

AGENDA

REGULAR MEETING
MISSOULA RURAL FIRE DISTRICT

BOARD OF TRUSTEES

PURSUANT TO RESOLUTION 20-10, adopted April 14, 2020 the Board of Trustees is limiting in person participation to its meetings in accordance with the Governor's Directive and Opinion of the Attorney General.

DATE: Tuesday, November 10th, 2020
TIME: 7:00 P.M.
PLACE: Station #1, 2521 South Avenue West, Missoula

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

READING OF MINUTES

CLAIMS

October Claims \$711,415.13

COMMUNICATIONS

TRUSTEE REPORTS

STAFF REPORTS

OLD BUSINESS

NEW BUSINESS

1. Resolution 2020-15 Banking Authority for Trail West Bank Update
2. Resolution 2020-19 Authorizing Participation in the Intercap Program and Loan Documents for the two new Type-1 Engines

ADJOURNMENT

Missoula Rural Fire District
Board of Trustees
Missoula, Montana 59804

October 14, 2020

PURSUANT TO RESOLUTION 20-10, adopted April 14, 2020, the Board of Trustees is limiting in-person participation to its meetings, in accordance with the Governor's Directive and Opinion of the Attorney General.

The Missoula Rural Fire District (MRFD) Board of Trustees (BOT) met in regular session via a "Zoom" video conference on **Tuesday, 10/13/2020**.

CALL TO ORDER: Chairman Larry Hanson called the meeting to order at 19:00 hours.

PLEDGE OF ALLEGIANCE: *Per Chairman Larry Hanson, the consensus of the Board was to skip the pledge of allegiance for the video conference call.*

ROLL CALL: Present: Larry Hanson, Chairman; Dan Corti, Trustee; and Dick Mangan, Trustee. Also, Chuck Beagle, Secretary, joined at 19:25 hours, due to internet delays. Absent: Ben Murphy, Vice Chair.

READING OF THE MINUTES: Trustee Dick Mangan moved to accept the September minutes as submitted. Trustee Dan Corti seconded the motion. Motion voted and passed.

CLAIMS: Trustee Dan Corti moved to accept the August and September claims as submitted. Trustee Dick Mangan seconded the motion. Motion voted and passed.

COMMUNICATIONS: *Administrative Assistant (AA) Heidi Sather reported:* We received a notification from Bob Deaton, of the Missoula Exchange Club, that their annual Missoula Fire Agencies Recognition Event for 2020 has been canceled and will be rescheduled for late Spring 2021. However, they still intend to present \$1,000.00 to the MCFPA (Missoula County Fire Protection Association). They wanted to express their appreciation for the services that the fire agencies provide to the community.

There were several items of e-mail correspondence: Keith and Deb Koprivica wanted to express their thanks for the outstanding communication, professionalism, and service from the MRFD crews at our Station 4 in Bonner, who responded to a carbon monoxide alarm at their home in the early hours of the morning on 9/21/20. Deputy Fire Marshal Dodd McDermott sent an e-mail stating that on 9/25/20, an anonymous donor brought six homemade flannel blankets to be distributed to the stations to any child in need. Also, we received an e-mail from Engineer Cameron Harris, who manages the MRFD website: he relayed a message from Casey Thompson, who wanted to express their family's appreciation for the professionalism and kindness from the MRFD crew at Station 6 on Mullan Rd that responded to a medical call for their mother-in-law.

There was an Incident Personnel Performance Rating for the engine crews that were on a fire assignment for the Bestwick Fire, from 8/18/20 – 9/26/20, which stated that the crew on E-355 did an excellent job, had outstanding attitudes, and were invaluable in helping to get the missions accomplished effectively and safely. Also, there were two Records of Exceptional Performance: (1) for Lieutenant Richards and Firefighter Paulsen, for extending themselves during their personal time in recognizing a citizen in need of their assistance in unusual circumstances and providing friendly, courteous help that reflected the values of MRFD; and (2) Resident Firefighter Cody Maxson, who has performed exceptionally well during his first year of residency, including his extra effort in his training and performing well on emergency incidents.

We received a Notice of Public Hearing from the Clerk and Treasurer's Office for Missoula County, which is the next step in the process for the 12 properties that were recently approved by the MRFD Fire Board for annexation into the District.

In addition, we received the monthly IT (Information Technology) report from IT Manager Joe Ford, regarding his computer services provided to MRFD during September 2020; also, Lieutenant Eric Huleatt provided the September report for public relations outreach, which noted 10 total documented events.

Fire Chief Chris Newman added that a copy of an e-mail thread was also included in the communications. A couple of months ago, Chief Newman was requested by the Board to make contact with Missoula County to find out about the possibility of zoning and/or covenants for the existing Station 4. The e-mail from Matt Heimel, one of the Planners with Community and Planning Services (CAPS) office, was included for the Board's review. In summary, he stated that placing covenants on a single parcel would only be enforceable by the owner and could easily be amended, so there would not be much assurance that way. Meaning that normally covenants are part of a homeowners' association of sorts, and, if you only have one owner that these covenants are placed on, then according to Community and Planning Services, they truly become unenforceable. Chief Newman also asked Mr. Heimel about zoning, and he replied that they typically do not zone individual parcels, although a zoning district could be considered if property owners in the area bring a petition to the County; that is a process we could look into with more detail, but it sounds like this is an inquiry from an individual. Chief Newman then followed this up with an e-mail to both Matt Heimel and Ms. Bailey Minnich, who is another Planner with CAPS, to ask what the process would be for an owner-initiated zoning district. Ms. Minnich replied that there is an option called "Part-One Citizen Districts." The fee to apply to create a zoning district is \$6,000.00, and she indicated that the timeframe is estimated to be between four to six months. Trustee Dan Corti commented that it sounds like it might be more of a process than it is worth. Chairman Larry Hanson stated that he also agreed. Chief Newman asked that since Mr. Hall, who lives next to this fire station, could potentially be interested in the zoning, would it be the Board's recommendation that if that is something that he wants to initiate with some of the other residents in that area, that this would be his prerogative, but that the Missoula Rural Fire District is not going to initiate that? Trustee Dan Corti stated that he thought that was fair, nor probably would we oppose it. But it does not sound like something that we can unilaterally do. Trustee Dick Mangan stated that he totally agrees.

TRUSTEE REPORTS: None.

LOCAL 2457: *President Kory Burgess reported:* We continued to be limited due to all of the COVID precautions. We do have our Operation Warm Coats for Kids program that is ramping up; this will be in a modified delivery fashion for this year, as we will not be able to have firefighters in the schools actually handing out the coats and putting the child's name in them. However, our program manager, Max Kottwitz, is doing a good job of contacting the schools and coordinating a way to have the coats delivered to those children who do need a coat. This is a good service that we have been able to do for the past several years with some good contributions from local members here.

Our IAFF (International Association of Fire Fighters) Convention will be taking place in either a virtual form or hybrid form; there will be a meeting later this month to decide what kind of capacity they are going to allow for people to be able to travel in. Of special note is that they will be electing a new General President for the first time in 20 years; so, there is a lot of campaigning going on within the IAFF right now. Also, at our last Local 2457 meeting, we voted in new hire Charlie Bausman into the Union.

BC'S OPERATIONS REPORT: *BC (Battalion Chief) Blaine Cowan reported:* He highlighted from the Calls for Service report that we had 240 calls in total for the month of September, with 57% of the calls being for medical/rescue. There were two actual structure fires for the month of September, which were both out-of-district in which we provided mutual aid: one was in Clinton, which was a residential structure, and the other was a gazebo at the Paws Up ranch. Fortunately, there were no residential fires within our District for the month of September.

STAFF REPORTS:

Office Manager (OM) Melissa Schnee reported: This month, we have been working on fire billing; we have been sending a lot of crews out of the area doing some severity. She has everything billed out except for the last two EMAC (Emergency Management Assistance Compact) assignments, which are the crews that go to California. And, it is looking like it is going to be a really big year for wildland fire billing. She is also working on getting the final budget numbers entered into the system. Hopefully, at the next Board meeting, we will have the auditor with us to talk about the audit for fiscal year 19 and some closing documents from InterCap for the Board to review for two new engines.

Assistant Chief Paul Finlay reported: As OM Schnee mentioned, she is in the process of fire billing, but our rigs have returned from all of their travels. As far as fire assignments and EMAC assignments go, we had a rigorous summer of events, including several stints in California; it is possible that they may ask us to return again in November, as their fire season heats back up. For now, our crew of four has returned from California and is back on site: they are doing well, and the engine is in good condition.

On 10/21/20, we are headed back to South Dakota to do a final inspection. Rosenbauer was having some trouble with COVID within their plant, so our final date was postponed from 10/13/20 to 10/21/20. So, we will be doing a final inspection on those rigs and then bringing them back to Missoula. These new engines will be switched for the current E-341 and E-312, which will be going to Superior and Polson Rural Fire District, respectively.

We have been doing a fair number of meetings regarding our needs around the District regarding radios, accreditation, and COVID precautions. Fortunately, we were able to be in front of our last COVID case and only had one of our members become infected. We have done a lot of preparations regarding the needs of the fire district and the needs of the employees, and we were able to successfully mitigate that particular case. We knew it was going to happen; we just did not know when and where. So, we are prepared for it again, should the situation arise, but it was handled well the first time.

We continue to update our SOGs (Standard Operating Guidelines) for the District, and we have been doing a substantial job as we tackle the writing and updating that is involved. We will continue to keep the Board updated regarding the numbers, but we are gaining ground on SOGs that are in dire need of updating.

Fire Chief Chris Newman reported: As Chief Finlay had mentioned, we are continuing to navigate the COVID issues and trying to stay ahead of the curve. We have brought on a new hire to fill in our open position. He started on 9/27/20 and is in the academy; this should last about eight-weeks, and we are looking forward to getting him into the ranks.

He virtually attended the Missoula Development Authority Meeting regarding the TED (Targeted Economic Development) district that is being proposed out at the Frenchtown-Wye area; the vast majority of which, as Chief Newman explained during the last Board meeting, is in our District. Chief Newman and Fire Chief Joe Calnan from the Frenchtown Rural Fire District have made it very clear regarding our concerns about these TIF (Tax Increment Financing) districts and TED districts and what they do to local jurisdictions. By their nature, they grow rapidly, but unfortunately, we do not see the funding for that until the sunset date of the TIF or TED. At that point, when there is money available, like the airport Tax Increment Financing district, the City tends to like to annex those. So, all of the work gets done, including all of the emergency responses for 15 or 20 years, all the inspections, all the reviews get done with an already short-staffed fire department. Then, when the revenue is available to try to recoup, the city annexes. So, the Missoula Development Authority Board is very aware of that, and there is a potential proposal to write in and come to an agreement with the City that they would not be able to annex for 20 years after the TIF or the TED sunsetted. So, the next step is to go to the County Commissioners with this proposal. It has already passed through the planning board.

The boundary line relocation for our new Station 4 has been recorded with the County, so now the parcel has been created and is now available. So, that is something that will be discussed under New Business. It has been a long process to get to this point, and we could now be able to be potentially breaking ground within a week.

As previously discussed regarding the Capital Improvement Plan, because we have portable and mobile radios that could be at a potential \$500,000.00 cost to the District, so we are looking at a lot of different options on that, including working with the County on a potential county-wide radio program. We will keep the Board posted as this develops.

On 10/13/20, Chief Newman attended a meeting with the County Commissioners regarding a potential location for Station 1. Willis Curdy, who is a state legislator, was also on the call, along with Deputy County Attorney John Hart, and a couple of people from Community and Planning Services. It was a good meeting. Because we have started this community risk assessment and standards of cover (which we are hoping will be accomplished within six months), this will serve as our guaranteed third-party verification that the location that we are looking at is the spot that we need to be at. Chief Newman did stress to the County Commissioners during this meeting that he firmly believes that at the Commissioner/City Council and Mayor level, they need to look at this as more of a collaborative effort, and something that needs to be agreed upon by both departments for the future of emergency services in the area. The County Commissioners agreed with that. So, we will keep the Board posted as this develops over the next few months.

OLD BUSINESS: None.

NEW BUSINESS:

1. **Discipline Policy Update:** Chief Newman highlighted that the Board packet contained an addition under Step One, which is something that has been identified that we felt would be a good addition to make this flow more smoothly. Trustee Dick Mangan made motion to adopt the change as proposed. Trustee Dan Corti seconded the motion. Motion voted and passed.
2. **Resolution 2020-18: Surplus Disposal of the Konica Copier/Scanner/Printer:** Chief Newman explained that our current copier/printer/scanner has reached its end of life. It is no longer serviceable, and parts are becoming difficult to come by. The company that we contract through presented a proposal for a new copier, and it sounds like we will save monthly on the new copier versus the maintenance and supply costs that we are paying currently. OM Schnee added that with this agreement, they have reduced the per-copy costs for color copies, and they will now include all of the color toner cartridges, which we currently have to purchase. So, we will certainly break even if not save a little bit. The current Konica was a lump-sum purchase of approximately \$15,000.00, which is why we must surplus it. The company said that they could handle the disposal of it, as there is no trade-in value left in it. Trustee Dick Mangan made motion to approve the resolution as submitted. Trustee Dan Corti seconded the motion. Motion voted and passed.
3. **General Release of Liability for Donation of Equipment to Havre:** Chief Newman noted that the equipment noted on this general release of liability form, which was included in the Board packet, is equipment that has been previously surplussed by MRFD. There is a potential new home in Havre, as long as the Board is able to approve signing off on this form regarding the release of liability. Then, the form will go to Havre for their Board to approve and sign in order to protect all those involved. This form was approved by the District's attorney a few years ago, and we have been continuing with this process for any equipment that we are looking to donate. Trustee Dan Corti made a motion to approve. Secretary Chuck Beagle seconded the motion. Motion voted and passed.

OM Schnee requested if the Board could make a motion to allow Fire Chief Newman to sign the release form on behalf of Secretary Chuck Beagle. Trustee Dan Corti made a motion to approve Chief Newman to sign on the document. Secretary Chuck Beagle seconded the motion. Motion voted and passed.

Purchase of Property for the New Station 4: Chief Newman highlighted that the boundary line relocation to create the parcel that we intend to build the new Station 4 has officially been recorded with Missoula County. The contractor is eager to get started as soon as possible, in light of the winter weather coming soon. We have negotiated with the owner of this 1.64-acre parcel on the old Bonner mill site for the negotiated purchase price of \$147,600.00. The seller's responsibilities will be title insurance and the pro-rated taxes; our responsibility will be the survey and BLR (boundary line relocation) costs, which we have already paid for, and the recording fees. And the buyer and seller will split the closing fees. Just for reference, back in January 2020, this parcel was appraised at \$160,000.00. In looking at properties around Missoula and the surrounding areas, this is a very fair price. Chief Newman recommended to the Board to approve the purchase of the 1.64 acres at the old Bonner mill site. Trustee Dan Corti made a motion to approve the purchase of this parcel, per the Chief's recommendation. Secretary Chuck Beagle seconded the motion. Motion voted and passed.

ADJOURNMENT: Trustee Dan Corti made a motion to adjourn. Secretary Chuck Beagle seconded the motion. Chairman Larry Hanson adjourned the meeting at 19:34 hours.

Respectfully submitted,



Heidi Sather, Administrative Assistant
Missoula Rural Fire District

Larry Hanson, MRFD Board Chair

Date

Chuck Beagle, MRFD Board Secretary

Date

11/06/20
14:38:29

MISSOULA RURAL FIRE DISTRICT
Claim Details
For the Accounting Period: 10/20

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* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
40230	78189S	7 ALL AMERICAN TROPHY	12.00					
1	90130 10/08/20	Passport	12.00			1000 50 420460	369	101000
		Total for Vendor:	12.00					
40177	78137S	1681 AT&T MOBILITY	686.93					
1	10112020 10/03/20	Smartphones	686.93			1000 10 410510	345	101000
		Total for Vendor:	686.93					
40258	78190S	26 AXMEN	237.50					
1	410776 10/30/20	321 Out	237.50			1000 20 420440	221	101000
		Total for Vendor:	237.50					
40233	78191S	764 BATTERIES PLUS - 252	225.00					
1	32389387 10/19/20	Flashlight Batteries	225.00			1000 50 420460	224	101000
		Total for Vendor:	225.00					
40232	78192S	32 BIG BEAR SIGN COMPANY	162.00					
1	2020-1466 09/03/20	Sign	18.00			1000 40 420410	220	101000
2	2020-1739 10/13/20	Apparatus Placards 321	24.00			1000 20 420440	272	101000
3	2020-1739 10/13/20	Apparatus Placards 317	24.00			1000 20 420440	272	101000
4	2020-1739 10/13/20	Apparatus Placards 327	24.00			1000 20 420440	272	101000
5	2020-1739 10/13/20	Apparatus Placards 347	24.00			1000 20 420440	272	101000
6	2020-1739 10/13/20	Apparatus Placards 357	24.00			1000 20 420440	272	101000
7	2020-1739 10/13/20	Apparatus Placards 367	24.00			1000 20 420440	272	101000
		Total for Vendor:	162.00					
40174	78138S	819 BLACKFOOT COMMUNICATIONS	485.70					
1	166467 10/01/20	Sta 2	485.70			1000 10 410510	345	101000
		Total for Vendor:	485.70					
40196	78159S	1480 BRIAN LAFOREST	3.00					
1	303 10/21/20	Aiport Parking-Vehicle Inspect	3.00			1000 10 410510	379	101000
		Total for Vendor:	3.00					

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40197	78160S	948 CASEY PORTE	210.24					
1	EMAC 3 10/12/20	EMAC Hotel	210.24			1000 50 420460	379	101000
40208	78169S	948 CASEY PORTE	297.00					
1	EMAC 3 10/13/20	Per Diem-Statewide Lightening	297.00			1000 50 420460	379	101000
		Total for Vendor:	507.24					
40234	78193S	1202 Cd'A METALS	702.41					
1	664632 10/19/20	318	364.58			1000 20 420440	272	101000
2	664712 10/19/20	318	98.01			1000 20 420440	272	101000
3	661651 10/05/20	318	62.48			1000 20 420440	272	101000
4	659725 10/13/20	318	177.34			1000 20 420440	272	101000
		Total for Vendor:	702.41					
40194	78156S	1687 CDW Government	198.28					
1	2474068 10/07/20	Computer Supplies 310	80.85			1000 10 410510	368	101000
2	2474068 10/07/20	312	117.43			1000 20 420440	272	101000
40250	78194S	1687 CDW Government	1,128.72					
1	3426846 10/28/20	CPSE Computer	1,128.72			1000 10 410510	368	101000
		Total for Vendor:	1,327.00					
40172	78139S	1424 CHARTER	548.50					
1	0096052 10/11/20	Sta 1	8.50			1000 10 410510	345	101000
2	0937511 10/12/20	Sta 1	540.00			1000 10 410510	345	101000
40201	78161S	1424 CHARTER	234.71					
1	101620 10/16/20	Sta 6	234.71			1000 10 410510	345	101000
40213	78173S	1424 CHARTER	218.06					
1	102020 10/20/20	Sta 5	218.06			1000 10 410510	345	101000
40224	78181S	1424 CHARTER	134.84					
1	102620 10/26/20	Sta 4	134.84			1000 10 410510	345	101000
		Total for Vendor:	1,136.11					

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40218	78174S	1583 CITI CARDS	8,820.31					
1	5334 10/20/20	Wildland Fuel	622.70			1000 20 420440	231	101000
2	5334 10/20/20	Wildland Lodging/Travel	1,757.50			1000 50 420460	379	101000
3	5334 10/20/20	Wildland 311	863.45*			1000 20 420460	372	101000
4	5334 10/20/20	Zoom-Newman	15.55			1000 10 410510	321	101000
5	5334 10/20/20	Drophox-Christopherson	199.00			1000 10 410510	321	101000
6	5334 10/20/20	Uniforms	332.53			1000 50 420460	230	101000
7	5334 10/20/20	318 tags	149.50			1000 50 420460	224	101000
8	5334 10/20/20	Carseat Tech ReCert-Riley	55.00			1000 50 420460	380	101000
9	5334 10/20/20	318	249.68			1000 20 420440	272	101000
10	5334 10/20/20	Engine Inspection	450.60			1000 10 410510	379	101000
11	5334 10/20/20	Engine Inspection	388.60			1000 50 420460	379	101000
12	5334 10/20/20	Finlay	195.00			1000 10 410510	380	101000
13	5334 10/20/20	Blue Card - Steyee	385.00			1000 50 420460	380	101000
14	5334 10/20/20	Small Tools	19.00			1000 20 420440	234	101000
15	5334 10/20/20	Airway Course	75.00			1000 50 420460	380	101000
16	5334 10/20/20	Plans Examiner-McDermott	699.00			1000 40 420410	380	101000
17	5334 10/20/20	Sta 6	4.56			1000 50 420460	366	101000
18	5334 10/20/20	ID supplies	79.98			1000 10 410510	220	101000
19	5334 10/20/20	FM Supplies	2,278.66			1000 40 420410	220	101000
		Total for Vendor:	8,820.31					
40217	78175S	216 Clearwater Credit Union	1,227.48					
1	1244600 10/22/20	Carseat Tech recert Butler	60.00			1000 50 420460	380	101000
2	1244600 10/22/20	Exhaust System Supplies	221.26			1000 50 420460	375	101000
3	1244600 10/22/20	CPSE-Horsens	625.00			1000 50 420460	380	101000
4	1244600 10/22/20	NFPA Refund-McDermott	-1,010.00			1000 40 420410	380	101000
5	1244600 10/22/20	Blue Card-Jared Demers	385.00			1000 50 420460	380	101000
6	1244600 10/22/20	ALERT Conference-Dufner	100.00			1000 50 420460	380	101000
7	1244600 10/22/20	F01-Horsens/TNewman	845.44			1000 50 420460	379	101000
8	1244600 10/22/20	Interest	0.78			1000 10 410510	345	101000
		Total for Vendor:	1,227.48					

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40192	78157S	1297 COOPER BERRY	12.65					
1	Oct 2020 10/21/20	Mileage	12.65			1000 50 420460	379	101000
		Total for Vendor:	12.65					
40170	78140S	1502 CORY HORSENS	143.00					
1	Horsens 10/20/20	FO1 Meal PD	143.00			1000 50 420460	379	101000
40210	78170S	1502 CORY HORSENS	487.65					
1	Horsens 10/23/20	QITA-Horsens	487.65			1000 50 420460	379	101000
		Total for Vendor:	630.65					
40222	78182S	76 CULLIGAN WATER CONDITIONING	155.00					
1	607138 10/25/20	All Stations	155.00			1000 10 410510	341	101000
		Total for Vendor:	155.00					
40223	78183S	502 DOUG SWAIN	349.99					
1	Swain 10/28/20	Sta 6	349.99			1000 50 420460	366	101000
		Total for Vendor:	349.99					
40239	78195S	1638 Express Lube	134.25					
1	74158 10/28/20	309	38.24			1000 20 420440	372	101000
2	73896 10/15/20	Van	55.22			1000 20 420440	372	101000
3	73742 10/09/20	307	40.79			1000 20 420440	372	101000
		Total for Vendor:	134.25					
40164	78141S	1633 FIGHT OR FLIGHT EMERGENCY	500.00					
1	57 10/19/20	Jacob Lapinski	500.00			1000 60 420490	380	101000
40221	78184S	1633 FICHT OR FLIGHT EMERGENCY	500.00					
1	58 10/30/20	EMT Course-Martynn	500.00			1000 60 420490	380	101000
		Total for Vendor:	1,000.00					
40181	78142S	840 FIRST CALL COMPUTER SOLUTIONS	68.00					
1	69330 10/01/20	Web Support	68.00			1000 10 410510	368	101000
		Total for Vendor:	68.00					

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40236	78196S	1606 GARAGE DOOR GUYS	100.00					
1	5598 10/07/20	Sta 1	100.00			1000 50 420460	361	101000
		Total for Vendor:	100.00					
40235	78197S	1415 GECKO FENCE & LANDSCAPE, LLC	55.00					
1	24095 10/05/20	Sta 1	55.00			1000 50 420460	361	101000
		Total for Vendor:	55.00					
40228	78198S	141 GENERAL FIRE APPARATUS	22.20					
1	12320 10/26/20	311	22.20			1000 20 420440	272	101000
40256	78198S	141 GENERAL FIRE APPARATUS	759.92					
1	12335 10/27/20	311	759.92			1000 20 420440	272	101000
		Total for Vendor:	782.12					
40237	78199S	1506 HARLOW'S TRUCK CETNER	245.67					
1	1412 09/23/20	311	39.75			1000 20 420440	272	101000
2	1424 09/24/20	311	-39.75			1000 20 420440	272	101000
3	1563 10/08/20	312	53.65			1000 20 420440	272	101000
4	1629 10/20/20	311	165.54			1000 20 420440	272	101000
5	1697 10/21/20	311	26.48			1000 20 420440	272	101000
		Total for Vendor:	245.67					
40212	78176S	650 HOME DEPOT CREDIT SERVICES	40.23					
1	09189220 10/22/20	Sta 6	40.23			1000 50 420460	366	101000
		Total for Vendor:	40.23					
40231	78200S	1286 HOUSE OF CLEAN	2,257.80					
1	081239 10/01/20	Sta 1	161.34			1000 50 420460	361	101000
2	081240 10/01/20	Sta 1 SCBA	33.02			1000 20 420440	204	101000
3	081753 10/28/20	Sta 1 SCBA	33.02			1000 20 420440	204	101000
4	081752 10/28/20	Sta 1	161.36			1000 50 420460	361	101000
5	081241 10/01/20	Sta 2	399.80			1000 50 420460	362	101000
6	081241A 10/07/20	Sta 2	16.14			1000 50 420460	362	101000
7	081754 10/28/20	Sta 2	422.36			1000 50 420460	362	101000
8	081243 10/01/20	Sta 4	324.22			1000 50 420460	364	101000

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MISSOULA RURAL FIRE DISTRICT
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* ... Over spent expenditure

Claim/ Line #	Check Invoice #	Vendor #/Name/ /Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
9	081755	10/28/20 Sta 4	277.66			1000 50 420460	364	101000
10	081242	10/01/20 Sta 4 SCBA	33.02			1000 20 420440	204	101000
11	081756	10/28/20 Sta 4 SCBA	33.02			1000 20 420440	204	101000
12	081244	10/01/20 Sta 5	92.37			1000 50 420460	365	101000
13	081757	10/28/20 Sta 5	92.37			1000 50 420460	365	101000
14	081245	10/01/20 Sta 6	72.04			1000 50 420460	366	101000
15	081759	10/28/20 Sta 6	72.04			1000 50 420460	366	101000
16	081246	10/01/20 Sta 6 SCBA	17.01			1000 20 420440	204	101000
17	081760	10/28/20 Sta 6 SCBA	17.01			1000 20 420440	204	101000
Total for Vendor:			2,257.80					
40185	78143S	1753 IMEG	162.50					
1	20001752.0	09/14/20 New Station 4-20001752.02-	162.50			1000 10 410510	356	101000
Total for Vendor:			162.50					
40238	78201S	455 INLAND TRUCK PARTS	446.98					
1	731898	10/19/20 311	432.98			1000 20 420440	272	101000
2	744898	10/20/20 311	14.00			1000 20 420440	272	101000
Total for Vendor:			446.98					
40204	78162S	969 JASON DUFNER	297.00					
1	EMAC 3	10/13/20 Per Diem-Statewide lightening	297.00			1000 50 420460	379	101000
Total for Vendor:			297.00					
40200	78163S	1351 JON MUIR	510.00					
1	All Hazard	10/08/20 Lane Deer Meal PD	510.00			1000 50 420460	379	101000
Total for Vendor:			510.00					
40240	78202S	1195 KENT D. BRUCE CO., LLC	399.00					
1	7338	10/14/20 355	399.00			1000 20 420440	272	101000
Total for Vendor:			399.00					
40189	78144S	410 KEPRO/APS	753.66					
1	0017568	10/01/20 Admin	47.70			1000 10 410510	147	101000
2	0017568	10/01/20 RM	9.54			1000 20 420440	147	101000
3	0017568	10/01/20 TR	9.54			1000 30 420430	147	101000
4	0017568	10/01/20 FP	28.62			1000 40 420410	147	101000

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MISSOULA RURAL FIRE DISTRICT
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Claim/ Line #	Check Invoice #	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
5	0017568	10/01/20 Sup	448.38			1000 50 420460	147	101000
6	0017568	10/01/20 Vol	209.88			1000 60 420490	147	101000
Total for Vendor:			753.66					
40241	78203S	1282 LIFE-ASSIST, INC	1,521.87					
1	1039563	10/02/20 Medical Supplies	414.42			1000 80 420480	222	101000
2	1040353	10/06/20 Medical Supplies	355.00			1000 80 420480	222	101000
3	1040829	10/07/20 Medical Supplies	550.00			1000 80 420480	222	101000
4	1042328	10/14/20 Medical Supplies	202.45			1000 80 420480	222	101000
Total for Vendor:			1,521.87					
40215	78177S	1398 MAX KOTTWITZ	55.00					
1	Kottwitz	10/23/20 Carseat Tech recert	55.00			1000 50 420460	380	101000
Total for Vendor:			55.00					
40184	78145S	1708 METRO EXPRESS CAR WASH-MISSOULA	14.00					
1	Sep-20	09/30/20 301	7.00			1000 20 420440	372	101000
2	Sep-20	09/30/20 302	7.00			1000 20 420440	372	101000
Total for Vendor:			14.00					
40247	78204S	1360 MICKELSON PLUMBING & HEATING	394.00					
1	16846	10/29/20 Sta 4	394.00			1000 50 420460	364	101000
Total for Vendor:			394.00					
40271	78205S	208 MISSOULA COUNTY MEDICAL BENEFITS	81,753.10					
1	9128	10/26/20 Admin	6,444.80			1000 10 410510	143	101000
2	9128	10/26/20 RM	1,731.10			1000 20 420440	143	101000
3	9128	10/26/20 TR	1,731.10			1000 30 420430	143	101000
4	9128	10/26/20 FP	4,134.70			1000 40 420410	143	101000
5	9128	10/26/20 Sup	67,711.40			1000 50 420460	143	101000
Total for Vendor:			81,753.10					
40251	78206S	211 MISSOULA COUNTY WORKERS COMP	895.90					
1	Oct 2020	10/31/20 Vol WC	895.90			1000 60 420490	146	101000
Total for Vendor:			895.90					

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Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
40225	78185S	230 MISSOULA ELECTRIC COOPERATIVE	561.67					
1	223950 10/30/20	Sta 2	289.46			1000 10 410510	341	101000
2	223950 10/30/20	Sta 6	272.21			1000 10 410510	341	101000
		Total for Vendor:	561.67					
40245	78207S	232 MISSOULA FIRE EQUIPMENT	161.85					
1	20874 10/07/20	318	161.85			1000 20 420440	272	101000
		Total for Vendor:	161.85					
40270	78208S	235 MISSOULA MOTOR PARTS	1,528.96					
1	333182 10/05/20	355	184.66			1000 20 420440	272	101000
2	333320 10/05/20	Shop	13.67*			1000 20 420440	270	101000
3	335660 10/11/20	357	52.21			1000 20 420440	272	101000
4	336508 10/13/20	341	8.66			1000 20 420440	272	101000
5	337154 10/14/20	311	34.75			1000 20 420440	272	101000
6	337719 10/16/20	311	45.42			1000 20 420440	272	101000
7	338595 10/19/20	Stock Filiters	1,039.65*			1000 20 420440	270	101000
8	339001 10/20/20	Shop	19.94*			1000 20 420440	270	101000
9	339743 10/21/20	Shop	24.39*			1000 20 420440	270	101000
10	340201 10/22/20	Stock Filters	12.48*			1000 20 420440	270	101000
11	340446 10/22/20	311	79.65			1000 20 420440	272	101000
12	343559 10/30/20	Sta 2	13.48			1000 50 420460	362	101000
		Total for Vendor:	1,528.96					
40269	78209S	244 MISSOULA TEXTILE SERVICES	224.28					
1	20 10/30/20	All Stations	224.28			1000 10 410510	356	101000
		Total for Vendor:	224.28					
40187	78146S	1684 MMW Architects	1,059.25					
1	00001-2020 10/09/20	Sta 5	1,059.25			1000 10 410510	356	101000
40216	78178S	1684 MMW Architects	7,260.89					
1	00010 10/26/20	Sta 4	7,260.89			1000 10 410510	356	101000
		Total for Vendor:	8,320.14					

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Claim/ Line #	Check Invoice #	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
40246	782105	249 MODERN MACHINERY	14.00					
1	2618186	10/15/20 311	14.00			1000 20 420440	272	101000
		Total for Vendor:	14.00					
40242	782115	247 MOUNTAIN SUPPLY	65.10					
1	9210614	10/22/20 315	49.25			1000 20 420440	272	101000
2	9210626	10/22/20 315	15.85			1000 20 420440	272	101000
		Total for Vendor:	65.10					
40244	782125	747 MSC INDUSTRIAL SUPPLY CO.	207.94					
1	4139014001	10/01/20 Shop Supplies	172.52			1000 20 420440	272	101000
2	4139014002	09/30/20 Shop Supplies	35.42			1000 20 420440	272	101000
		Total for Vendor:	207.94					
40249	782135	261 MT BOLT INC.	35.50					
1	311138	10/05/20 Shop	35.50*			1000 20 420440	270	101000
		Total for Vendor:	35.50					
40259	782145	1542 MT COFFEE EXPRESS	180.00					
1	11348	10/08/20 Coffee	90.00			1000 10 410510	220	101000
2	11405	10/20/20 Coffee	90.00			1000 10 410510	220	101000
		Total for Vendor:	180.00					
40243	782155	260 MT ELECTRONICS COMPANY	19.35					
1	03451	10/09/20 Paging services	19.35*			1000 20 420440	371	101000
		Total for Vendor:	19.35					
40253	782165	295 NORCO	757.54					
1	30568030	10/31/20 Rental	43.40			1000 10 410510	356	101000
2	30492748	10/22/82 Hazmat	165.00			1000 70 420450	220	101000
3	30495310	10/22/20 EMS Supplies	138.91			1000 80 420480	222	101000
4	30466156	10/19/20 EMS Supplies	235.81			1000 80 420480	222	101000
5	30465739	10/19/20 Cylinder Swap	174.42			1000 80 420480	222	101000
		Total for Vendor:	757.54					

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Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
40267	78217S	1686 NORTH RIDGE FIRE EQUIPMENT	1,769.90					
1	7090 10/01/20	Structure Boots-Bausman	389.00			1000 50 420460	224	101000
2	7421 10/30/20	321 out	1,380.90			1000 50 420460	236	101000
		Total for Vendor:	1,769.90					
40268	78218S	299 NORTHWEST INDUSTRIAL	167.90					
1	2538932 10/30/20	321 Out	135.40			1000 20 420440	221	101000
2	2538933 10/30/20	318	32.50			1000 20 420440	272	101000
		Total for Vendor:	167.90					
40178	78147S	547 NORTHWESTERN ENERGY	1,059.95					
1	0461994-6 10/01/20	Sta 5	527.02			1000 10 410510	341	101000
2	3571057-3 10/01/20	Original Lolo Station	19.37			1000 10 410510	341	101000
3	0520580-2 10/15/20	Sta 4	503.59			1000 10 410510	341	101000
4	0520581-0 10/15/20	Sta 4	9.97			1000 10 410510	341	101000
40202	78164S	547 NORTHWESTERN ENERGY	790.45					
1	04777413 10/20/20	Sta 1	635.19			1000 10 410510	341	101000
2	14891253 10/20/20	Sta 1	98.13			1000 10 410510	341	101000
3	05373154 10/20/20	Sta 6	57.13			1000 10 410510	341	101000
40214	78180S	547 NORTHWESTERN ENERGY	35.83					
1	05360854 10/20/20	Sta 2	35.83			1000 10 410510	341	101000
		Total for Vendor:	1,886.23					
40229	78219S	312 PACIFIC STEEL	91.89					
1	7418038 10/22/20	311	91.89			1000 20 420440	272	101000
		Total for Vendor:	91.89					
40167	78148S	114 PAUL FINLAY	130.00					
1	Finlay 10/20/20	Meal PD New Engine Transport	130.00			1000 10 410510	379	101000
		Total for Vendor:	130.00					

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MISSOULA RURAL FIRE DISTRICT
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Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
40209	78171S	142 PETER GIARDINO	420.00					
1	Lame Deer 10/05/20 Per Diem - Lame Deer		420.00			1000 40 420410	379	101000
		Total for Vendor:	420.00					
40205	78165S	968 PHIL RICHARDS	297.00					
1	EMAC 3 10/13/20 Per Diem-Statewide lightening		297.00			1000 50 420460	379	101000
		Total for Vendor:	297.00					
40171	78149S	1725 PIERCE LEASING	590.00					
1	0038918 10/15/20 Job Trailer		590.00*			1000 10 410510	943	101000
		Total for Vendor:	590.00					
40255	78220S	988 PLATT	39.45					
1	44888 10/01/20 318		39.45			1000 20 420440	272	101000
		Total for Vendor:	39.45					
40173	78150S	1232 PROVIDENCE HEALTH & SERVICES	880.00					
1	600000419 10/05/20 Pre-employment Physical-Bau		880.00			1000 10 410510	356	101000
		Total for Vendor:	880.00					
40226	78186S	31 REPUBLIC SERVICES #889	616.92					
1	2721906 10/28/20 Sta 1		187.80			1000 10 410510	342	101000
2	2721906 10/28/20 Sta 2		135.35			1000 10 410510	342	101000
3	2723994 10/26/20 Sta 4		132.20			1000 10 410510	342	101000
4	2724514 10/28/20 Sta 5		115.41			1000 10 410510	342	101000
5	2724269 10/28/20 Sta 6		46.16			1000 10 410510	342	101000
		Total for Vendor:	616.92					
40188	78151S	1735 ROSENBAUER SOUTH DAKOTA, LLC	573,790.00					
1	88814 10/08/20 2 Type 1 Engines		573,790.00			2399 20 420440	945	101000
		Total for Vendor:	573,790.00					
40257	78221S	344 ROTO-ROOTER PLUMBING	325.00					
1	41927 10/31/20 Sta 5		325.00			1000 50 420460	365	101000
		Total for Vendor:	325.00					

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MISSOULA RURAL FIRE DISTRICT
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Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
40203	78166S	1746 SAVMOR DRUG #1, INC	56.68					
1	586351 08/12/20	Medical Supplies	56.68			1000 80 420480	222	101000
40261	78222S	1746 SAVMOR DRUG #1, INC	186.76					
1	596641 10/01/20	Medical Supplies	135.96			1000 80 420480	222	101000
2	593732 10/01/20	Medical Supplies	50.80			1000 80 420480	222	101000
		Total for Vendor:	243.44					
40260	78223S	1471 SAW SHOP	1,104.99					
1	3324 10/23/20	321	1,079.99			1000 20 420440	206	101000
2	3323 10/20/20	Saw supplies	25.00			1000 20 420440	206	101000
		Total for Vendor:	1,104.99					
40252	78224S	1419 SOLESTONE REIMBURSEMENT SERVICES	1,282.80					
1	11567 10/30/20	Medical Supplies	150.00			1000 80 420480	222	101000
2	11573 10/30/20	Medical Supplies	982.80			1000 80 420480	222	101000
3	11572 10/30/20	Medical Supplies	150.00			1000 80 420480	222	101000
		Total for Vendor:	1,282.80					
40183	78152S	369 STAPLES	347.81					
1	20384237 10/06/20	Computer Supplies	111.98			1000 10 410510	368	101000
2	20384237 10/06/20	Office Supplies	235.83			1000 10 410510	220	101000
		Total for Vendor:	347.81					
40265	78225S	1747 TARGET SOLUTIONS LEARNING LLC	1,675.00					
1	15942 11/03/20	Evaluation Software	1,675.00			1000 10 410510	321	101000
		Total for Vendor:	1,675.00					
40165	78153S	67 TIM DEVOS	130.00					
1	DeVos 10/20/20	Meal PD New Engine Transport	130.00			1000 50 420460	379	101000
		Total for Vendor:	130.00					
40199	78167S	1053 TOBY BALLARD	252.52					
1	EMAC 3 10/13/20	EMAC Hotel	252.52			1000 50 420460	379	101000

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Claim/ Line #	Check Invoice #	Vendor #/Name/ Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
40207	78172S	1053 TOBY BALLARD	297.00					
1	EMAC 3	10/13/20 Per Diem-Statewide Lightening	297.00			1000 50 420460	379	101000
		Total for Vendor:	549.52					
40169	78154S	741 TODD NEWMAN	143.00					
1	TNewman	10/20/20 FO1 Meal PD	143.00			1000 50 420460	379	101000
		Total for Vendor:	143.00					
40264	78226S	1284 TRACE ANALYTICS, INC.	17.54					
1	20-16869	09/22/20 Shipping	17.54			1000 10 410510	311	101000
		Total for Vendor:	17.54					
40263	78227S	463 TRI ARC, INC.	31.00					
1	17034	10/31/20 Rental	31.00			1000 10 410510	356	101000
		Total for Vendor:	31.00					
40193	78158S	1628 Univision	1,372.82					
1	231922	10/01/20 Computer Support	207.00			1000 10 410510	368	101000
2	231794	10/01/20 Office 365	1,165.82			1000 10 410510	320	101000
		Total for Vendor:	1,372.82					
40175	78155S	408 VERIZON WIRELESS	297.92					
1	9864765962	10/11/20 MDT's and Smart Phones	297.92			1000 10 410510	345	101000
		Total for Vendor:	297.92					
40220	78187S	1724 WEX Bank	2,571.62					
1	68378525	10/31/20 Fuel	2,571.62			1000 20 420440	231	101000
		Total for Vendor:	2,571.62					
		# of Claims	89	Total:				711,415.13

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MISSCULA RURAL FIRE DISTRICT
Fund Summary for Claims
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Fund/Account	Amount
1000 GENERAL FUND	
101000 CASH ON DEPOSIT - COUNTY TREASURER	\$137,625.13
2399 CAPITAL IMPROVEMENTS FUND	
101000 CASH ON DEPOSIT - COUNTY TREASURER	\$573,790.00
Total:	\$711,415.13

Claims reviewed and approved for payment at the Regular scheduled Missoula Rural Fire District Board of Trustee Meeting held Tuesday, November 10th, 2020 at 7:00 PM.


_____ Melissa Schnee, Office Manager

_____ Larry Hanson, Chairman

_____ Chuck Beagle, Secretary

Public Relations Outreach Breakdown

October 2020

- 11 total documented events
 - 10 social media posts (Facebook/Instagram/Twitter)
 - 0 scheduled media appearance (Newspaper/Radio/TV)
 - 1 in station event (Car Seat Event/Station Tour)
 - 0 impromptu media appearance (Newspaper/Radio/TV)
 - 0 other (Fundraiser/Parade/Etc.)

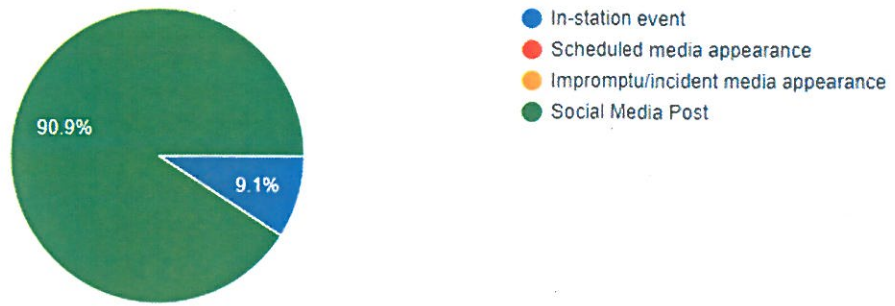
Date

11 responses



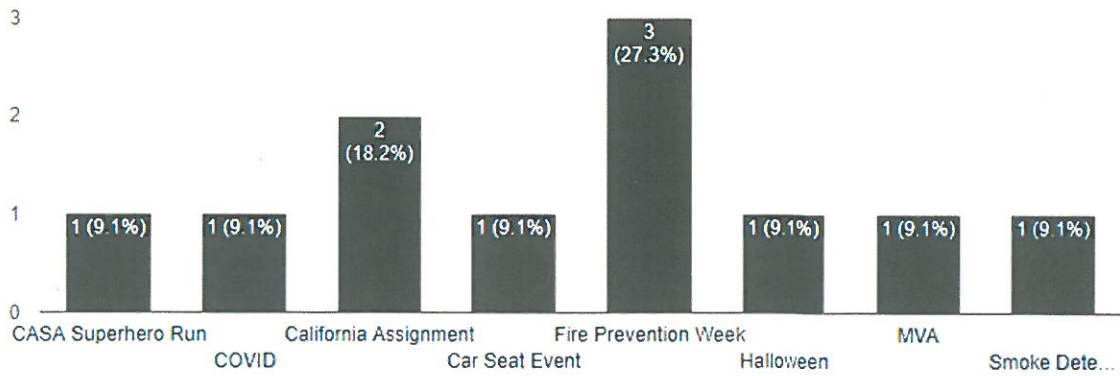
Type

11 responses



Topic Being Discussed

11 responses



October 2020 IT Report

- Continued adding users to Remote Desktop Services (RDS) and adjusted that server's performance to meet increased use. Writing end user documentation.
- Began reconfiguring the physical server that prior to its virtualization had hosted the TeleStaff software. This server will have a fresh install of the current version of MS server operating system and be redeployed to the county data center to replace the computer that currently provides access to 911 New World services CAD and Fire Records. The computer now at the data center will be reconfigured to a Virtual Machine (VM) host and located in Station 1 providing a second VM host for server redundancy and load balancing.
- Assisted several users with online meeting setup and usage of both Teams and Zoom addressing issues such as participants from other organizations.
- Investigating switching P: drive personal files from on premises servers to MS Office OneDrive. Some users are already doing this to a degree. Advantages of this would be easier access to files and data integrity/backup that online servers provide. One concern is long term storage and backup of those files for future reference. Toward that concern I am looking into Office 365 backup software.
- After a few months of Teams online morning meetings working quite well, we have developed a new round of audio problems. Although many organizations are reporting various problems with online meetings and fingers being pointed at increased use due to Covid, adding external microphones as an alternative to the built-in ones on our Logitech video conferencing devices seems to be a solution. I am also looking at our various internet connections and the possibility adjustments that might help. That said, the two Logitech devices that have the external microphones definitely will not work with the internal mic. The simplest solution may be to replace those devices with newer webcams.
- Continued updating the last few computers running Windows 7 to Windows 10. In particular were the station conferencing computers and interestingly these updates did not help the above problem. Also, updated were 2 MDTs leaving only 1 to do.
- Continued cybersecurity management. Working on email delivery rules to limit the vulnerability to phishing attacks.
- The usual variety of misc. items such as an MDT keyboard not working, user management in MS Exchange, monitoring backup, adding new software to the radio management laptop,



TYLER R. GERNANT
CLERK & TREASURER
200 WEST BROADWAY
MISSOULA MT 59802-4292
(406) 258-4752

Missoula Rural Fire District
2521 South Avenue West
Missoula, Montana 59804

October 13, 2020

To Whom It May Concern;

The Missoula County Commissioners have approved a request to annex the property described as:

Tract E1 of COS 1551, located in S34 T12 R21W, Missoula County, MT
Parcel 5803857, located at 12494 Arena Dr Lolo, MT 59847

Tract A & B of COS 1521, located in S34 T12N R21W, Missoula County, MT
Parcel 1773451, located at 12568 Arena Dr Lolo, MT 59847

Tract 5C of COS 1547, located in S3 T12N R19W, Missoula County, MT
Parcel 6000520, located at 5400 Arnica Rd Missoula, MT 59803

Tract 1 of COS 6610, located in S27 T12N R22W, Missoula County, MT
Parcel 6012792, located at 25540 HWY 12 W Lolo, MT 59847

Tract 12 located in S10 T12N R19W Missoula County, MT
Parcel 1584901, located at 2652 Larch Camp Rd Missoula, MT 59803

Avery Acres Lot 2 Missoula County, MT
Parcel 3095305, located at 3489 Trails End Rd Missoula, MT 59803

Bitterroot Meadows Lot 13 Missoula County, MT
Parcel 5858650, located at 13355 Wildrose Ct Lolo, MT 59847

The S1/2 of the SW1/4 of the SE1/4 of S01 T12N R18W Less R/W & River
Missoula County, MT
Parcel 91709, located at 13890 HWY 10 E Clinton, MT 59825

Bitterroot Meadows Addition Lot 20 Missoula County, MT
Parcel 5858727, located at 13345 Green Tree Ct Lolo, MT 59847



**TYLER R. GERNANT
CLERK & TREASURER
200 WEST BROADWAY
MISSOULA MT 59802-4292
(406) 258-4752**

Tract 1B-1 of COS 6046, located in S12 T12N R18W Missoula County, MT
Parcel 5836547, located at 13625 Crystal Creek Rd Clinton, MT 59825

Tract 4A of COS 3287, located in S10 T14N R19W Missoula County, MT
Parcel 583049, located at 12029 Bench Rd Missoula, MT 59808

Tract A of COS 950, located in S10 T12N R19W Missoula County, MT
Parcel 1584305, located at 2500 Larch Camp Rd Missoula, MT 59803

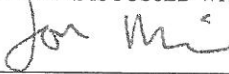
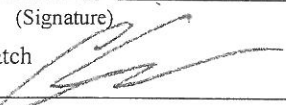
into the Missoula Rural Fire District.

Please let me know if I may be of additional assistance.

Sincerely,

A handwritten signature in black ink, appearing to read "Shyra Scott". The signature is fluid and cursive, with a large loop at the end.

Shyra Scott
Deputy Clerk & Recorder
Missoula County
(406) 258-4752
recording@missoulacounty.us

Individual Performance Rating		Instructions: The immediate supervisor will prepare this form for a subordinate person. Rating will be reviewed with the individual who will sign and date the form. The completed rating will be given to the Planning Section Chief before the rater leaves the incident.				
1. NAME: Jon Muir		2. INCIDENT NAME AND NUMBER Northern Cheyenne COVID19 Response		START DATE OF INCIDENT 9/23/2020		
3. HOME UNIT ADDRESS 2521 South Ave West, Missoula, MT 59804		4. INCIDENT AGENCY AND ADDRESS Northern Cheyenne COVID-19 Response, Lame Deer, Montana				
5. POSITION HELD ON INCIDENT LSC3		6. TRAINEE POSITION X- YES <input type="checkbox"/> NO	7. INCIDENT COMPLEXITY <input type="checkbox"/> I <input type="checkbox"/> II <input checked="" type="checkbox"/> III		8. DATE OF ASSIGNMENT FROM: 9/23/2020 TO: 10/7/2020	
9. List the main duties from the Position Checklist, on which the position will be rated. Check the box under the appropriate column indicating the individual's level of performance for each duty listed.		PERFORMANCE LEVEL				
		Did not apply on this incident	Unacceptable	Need to Improve	Fully Successful	Exceeds Successful
Obtain briefing from Incident Commander		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Plan organization of Logistics Section		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Assign work locations and preliminary work tasks to Section Leaders		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Participate in preparation of IAP		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Identify service and support requirements for planned and expected operations		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Provide input to and review Communications Plan, Medical Plan, and approved Transportation Plan		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Estimate section needs for next operational period		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ensure Incident Communications Plan is prepared		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Advice on current service and support capabilities		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Estimate future service and support requirements		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Implement Demob Plan for Planning Section		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Interface with all other Sections to ensure role as a Team player		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Prepare Closeout Documents		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Communication with outside agencies		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. REMARKS Jon did a fantastic job on the Northern Cheyenne COVID-19 response. This was a completely different response than normal; most of the units worked as liaisons for their specific units. Jon was able to bring cooperating agencies together to start building a team approach. There was a lot of good work happening on the ground prior to our arrival but no one was working together. I believe one of the greatest successes from the logistics section was bringing all the agencies together to start working as a team. Jon was able to provide support and forms to different points of distribution sites to streamline the distribution of goods to the community. Jon was able to clearly and effectively communicate with other team members during briefings. Jon will require a few more assignments to get fully qualified as a LSC3. I would happily go out with Jon again. Thanks Chris Kovatch						
11. THIS RATING HAS BEEN DISCUSSED WITH ME (Signature of individual being rated.) 				12. DATE 10/7/2020		
13. RATED BY (Signature) Chris Kovatch 		14. HOME UNIT Missoula Fire Dept	15. POSITION HELD ON THIS INCIDENT LSC2		16. DATE 10/7/2020	

RESOLUTION NO. 2020-15

**RESOLUTION OF BANKING AUTHORITY
MISSOULA RURAL FIRE DISTRICT
A Political Subdivision of the State of Montana**

WHEREAS, the Board of Trustees of the Missoula Rural Fire District has advertised and solicited offers from banking and lending institutions for the advancement of funds to complete a new fire station for the service of the Bonner area;

WHEREAS, it is determined that MRFD accepts the terms and conditions of the loan offer made by Trails West Bank of Missoula;

WHEREAS, the Board has been called upon by Trails West to designate it as a depository for loan funds and to designate authorized agents of the Board to conduct business on behalf of the District during the course of building construction and loan repayment;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Missoula Rural Fire District (MRFD) hereby accepts the terms and conditions of the loan offer made by Trails West Bank (Bank) and **FURTHER RESOLVES AS FOLLOWS**:

1. The following persons are hereby appointed as agents to act on behalf of MRFD to exercise the powers granted herein: Chris Newman, Larry Hanson, and Melissa Schnee. These persons are granted the power to deposit and withdraw any moneys on behalf of MRFD. They may, subject to prior approval by the Board, borrow, sign, execute and deliver promissory notes or other evidences of indebtedness. Subject to Board approval, they may endorse, assign, and mortgage any real or personal property of the District for security purposes of Bank.

2. The Bank is designated as a depository of the loan proceeds and to provide other financial accommodations indicated in this resolution.

3. This resolution shall continue to have effect until express written notice of its rescission or modification has been received and recorded by the Bank. Any revocation, modification or replacement of a resolution must be accompanied by documentation, satisfactory to the Bank, establishing the authority for the changes.

4. The signature of an agent on this resolution is conclusive evidence of their authority to act on behalf of MRFD. Any Agent, so long as they act in a representative capacity as an agent of the MRFD, is authorized to make any and all other contracts, agreements, stipulations and orders which they may deem advisable for the effective exercise of the powers, from time to time with the Bank, subject to any restrictions on this resolution or otherwise agreed to in writing.

5. All transactions, if any, with respect to any deposits, withdrawals, rediscounts

and borrowings by or on behalf of MRFD with the Bank prior to the adoption of this resolution are hereby ratified, approved and confirmed.

6. MRFD agrees to the terms and conditions of any account agreement, properly opened by any agent of MRFD. MRFD authorizes the Bank, at any time, to charge the MRFD for all checks, drafts, or other orders, for the payment of money, that are drawn on the Bank, so long as they contain the required number of signatures for this purpose.

7. MRFD acknowledges and agrees that the Bank may rely on alternative signature and verification codes issued to or obtained from the agent named on this resolution. The term "alternative signature and verification codes" includes, but is not limited to, facsimile signatures on file with the Bank, personal identification numbers (PIN), and digital signatures. Facsimile signature specimens will be provided separately by MRFD with the Bank from time to time. The Bank is authorized to treat the facsimile signature as the signature of the agent(s) regardless of by whom or by what means the facsimile signature may have been affixed so long as it resembles the facsimile signature specimen on file. MRFD authorizes each agent to have custody of MRFD's private key used to create a digital signature and to request issuance of a certificate listing the corresponding public key. The Bank shall have no responsibility or liability for unauthorized use of alternative signature and verification codes unless otherwise agreed in writing.

The undersigned members of the duly elected or appointed Board of Directors of the Missoula Rural Fire District hereby certify that the Board has given authority to the above-named persons, certifies that this Board is acting within the scope and course of its statutory powers in conferring these powers upon the named persons.

DATED this ____ day of November 2020.

Ayes ___ Nays ___ Abstentions ___

Effective: Immediately

MRFD BOARD OF DIRECTORS

Chairperson

Member

Member

Member

Member