missoula County. At the suggestion of Missoula Fire Protection Assn (MCFPA), we changed it to an afterwork reception from 5:30-7:00pm. We will follow this same format for next year's reception in 2021.

**What happens at the Event:** In addition to refreshments and a chance to mingle, an award plaque is presented to each fire agency represented, and a small gift is given to each person attending during the program. **Even though the program has been cancelled for this year, The Exchange Club will still present \$1,000 to MCFPA** later this fall to use to revise curriculum and make videos for their fire safety and education program in the elementary schools.

**We want you to know how important we think you are to the community and the United States:** We believe that community recognition of all our fire agencies should happen every year. In addition to fighting local fires and doing fire prevention programs, you are the first responders for emergency medical calls. You not only respond to area wildfires, but many of you are sent to fires in many other parts of the country.

**About the Exchange Club:** The Missoula Exchange Club is a non-profit, civic, service club founded in 1957. It has 7 other community service projects in addition to the Fire Agency Recognition Event. These include The Parenting Place, Law Enforcement Recognition, ACE high school senior scholarship, Veteran's Day Ceremony, and others.

**Please turn the page and see our sponsors and contributors  
that have made this year's \$1000 award to MCFP Possible**

Stay safe out there!

  
Bob Deaton, Chair, 2020 Fire Recognition committee, bobdeaton66@gmail.com

**SPONSORS WHO GAVE \$200 OR MORE:**

**Payne-West Insurance**

**Darby South, State Farm Insurance**

**Bob & Lucy Deaton**

**Contributors**

**John Brauer, Windemere Realty**

**Frank Miller, Hayloft Saloon, Inc, Lolo**

**Jesse Corbert, Jay's Mart**

**Hellgate Conoco**

**Ax-Men**

**Dan Morgan**

## Chris Newman

---

**From:** Bailey Minnich <bminnich@missoulacounty.us>  
**Sent:** Thursday, October 1, 2020 1:45 PM  
**To:** Chris Newman; Matt Heimel  
**Subject:** RE: MRFD

Hi Chris,

Here is some information on the Part One Citizen districts:

<https://www.missoulacounty.us/home/showdocument?id=25293> The fee to apply to create a district is \$6000.00. As far as timeframe, I would guess anywhere from 4-6 months but it really depends on how active someone is in getting the petitions signed by the property owners, etc.

Bailey

Bailey Minnich, AICP, CFM  
Planner III  
Missoula County Community and Planning Services  
127 E. Main St., Suite #2  
Missoula, MT 59802  
406-258-4657

*The CAPS office reception and information desks are open Monday through Friday from 10:00am to 2:00pm for walk-in service to the public. Use of masks when visiting our office is required. The majority of CAPS staff are still working remotely so calling ahead is preferred and recommended. Please call (406) 258-4657 or see our website ([www.missoulacounty.us/caps](http://www.missoulacounty.us/caps)) for additional information.*

---

**From:** Chris Newman <cnewman@mrfdfire.org>  
**Sent:** Wednesday, September 30, 2020 2:37 PM  
**To:** Matt Heimel <mheimel@missoulacounty.us>; Bailey Minnich <bminnich@missoulacounty.us>  
**Subject:** RE: MRFD

Matt or Bailey,

What would be the process for a property owner initiated zoning district. As you said, property owners could bring a petition to the County. Can you give me an estimate of the length of time this would take, potential costs associated and any other steps in the process?

## Chris Newman

### Fire Chief

#### Missoula Rural Fire District

2521 South Ave West  
Missoula, MT 59804  
Office (406)549-6172  
Cell (406)239-6536  
Fax (406)549-6023



---

**From:** Matt HeimeI <[mheimel@missoulacounty.us](mailto:mheimel@missoulacounty.us)>  
**Sent:** Thursday, September 24, 2020 4:58 PM  
**To:** Chris Newman <[cnewman@mrfdfire.org](mailto:cnewman@mrfdfire.org)>; Bailey Minnich <[bminnich@missoulacounty.us](mailto:bminnich@missoulacounty.us)>  
**Subject:** RE: MRFD

Hi Chris,

To summarize our phone call – staff went over the prospect of zoning or placing covenants on the parcel and determined that either option is not really feasible. The property is unzoned and has no subdivision conditions, so there are no current restrictions on use.

Placing covenants on a single parcel would only be enforceable by the owner and could be easily amended, so there would not be much assurance that way.

We typically do not zone individual parcels, although a zoning district could be considered if property owners in the area bring a petition to the County. That is a process we can look into with more detail, but it sounds like this is an inquiry from an individual.

If the property is zoned, the uses and density would need to comply with the Growth Policy. The land use designation is Rural Residential and Small Agriculture, so any zoning for the area would likely be characterized by low density residential.

If you have additional questions or need more explanation, feel free let us know.

Thanks

Matt HeimeI, AICP  
Planner  
Missoula County  
Community & Planning Services

***The CAPS office reception and information desks are open Monday through Friday from 10:00am to 2:00pm for walk-in service to the public. Use of masks when visiting our office is required. The majority of CAPS staff are still working remotely so calling ahead is preferred and recommended. Please call (406) 258-4657 or see our website ([www.missoulacounty.us/caps](http://www.missoulacounty.us/caps)) for additional information.***

---

**From:** Chris Newman <[cnewman@mrfdfire.org](mailto:cnewman@mrfdfire.org)>  
**Sent:** Thursday, September 24, 2020 11:40 AM



To: Matt Heime! <[mheimel@missoulacounty.us](mailto:mheimel@missoulacounty.us)>; Bailey Minnich <[bminnich@missoulacounty.us](mailto:bminnich@missoulacounty.us)>

Subject: RE: MRFD

Matt,

Last we talked, you were going to talk to your colleagues about the potential options for zoning and/or covenants for our existing Station 4 in the Piltzville/Bonner area. Any updates?

Thanks,

**Chris Newman**

**Fire Chief**

**Missoula Rural Fire District**

2521 South Ave West

Missoula, MT 59804

Office (406)549-6172

Cell (406)239-6536

Fax (406)549-6023



---

From: Matt Heime! <[mheimel@missoulacounty.us](mailto:mheimel@missoulacounty.us)>

Sent: Wednesday, September 16, 2020 9:07 AM

To: Chris Newman <[cnewman@mrfdfire.org](mailto:cnewman@mrfdfire.org)>; Bailey Minnich <[bminnich@missoulacounty.us](mailto:bminnich@missoulacounty.us)>

Subject: RE: MRFD

Hi Chris,

Sure thing - What parcel or station would this apply to? We'll do a bit of research beforehand.

Thanks

Matt Heime!, AICP  
Planner  
Missoula County  
Community & Planning Services

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**From:** Chris Newman <[cnewman@mrfdfire.org](mailto:cnewman@mrfdfire.org)>

**Sent:** Tuesday, September 15, 2020 5:13 PM

**To:** Bailey Minnich <[bminnich@missoulacounty.us](mailto:bminnich@missoulacounty.us)>; Matt Heibel <[mheibel@missoulacounty.us](mailto:mheibel@missoulacounty.us)>

**Subject:** MRFD

Bailey or Matt,

I have a question regarding placing covenants on an existing parcel owned by MRFD. Can one of you please call me at 239-6536?

Thanks,

***Chris Newman***

***Fire Chief***

**Missoula Rural Fire District**

2521 South Ave West

Missoula, MT 59804

Office (406)549-6172

Cell (406)239-6536

Fax (406)549-6023



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**Heidi Sather**

---

**Subject:** FW: Thank you

**From:** Keith Koprivica <[keithkoprivica@gmail.com](mailto:keithkoprivica@gmail.com)>

**Sent:** Monday, September 21, 2020 4:03 PM

**To:** Chris Newman <[cnewman@mrfdfire.org](mailto:cnewman@mrfdfire.org)>

**Subject:** Thank you

Dear Chief Newman,

Early this morning we needed the services of Missoula Rural Fire. Shortly after 6:00 AM , we received a carbon monoxide alarm from our mechanical room in the basement of our home. A call to Northwestern Energy then generated a call to Missoula Rural Fire.

Thankfully, we live right around the corner from the Piltzville fire station. Within a matter of minutes, a four person crew responded to our home. I believe the crew chief's name is Casey. All four members were so helpful, respectful and calming. It is obvious that they are well trained.

After checking the CO levels and helping me vent the house, they waited outside until Northwestern Energy arrived. Due to the response time from Northwestern Energy, the crew was at our home for over one hour. At 7:00 AM, a new crew came on and Captain Toby came to my door to introduce himself, and let me know that they were still waiting outside.

Please express our thank you to both crews for their outstanding communication, professionalism and service.

Sincerely,

Keith & Deb Koprivica  
270 Hellgate Drive

## Heidi Sather

---

**From:** Dodd McDermott  
**Sent:** Thursday, October 1, 2020 9:27 AM  
**To:** Suppression  
**Cc:** Heidi Sather  
**Subject:** Anonymous Donation

Greetings, Last Friday, September 25<sup>th</sup>, as I was preparing to leave, I was greeted by a very nice lady who wanted to donate some flannel blankets she had made for kids. She wanted to remain anonymous about the donation. She said she had sanitized the blankets and put them into plastic bags for distribution. I have cleared it through Chief Finlay to give them out to the stations. There were 6 blankets, so each station received 1, with station 1 receiving 2. The blankets have been placed in the station mail boxes. Please hand out this blanket to any kid you deem in need of a blanket.

Dodd McDermott  
Deputy Fire Marshal

Missoula Rural Fire District  
2521 South Avenue West  
Missoula, Montana 59804  
(406) 549-6172 office  
(406) 239-0058 work cel  
(406) 240-9019 cel  
(406) 549-6023 fax  
dmcdermott@mrfdfire.org

## Melissa Schnee

---

**From:** Cameron Harris  
**Sent:** Saturday, October 3, 2020 11:11 AM  
**To:** Admin  
**Subject:** Fw: New message from Casey Thompson

I received this message via the district website.

---

**From:** Cameron Harris <charris@mrfdfire.org>  
**Sent:** Saturday, October 3, 2020 10:53 AM  
**To:** caseycarrier@yahoo.com <caseycarrier@yahoo.com>  
**Subject:** Re: New message from Casey Thompson

Hello Casey,

Thank you for the very kind message. We always appreciate hearing from the citizens in our district. I will be sure to pass this along to Cooper, Jared, and our Administration. We hope your mother in law has a speedy recovery.

Take care,

Cameron Harris  
Firefighter  
Missoula Rural Fire District

---

**From:** Missoula Rural Fire District <brandon.stewart@firstsolution.com>  
**Sent:** Saturday, October 3, 2020 8:53 AM  
**To:** Cameron Harris <charris@mrfdfire.org>  
**Subject:** New message from Casey Thompson

Hi there!

I just wanted to share my experience I had at the Fire Station on Mullan Road last week. My mother in law had a brain surgery a few weeks prior and one of the issues that could arise from her condition is hyperglycemia. She called me and said she was feeling very thirsty and was concerned about her blood sugar. I took over to the fire station and was met by Cooper and Jared and they could not have been nicer. We were so impressed by their professionalism and kindness. This was our first time ever needing anything from the fire station and we were absolutely impressed. If your crew is half as good as these two gentlemen, you are doing something right! Please extend our sincere thanks to the crew and the administrative staff for training such a great crew.

-Casey Thompson ( caseycarrier@yahoo.com )

# INCIDENT PERSONNEL PERFORMANCE RATING

INSTRUCTIONS: The immediate job supervisor will prepare this form for each subordinate. It will be delivered to the planning section before the rater leaves the fire. Rating will be reviewed with employee who will sign at the bottom.

## THIS RATING TO BE USED ONLY FOR DETERMINING AN INDIVIDUAL'S PERFORMANCE

1. Name M.R.F.D. Engine 355		2. Fire Name and Number Lolo ABC Misc. (Bestwick Fire) P1EKT420	
3. Home Unit (address)		4. Location of Fire (address) Ninemile Ranger District, 20325 Remount Rd. Huson, Mt. 59846	
5. Fire Position T5 Engine Module	6. Date of Assignment From: 8/18/20 To: 9/26/20	7. Acres Burned N/A	8. Fuel Type(s) 2,8,10

### 9. Evaluation

Enter X under appropriate rating number and under proper heading for each category listed. Definition for each rating number follows:

- 0 - Deficient. Does not meet minimum requirements of the individual statement.  
DEFICIENCIES MUST BE IDENTIFIED IN REMARKS.
- 1 - Needs to improve. Meets some or most of the requirements of the individual element.  
IDENTIFY IMPROVEMENT NEEDED IN REMARKS.
- 2 - Satisfactory. Employee meets all requirements of the individual element.
- 3 - Superior. Employee consistently exceeds the performance requirements.


Rating Factors	Hot Line				Mop-Up				Camp				Other (Specify)			
	0	1	2	3	0	1	2	3	0	1	2	3	0	1	2	3
Knowledge of the job				✓				✓				✓				
Ability to obtain performance			✓					✓			✓					
Attitude				✓				✓				✓				
Decisions under stress				✓				✓			✓					
Initiative				✓				✓				✓				
Consideration for personnel welfare				✓				✓				✓				
Obtain necessary equipment and supplies			✓					✓				✓				
Physical ability for the job			✓				✓				✓					
Safety				✓				✓			✓					
Other (specify)																

10. Remarks

The crew on E-355 did an excellent job in helping to support both our Initial, Extended Attack Operations as well as our project work on the Ninemile Ranger District this year. They were flexible in configuration and always had outstanding attitudes no matter what was asked of them. The local knowledge of all the ENGB's and crew lent operationally was invaluable in helping to get our missions accomplished effectively and safely. Thanks again and we hope to build on this partnership into the future.

11. Employee (signature) This rating has been discussed with me			12. Date
13. Rate By (signature) <i>Robert Ainhart</i>	14. Home Unit (address) Ninemile Ranger District	15. Position of Fire AFMO	16. Date 10/1/20

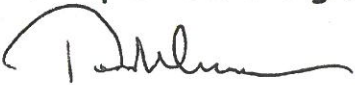

## Missoula Rural Fire District Record of Exceptional Performance

<b>1. Employee:</b> Richards/Paulsen	<b>2. Division:</b> Operations/B Shift
<b>3. Rank:</b> LT/FF	<b>4. Date Prepared:</b> 9-16-20
<b>5. Initiator of Commendation:</b> F Brown	
<b>6. Description of exceptional performance:</b> While on duty and during their lunch hour, Lt. Richards and FF Paulson recognized a citizen in need of assistance. Driver of a passenger vehicle had sustained a flat tire. As stated by driver, "In all her 60 yrs of driving she had never had a flat tire" and "Would not have been able to handle it by herself".  <b>Date:</b> 9-16-20	
<b>7. Supervisor's comments/date of presentation:</b> While the actions taken are not extraordinary, this is a prime example of the positive actions we can take during our normal course of duties. The individuals involved provided friendly, courteous help with a smile that represents themselves, their shift and the District in a manner that reflects on our values and makes us MRFD.	
<b>8. Supervisor's Signature:</b>	<b>9. Fire Chief's Signature:</b> 

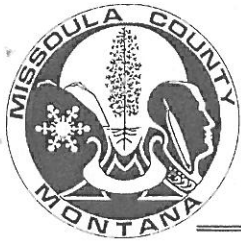
**Original:** Personnel File  
**Copy:** Employee  
 Board of Trustees



## Missoula Rural Fire District Record of Exceptional Performance

<b>1. Employee:</b> Cody Maxon	<b>2. Division:</b> A-shift
<b>3. Rank:</b> Resident Firefighter	<b>4. Date Prepared:</b> 9/30/20
<b>5. Initiator of Commendation:</b> Lieutenant Todd Newman	
<b>6. Description of exceptional performance:</b> RFF Maxon has performed exceptionally well so far in his tenure as a Resident Firefighter at station 5 on A-shift. With just over one year completed in his residency, Cody has shown incredible willingness to go over and beyond his requirements. This includes extra effort in his training and he performs very well on emergency incidents.	
<b>Date:</b> September 30, 2020	
<b>7. Supervisor's comments/date of presentation:</b> RFF Maxon's dedication to his residency and MRFD is not overlooked. His dedication and positive attitude are very much appreciated and he makes all of our jobs more successful.	
<b>8. Supervisor's Signature:</b> 	<b>9. Fire Chief's Signature:</b> 

**Original:** Personnel File  
**Copy:** Employee  
 Board of Trustees



**TYLER R. GERNANT  
CLERK & TREASURER  
200 WEST BROADWAY  
MISSOULA MT 59802-4292  
(406) 258-4752**

---

Missoula Rural Fire District  
2521 South Avenue West  
Missoula, Montana 59804

September 25, 2020

To Whom It May Concern;

Please find enclosed Notice of Public Hearing, Missoula Rural Fire District approval letters, and supporting documentation regarding the request for annexation of the parcel(s) the following properties into the Missoula Rural Fire District.

Tract E1 of COS 1551, located in S34 T12 R21W, Missoula County, MT  
Parcel 5803857, located at 12494 Arena Dr Lolo, MT 59847

Tract A & B of COS 1521, located in S34 T12N R21W, Missoula County, MT  
Parcel 1773451, located at 12568 Arena Dr Lolo, MT 59847

Tract 5C of COS 1547, located in S3 T12N R19W, Missoula County, MT  
Parcel 6000520, located at 5400 Arnica Rd Missoula, MT 59803

Tract 1 of COS 6610, located in S27 T12N R22W, Missoula County, MT  
Parcel 6012792, located at 25540 HWY 12 W Lolo, MT 59847

Tract 12 located in S10 T12N R19W Missoula County, MT  
Parcel 1584901, located at 2652 Larch Camp Rd Missoula, MT 59803

Avery Acres Lot 2 Missoula County, MT  
Parcel 3095305, located at 3489 Trails End Rd Missoula, MT 59803

Bitterroot Meadows Lot 13 Missoula County, MT  
Parcel 5858650, located at 13355 Wildrose Ct Lolo, MT 59847

The S1/2 of the SW1/4 of the SE1/4 of S01 T12N R18W Less R/W & River  
Missoula County, MT  
Parcel 91709, located at 13890 HWY 10 E Clinton, MT 59825

Bitterroot Meadows Addition Lot 20 Missoula County, MT  
Parcel 5858727, located at 13345 Green Tree Ct Lolo, MT 59847

Tract 1B-1 of COS 6046, located in S12 T12N R18W Missoula County, MT  
Parcel 5836547, located at 13625 Crystal Creek Rd Clinton, MT 59825

Tract 4A of COS 3287, located in S10 T14N R19W Missoula County, MT  
Parcel 583049, located at 12029 Bench Rd Missoula, MT 59808



**TYLER R. GERNANT  
CLERK & TREASURER  
200 WEST BROADWAY  
MISSOULA MT 59802-4292  
(406) 258-4752**

---

Tract A of COS 950, located in S10 T12N R19W Missoula County, MT  
Parcel 1584305, located at 2500 Larch Camp Rd Missoula, MT 59803

Petitions are available online at [www.missoulaclerk.us](http://www.missoulaclerk.us). You may contact me at (406) 258-4752 with any questions.

Sincerely,

A handwritten signature in cursive script that reads "Lisa Frost".

Lisa Frost  
Deputy Clerk & Recorder  
Missoula County  
(406) 258-4752  
[recording@missoulacounty.us](mailto:recording@missoulacounty.us)



**NOTICE OF PUBLIC HEARING  
ANNEXATION TO MISSOULA RURAL FIRE DISTRICT**

NOTICE IS HEREBY GIVEN, that a public hearing will be held via conference call on the 8<sup>th</sup> day of October 2020, beginning at 2:00 p.m., on a petition for annexation into the Missoula Rural Fire District for the following area:

Tract E1 of COS 1551, located in S34 T12 R21W, Missoula County, MT  
Parcel 5803857, located at 12494 Arena Dr Lolo, MT 59847

Tract A & B of COS 1521, located in S34 T12N R21W, Missoula County, MT  
Parcel 1773451, located at 12568 Arena Dr Lolo, MT 59847

Tract 5C of COS 1547, located in S3 T12N R19W, Missoula County, MT  
Parcel 6000520, located at 5400 Arnica Rd Missoula, MT 59803

Tract 1 of COS 6610, located in S27 T12N R22W, Missoula County, MT  
Parcel 6012792, located at 25540 HWY 12 W Lolo, MT 59847

Tract 12 located in S10 T12N R19W Missoula County, MT  
Parcel 1584901, located at 2652 Larch Camp Rd Missoula, MT 59803

Avery Acres Lot 2 Missoula County, MT  
Parcel 3095305, located at 3489 Trails End Rd Missoula, MT 59803

Bitterroot Meadows Lot 13 Missoula County, MT  
Parcel 5858650, located at 13355 Wildrose Ct Lolo, MT 59847

The S1/2 of the SW1/4 of the SE1/4 of S01 T12N R18W Less R/W & River  
Missoula County, MT  
Parcel 91709, located at 13890 HWY 10 E Clinton, MT 59825

Bitterroot Meadows Addition Lot 20 Missoula County, MT  
Parcel 5858727, located at 13345 Green Tree Ct Lolo, MT 59847

Tract 1B-1 of COS 6046, located in S12 T12N R18W Missoula County, MT  
Parcel 5836547, located at 13625 Crystal Creek Rd Clinton, MT 59825

Tract 4A of COS 3287, located in S10 T14N R19W Missoula County, MT  
Parcel 583049, located at 12029 Bench Rd Missoula, MT 59808

Tract A of COS 950, located in S10 T12N R19W Missoula County, MT  
Parcel 1584305, located at 2500 Larch Camp Rd Missoula, MT 59803

(Map and exhibits available at [www.missoulaproperty.us](http://www.missoulaproperty.us) as Book 1040 Pages 210-224)

AND THAT all interested persons wishing to be heard for or against said petition should dial 1-406-272-4824, enter the conference code 293 966 893#, then press the star key (\*). Written comments will be accepted by the Commissioner's Office, located at Missoula County Administration Building 199 West Pine St, Missoula, Montana 59802, prior to hearing day.

BY ORDER of the Board of County Commissioners of Missoula County Montana.



*Sus Frost* as Deputy  
Tyler R. Gernant  
Clerk & Treasurer  
200 W. Broadway St.  
Missoula, MT 59802  
(406) 258-4752

Publish Dates:  
September 27, 2020  
October 4, 2020

## CERTIFICATION

I, Lisa Frost, Deputy Clerk & Recorder for Missoula County, Montana, hereby certify that the attached petition for annexation to the Missoula Rural Fire District contains the signatures of 40% or more of the owners of the real property within the proposed area to be annexed and of the owners of property representing 40% or more of the taxable value of property within the proposed area to be annexed.

The area to be annexed is described as follows:

Tract E1 of COS 1551, located in S34 T12 R21W, Missoula County, MT  
Parcel 5803857, located at 12494 Arena Dr Lolo, MT 59847

Tract A & B of COS 1521, located in S34 T12N R21W, Missoula County, MT  
Parcel 1773451, located at 12568 Arena Dr Lolo, MT 59847

Tract 5C of COS 1547, located in S3 T12N R19W, Missoula County, MT  
Parcel 6000520, located at 5400 Arnica Rd Missoula, MT 59803

Tract 1 of COS 6610, located in S27 T12N R22W, Missoula County, MT  
Parcel 6012792, located at 25540 HWY 12 W Lolo, MT 59847

Tract 12 located in S10 T12N R19W Missoula County, MT  
Parcel 1584901, located at 2652 Larch Camp Rd Missoula, MT 59803

Avery Acres Lot 2 Missoula County, MT  
Parcel 3095305, located at 3489 Trails End Rd Missoula, MT 59803

Bitterroot Meadows Lot 13 Missoula County, MT  
Parcel 5858650, located at 13355 Wildrose Ct Lolo, MT 59847

The S1/2 of the SW1/4 of the SE1/4 of S01 T12N R18W Less R/W & River  
Missoula County, MT  
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Parcel 583049, located at 12029 Bench Rd Missoula, MT 59808

Tract A of COS 950, located in S10 T12N R19W Missoula County, MT  
Parcel 1584305, located at 2500 Larch Camp Rd Missoula, MT 59803

Signed this 25<sup>th</sup> day of September 2020

  
Deputy Clerk & Recorder

## September 2020 IT Report

Remote Desktop Services (RDS) configuration and performance occupied time many days throughout the month as this service is implemented for end users not assigned an individual computer. Currently, there are 10 or so "pioneer" users that are providing feedback on performance and problems. Also, end user documentation is in the works before full scale deployment is undertaken. RDS will provide users a consistent desktop experience no matter what computer they use at the various stations at which they may be on duty.

### Other items:

- Station1Crew1 computer malfunction and replaced with spare. Users of this computer are being set up as "pioneers" for RDS.
- Telestaff required an update to the most current version to address a couple of issues per the request of Nick Houppert
- Set up and orientation for new residents.
- Server file maintenance
- MRFD Station 4 plans access for mt.gov
- Teams meeting configuration on computers in Station 1 conference room
- New Station 1 office printer Faxing research
- MDT8 hard drive failure and replacement
- Station2Crew1 computer not connecting to network. Determined that original network card (NIC) on motherboard had been disabled and replaced with a supplemental NIC. That NIC was removed and replaced with temporary external NIC while permanent replacement is on order.
- Station 5 conference/CAD computer having problems with keyboard and mouse response. Determined that the wireless receivers are very dependent on exact USB placement (??) and that CAD display in engine bay requires a USB extension since it is over 30 feet from computer.
- Addressing continuing audio problems with meetings by adding external microphones, bypassing microphones in the Linksys Connect video conferencing devices. May replace those devices with newer webcams.

As did last month, utilized comp time and vacation time to take off a few afternoons per week.

And the usual miscellaneous end user problems such as blocked login, printing, . . .

# FIRE-RESCUE

## MISSOULA RURAL FIRE DISTRICT

### Call for Service Report

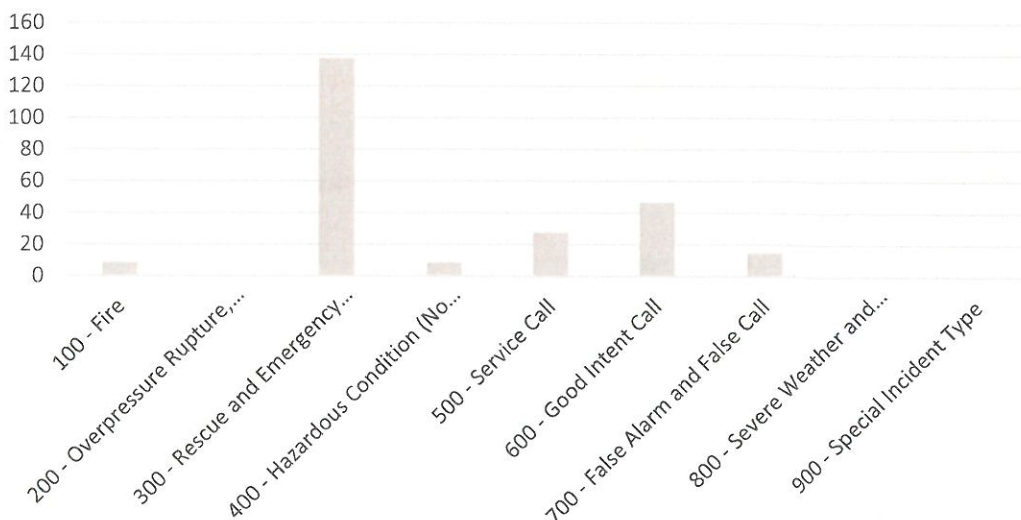
September 2020

In September of 2020, Missoula Rural Fire District (MRFD) answered 240 calls for service. MRFD responded to 224 of these incidents. The other 16 incidents were responded to solely by mutual aid partners. MRFD provided mutual aid on 76 incidents and received mutual aid on 37 incidents, overall working side by side with 8 neighboring agencies.

Incident Type Data

NFIRS Incident Type Series	September 2020	2020 YTD	2020 YTD Percentage
100 - Fire	8	76	3.97 %
200 - Overpressure Rupture, Explosion, Overheat (No Fire)	0	1	0.05%
300 - Rescue and Emergency Medical Service (EMS) Incidents	137	1098	57.43%
400 - Hazardous Condition (No Fire)	8	87	4.55%
500 - Service Call	27	197	10.30%
600 - Good Intent Call	46	367	19.19%
700 - False Alarm and False Call	14	86	4.50%
800 - Severe Weather and Natural Disaster	0	0	0.00%
900 - Special Incident Type	0	0	0.00%

September 2020 Incident Types



## Public Relations Outreach Breakdown

September 2020

- 10 total documented events
  - 7 social media posts (Facebook/Instagram/Twitter)
  - 2 scheduled media appearance (Newspaper/Radio/TV)
  - 1 in station event (Car Seat Event/Station Tour)
  - 0 impromptu media appearance (Newspaper/Radio/TV)
  - 0 other (Fundraiser/Parade/Etc.)

### Date

10 responses

Sep 2020

2

6

7

3

11

12

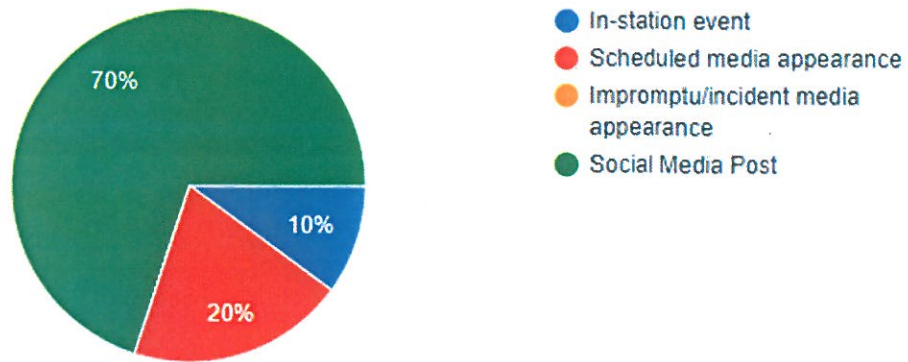
2

14

26

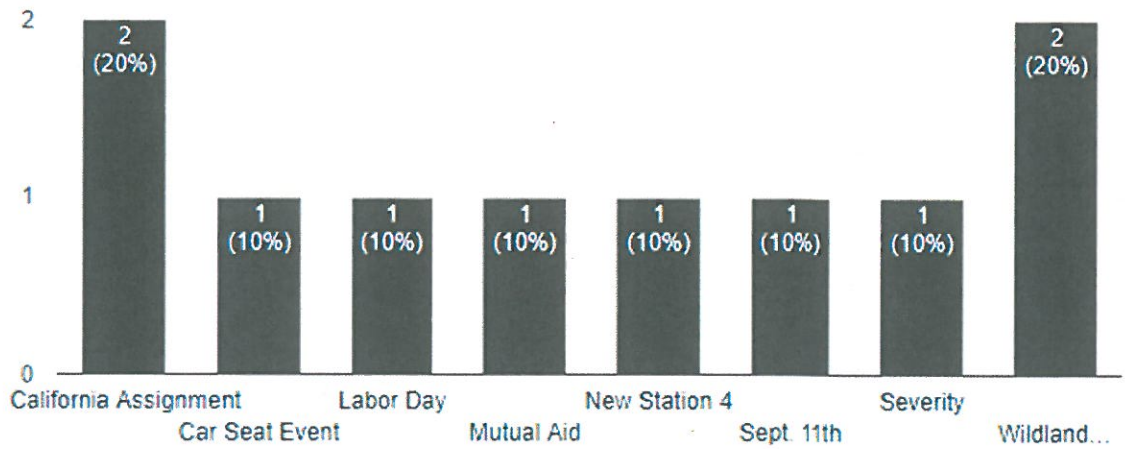
### Type

10 responses



### Topic Being Discussed

10 responses





# Missoula Rural Fire District Discipline Policy

## Step One

When an infraction occurs, the supervisor will inform the employee of the rule(s) or regulation(s) that has been violated and how to comply with it properly. The information will be provided and kept confidential. The supervisor will fill out the appropriate disciplinary form and keep a written record of the discussion for six months. The record will include the date of the infraction, the date of the meeting, the rule(s) or regulation(s) violated and the agreed upon resolution. The supervisor and the employee will acknowledge their understanding of the record by signing it.

Addition

The supervisor will also provide a copy of the written record to the Assistant Chiefs and Fire Chief. Within three months of the infraction, the supervisor will meet with the employee to discuss progress and any concerns. The supervisor will make a written record of the three-month meeting and will provide a copy to the Assistant Chiefs and, Fire Chief. If no other infractions occur within the six-month disciplinary period, a notation will be placed into the employee's personnel file by the highest-ranking officer involved explaining that all requirements of the discipline have been satisfied. This notation shall be kept only to show the forward progress of the employee and will not contribute to any future disciplinary action. The disciplinary notation shall only be accessible by the Assistant Chiefs, Fire Chief, administrative staff for maintenance purposes, the employee, or personnel with expressed consent of the employee.

If another infraction occurs inside the six-month period initiated by a different supervisor, the Assistant Chief(s) will be responsible for reviewing all Step One infractions by the employee. The Assistant Chief will immediately inform the employee that a review of their conduct is pending. The Assistant Chief will meet with the employee, and if deemed necessary, with each supervisor to determine if a Step Two disciplinary action is warranted. If the Assistant Chief determines a Step Two disciplinary action is warranted, the procedures will be followed as outlined in Step Two.

## Step Two

When a second infraction occurs within six months of a Step One offense involving the same supervisor, the supervisor will promptly meet with the employee. The supervisor will inform the employee of the rule(s) or regulation(s) that has been violated and how to comply with it properly. The supervisor will fill out the appropriate disciplinary form and make a written record of the discussion. The record will include the date of the infraction, the date of the meeting, the rule(s) or regulation(s) violated and the agreed upon resolution. The supervisor will suggest appropriate training and/or provide information to the employee to help them abide by the rules, policies and guidelines of the District. The supervisor and the employee will acknowledge their understanding of the record by signing it. A copy of the record will be kept by the supervisor for one year. Copies of the record will be provided to the Assistant Chiefs, Fire Chief, and the employee. Within six months of the infraction, the supervisor will meet with the employee to discuss progress and any concerns. The supervisor will make and keep a written record of the six month meeting. The supervisor will provide a copy of the six-month meeting record to the



Missoula Rural Fire District  
2521 South Avenue West  
Missoula, Montana 59804

Board of Trustees

**Resolution # 2020-18**  
**Surplus Disposal**

The Missoula Rural Fire District Board of Trustees met in Regular Session on Tuesday, October 13<sup>th</sup>, 2020

Motion was made to approve the surplus disposal of Konica Copier/Scanner/Printer.

Motion was seconded after discussion on the matter before the Board and vote was passed.

\_\_\_\_\_  
Larry Hanson, Chairman

\_\_\_\_\_  
Chuck Beagle, Secretary

\_\_\_\_\_  
Chris Newman, Fire Chief

Cc: BOT Minutes  
mhs

## GENERAL RELEASE OF LIABILITY FOR DONATION OF EQUIPMENT

This General Release of Liability for Donation of Equipment (“the Agreement”) is hereby made and entered into effective on the date last signed by and between Missoula Rural Fire District, a Montana statutory rural fire district, 2521 South Avenue West, Missoula, Montana 59804 (“the District”) and Havre City Fire Department, 520 4<sup>th</sup> Street, Havre, Montana 59501, a Montana fire department, (“the Recipient”).

The District hereby agrees to donate, and the Recipient hereby agrees to accept AS IS and WITHOUT WARRANTY OF ANY KIND, the following equipment (“the Equipment”):

Type of Equipment	Make/Model	Serial Number
Gas Monitors	MSA Altair 4x	00155204
Gas Monitors	MSA Altair 4x	00153376
Gas Monitors	MSA Altair 4x	00226704
Gas Monitors	MSA Altair 4x	00155705
Gas Monitors	MSA Altair 4x	00153327
Gas Monitors	MSA Altair 4x	00155706
Gas Monitors	MSA Altair 4x	00226705
Gas Monitors	Industrial Scientific TMX412	0303057-297
Gas Monitors	Industrial Scientific TMX412	0106006-143
Gas Monitors	Industrial Scientific SP402	0106002-166
Gas Monitors	Industrial Scientific SP402	0306026-010

The Recipient acknowledges that the District is not and does not claim to be a dealer or merchant of the Equipment or of any equipment of any kind. The Recipient further acknowledges that in making its decision to accept, possess, and utilize the Equipment, it is not relying on any representations or warranties made by the District. The Recipient is accepting, possessing, and utilizing the Equipment WITHOUT ANY WARRANTIES, EXPRESSED OR IMPLIED, including WITHOUT ANY WARRANTY OF MERCHANTABILITY OR ANY WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE.

The Recipient agrees that it shall be solely responsible in complying with all OSHA standards and requirements, NFPA standards, medical standards, and any other standards that may exist and are applicable to use of the Equipment. The Recipient further acknowledges and agrees that the District makes no warranties or representations as to whether the Equipment now meets, or in the future may meet, any such applicable standards.

The Recipient understands that once the Equipment is in the possession of the Recipient, the District no longer has any control over its condition, maintenance, function, operability, or use, and thus, the Recipient shall thenceforth assume all responsibility and liability for the Equipment, including its condition, maintenance, function, operability, and use, as well as for hiring or training persons for the same.

The Recipient hereby irrevocably and unconditionally waives, releases, acquits, and forever discharges the District and its trustees, administration, and employees from any and all claims, liabilities, promises, actions, damages, and the like, known or unknown, that the Recipient has or ever might have against the District, its trustees, administration, and employees, which arise or may arise out of or relate to the Recipient's acceptance, possession, and utilization of the Equipment.

The Recipient agrees to indemnify and hold the District harmless from any and all claims, liabilities, promises, actions, damages, and the like, known or unknown, from its acceptance, possession, and utilization of the Equipment. In addition, the Recipient shall not bring any legal action against the District for any claim, liability, promise, action, or damages waived and released under this Agreement. Should the Recipient bring any type of administrative or legal action arising out of or related to any claim, liability, promise, action, or damages waived and released under this Agreement, the Recipient shall pay the reasonable legal fees and costs that the District incurs in defending against such claim, liability, promise, action, or damages.

The Recipient warrants and agrees that it will purchase and provide liability insurance on the Equipment in the amount of not less than \$10.00. The Recipient shall name the District as an additional insured.

The Recipient understands that it has the right to review this Agreement with its attorney prior to signing it. If the Recipient's duly authorized representatives sign the Agreement, they agree that they have done so after reviewing the Agreement with the Recipient's attorney or have waived the right and opportunity to do so.

Missoula Rural Fire District

By: \_\_\_\_\_ Chris Newman, Chief

By: \_\_\_\_\_ Larry Hanson, Chairman of the Board

Attest By: \_\_\_\_\_ Chuck Beagle, Secretary of the Board

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Havre City Fire Department

By: \_\_\_\_\_  
Mel Paulson, Chief

By: \_\_\_\_\_  
Title: \_\_\_\_\_

State of Montana

County of \_\_\_\_\_  
This instrument was signed before me on \_\_\_\_\_

by \_\_\_\_\_  
Print name of signer(s)

\_\_\_\_\_  
Notary Signature

Affix seal/stamp as close to signature as possible.