

AGENDA

REGULAR MEETING
MISSOULA RURAL FIRE DISTRICT

BOARD OF TRUSTEES

DATE: Wednesday, November 9th, 2022
TIME: 4:00 P.M.
PLACE: Station #1, 2521 South Avenue West, Missoula

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

READING OF MINUTES

PUBLIC COMMENT

CLAIMS

October Claims \$ 173,800.63

COMMUNICATIONS

TRUSTEE REPORTS

STAFF REPORTS

OLD BUSINESS

NEW BUSINESS

1. Resolution #2022-12 Resolution – VEBA Policy
2. Memorandum of Understanding between Missoula Rural Fire District (MRFD) and Local 2457 regarding the formation of a MRFD VEBA group

EXECUTIVE SESSION

ADJOURNMENT

Missoula Rural Fire District
Board of Trustees
Missoula, Montana 59804

October 11th, 2022

The Missoula Rural Fire District (MRFD) Board of Trustees (BOT) met in regular session at the Station 1 Headquarters meeting room and via a "Zoom" video conference on Tuesday, October 11th, 2022.

CALL TO ORDER: Chairman Murphy called the meeting to order at 16:00 hours.

PLEDGE OF ALLEGIANCE

ROLL CALL: Present: Chairman Ben Murphy, Vice-Chairman Larry Hanson, Secretary Dick Mangan, and Trustee Jeff Merritt. Absent: Trustee Dan Corti

READING OF THE MINUTES: Trustee Merritt moved to accept the minutes as written. Vice-Chairman Hanson seconded the motion. The motion was voted on and passed.

PUBLIC COMMENT: No one from the public was present for comment.

CLAIMS: Secretary Mangan moved to accept the claims as submitted. Vice-Chairman Hanson seconded the motion. The motion was voted on and passed.

COMMUNICATIONS: Raquel Wilkinson conveyed that the communications consisted of a condolence card for the passing of Casey Gunter and a Record of Exceptional Performance for Lt. Kottwitz, Lt. Riley, and resident firefighter Maddie Nelson. Also included were two DFM Reports, a Public Relations Outreach Breakdown, a Calls for Service Report, and a Contractor Performance Rating Sheet for Lt. Reed and resident firefighter Caleb Qualls.

TRUSTEE REPORTS: Chairman Murphy reported that the Board recently worked with Labor/Management. This process made him realize that they needed to establish a way of standardizing processes as a board. He proposed they establish a committee or working group that would include Melissa as Human Resources and at least two Board members. Chairman Murphy mentioned that he had discussed this with MRFD's legal counsel, and she agreed it was a good idea. Trustee Merritt and Melissa said they would like to participate in the group.

STAFF REPORTS:

Local 2457: On behalf of Local 2457, Lt. Harris thanked the Board for participating in the Union negotiations. He also reported that the Coats for Kids program started up again. Union members have already begun reaching out to the schools, asking about their needs.

Battalion Chief (BC): BC Orr reported that September's Call's for Service was up 10% from last year. There were several significant incidents: a structure fire on Mullan Road where they saved a cat, a difficult vehicle extrication, a car went into a river that became a river rescue, a structure fire off Trotting Horse Lane that quickly turned into a wildland fire, and a significant car accident near Station 2 on Highway 10 that resulted in five fatalities. BC Orr commended the firefighters for their exceptional work on the difficult calls.

Finance and Human Resources (HR): Melissa Schnee communicated that the administration is wrapping up the Fuel Mitigation and Fire Billing. The Staffing for Adequate Fire and Emergency Response Grant's final payment request was submitted last week, which marks the end of that Grant payout. Melissa

attended Candidate Physical Aptitude Testing (CPAT) with Chief Finlay in Billings, where they had 40 candidates. While there, they sat in on the meetings and discussed future meeting schedules. The next event will be in May 2023. MRFD is balanced with the County through August.

Assistant Chief of Operations: Chief Finlay reported attending CPAT with Melissa even though MRFD wasn't actively hiring. They participated to see the venue and to attend the meetings. While there, they discovered that several candidates had heard about MRFD's resident program and showed interest. Chief Finlay commended Resident/Volunteer Coordinator Lt. Kirk Paulsen on doing a great job getting the word out about the program. Chief Finlay attended the Local Emergency Planning Committee meeting discussing grant updates and additional wildland-urban interface fuel mitigation programs. Chief Finlay was asked to participate in a joint planning committee for a mobile incident command vehicle that will benefit multiple agencies in the area. A \$472,170.70 grant was approved for this unit. Chairman Murphy asked if MRFD takes on residents that go through CPAT. Chief Finlay and Chief Newman said they would, and most residents go through the CPAT by their residency's end. Chairman Murphy also asked if MRFD has a history of recruiting residents through the CPAT. Chief Finlay replied that they haven't in the past, but it was an interesting idea to use CPAT to recruit or make that information available to the attendees. Chief Newman stated that they have been looking into expanding MRFD's resident program by building new stations in the coming years.

Fire Chief: Chief Newman reported that the four new firefighters would graduate from the academy in the first week of November. All reports from the Training Officers about the new hires have been positive. Also reported, the 911 center hired a new IT replacement to help MRFD update their Run Cards into the New World system. MRFD reassembled the Internal Safety Committee, which consists of Chief Newman, three career firefighters, and three resident firefighters, and plans to meet quarterly. Chief Newman also reported that they are getting close to the end of the fire safety presentations. These new and improved presentations are done by the Forest Service, the Department of Natural Resources and Conservation, and all the local fire departments. The new program has been received well in the schools. Lastly, Chief Newman attended the Montana Fire Trustee's Conference and had an opportunity to present on district growth.

OLD BUSINESS:

NEW BUSINESS:

1. **Resolution #2022-11 Resolution – Surplus Sale:** With the purchase of the new department vehicles, some items were taken out to make room for necessary equipment. Since MRFD does not have a place to store these items, a surplus sale is needed. Trustee Merrit moved to approve the resolution. Vice-Chairman Hanson seconded the motion. The motion was voted on and passed.
2. **Annexation: 8350 Racetrack Lane, Missoula, MT 59808:** Chief Newman said the property was initially two lots in two fire districts: Frenchtown and MRFD. Through discussions between MRFD's DFMs and Frenchtown's Chief, it was realized that the property would be within MRFD's jurisdiction. Trustee Merrit made a motion to annex the property. Vice-Chairman Hanson seconded the motion. The motion was voted on and passed.
3. **FY23 Collective Bargaining Agreement from Local 2457:** Chairman Murphy said it was a lengthy negotiation with good discussion, and he feels it's a solid contract for the following year. Trustee Merrit moved to accept the agreement. Vice Chairman Hanson seconded the motion. The motion was voted on and passed.

EXECUTIVE SESSION: Chairman Murphy determined the next matter to be a matter of individual personnel privacy, and the individual's privacy considerably outweighs the public's right to know. Chairman Murphy closed the meeting to the public for an Executive Session.

ADJOURNMENT: Trustee Merritt made a motion to adjourn. Secretary Mangan seconded the motion. The motion was voted on and passed. Chairman Murphy adjourned the meeting at 16:54 hours.

Respectfully submitted,



Jenn Culp, Administrative Assistant
Missoula Rural Fire District

John (Ben) Murphy, Chairman

Date

Dick Mangan, Secretary

Date

11/03/22
10:20:00

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Claim Details
For the Accounting Period: 10/22

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* ... Over spent expenditure

Claim/ Line #	Check Invoice #	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
43018	80558S	1661 ALEC BRAY	102.26						
1	22.1012	10/12/22 BRAY ALERRT BAGGAGE	35.00			1000 50 420460	379		101000
2	22.1012	10/12/22 BRAY ALERRT LYFT	18.41			1000 50 420460	379		101000
3	22.1012	10/12/22 BRAY ALERRT LYFT	37.85			1000 50 420460	379		101000
4	22.1012	10/12/22 BRAY ALERRT PARKING	11.00			1000 50 420460	379		101000
		Total for Vendor:	102.26						
43028	80571S	764 BATTERIES PLUS - 252	225.00						
1	F55486745	09/29/22 PPE	225.00			1000 50 420460	369		101000
		Total for Vendor:	225.00						
43081	80602S	32 BIG BEAR SIGN COMPANY	2,170.00						
1	2022-1715	10/21/22 NEW 301	1,085.00			1000 20 420440	945		101000
2	2022-1715	10/21/22 NEW 306	1,085.00			1000 20 420440	945		101000
		Total for Vendor:	2,170.00						
43006	80559S	819 BLACKFOOT COMMUNICATIONS	485.70						
1	166467	10/01/22 STA 2	485.70			1000 10 420510	345		101000
		Total for Vendor:	485.70						
43033	80576S	73 BLAINE COWAN	353.33						
1	22.1020	10/20/22 COWAN ANNUAL PHYSICAL	353.33			1000 10 420510	356		101000
		Total for Vendor:	353.33						
43026	80572S	1424 CHARTER	10.54						
1	8313200410	10/11/22 STA 1	10.54			1000 10 420510	345		101000
43037	80577S	1424 CHARTER	771.47						
1	0937511101	10/12/22 STA 1	540.00			1000 10 420510	345		101000
2	0215411101	10/16/22 STA 6	231.47			1000 10 420510	345		101000
43051	80589S	1424 CHARTER	457.13						
1	0122687102	10/20/22 STA 5	213.62			1000 10 420510	345		101000
2	0121719102	10/20/22 STA 4	243.51			1000 10 420510	345		101000
		Total for Vendor:	1,239.14						

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43032	80578S	290 CHRIS NEWMAN	88.07						
1	22.1013	10/13/22 NEWMAN ANNUAL PHYSICAL	88.07			1000 10 420510	356		101000
43042	80584S	290 CHRIS NEWMAN	120.00						
1	22.1026	10/26/22 NEWMAN BIGSKY SYMP PER DIEM	120.00			1000 10 420510	379		101000
		Total for Vendor:	208.07						
43049	80590S	1583 CITI CARDS	4,666.73						
1	9808	10/20/22 SCHNEE CPAT LODGING	222.16			1000 10 420510	379		101000
2	9808	10/20/22 DUFNER ALERRT LODGING	464.04			1000 50 420460	379		101000
3	9808	10/20/22 DUFNER ALERRT LODGING	849.60			1000 50 420460	379		101000
4	9808	10/20/22 BUTLER SAFE KIDS	60.00			1000 50 420460	380		101000
5	9808	10/20/22 BRAY ALERRT LODGING	1,416.00			1000 50 420460	379		101000
6	9808	10/20/22 ALL STATIONS HALLOWEEN CANDY	232.26			1000 10 420510	220		101000
7	9808	10/20/22 ZOOM	15.55			1000 10 420510	368		101000
8	9808	10/20/22 FINLAY CPAT LODGING	222.16			1000 10 420510	379		101000
9	9808	10/20/22 CARPET CLEANER OFFICE TRAILER	54.99			1000 50 420460	361		101000
10	9808	10/20/22 CARPET CLEANER OFFICE TRAILER	-15.00			1000 50 420460	361		101000
11	9808	10/20/22 NEW 301	139.58			1000 20 420440	945		101000
12	9808	10/20/22 NEW 306	139.59			1000 20 420440	945		101000
13	9808	10/20/22 HAZMAT	630.00			1000 50 420460	219		101000
14	9808	10/20/22 NEW 301	153.31			1000 20 420440	945		101000
15	9808	10/20/22 FEES	82.49			1000 10 420510	356		101000
		Total for Vendor:	4,666.73						
43019	80560S	1299 CITY OF MISSOULA-FINANCE	31.63						
1	187950	10/04/22 STA 1	31.63			1000 10 420510	341		101000
43061	80591S	1299 CITY OF MISSOULA-FINANCE	18.68						
1	197965	10/25/22 STA 6	18.68			1000 10 420510	341		101000
		Total for Vendor:	50.31						
43074	80603S	1113 CLARK INDUSTRIAL, INC	905.10						
1	812662	10/26/22 357	905.10			1000 20 420440	370		101000
		Total for Vendor:	905.10						

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43022	80561S	216 Clearwater Credit Union	298.65						
1	1244600 09/22/22	EBAY - DEVOS	204.95			1000 10 420510	356		101000
2	1244600 09/22/22	EBAY - DEVOS	93.70			1000 10 420510	356		101000
43048	80592S	216 Clearwater Credit Union	5,342.94						
1	1244600 10/22/22	FM TRAILER REGISTRATION	20.60			1000 10 420510	356		101000
2	1244600 10/22/22	301 REGISTRATION	42.75			1000 10 420510	356		101000
3	1244600 10/22/22	306 REGISTRATION	42.75			1000 10 420510	356		101000
4	1244600 10/22/22	SERVICE FEE FOR REGISTRATION	3.37			1000 10 420510	356		101000
5	1244600 10/22/22	FINLAY BIGSKY SYMPOS REGISTRA	173.40			1000 10 420510	380		101000
6	1244600 10/22/22	FM DUMP TRAILER	220.00			1000 100 420441	221		101000
7	1244600 10/22/22	COMPUTER MEMORY	79.99			1000 10 420510	268		101000
8	1244600 10/22/22	FEES	4.61			1000 10 420510	356		101000
9	1244600 10/22/22	DEVOS	-93.70			1000 10 420510	356		101000
10	1244600 10/22/22	DEVOS	-204.95			1000 10 420510	356		101000
11	1244600 10/22/22	MUIR FLIGHT REFUND	-577.20			1000 50 420460	379		101000
12	1244600 10/22/22	CHAPLAIN BUS CARDS	25.99			1000 10 420510	320		101000
13	1244600 10/22/22	DEVOS	93.70			1000 10 420510	356		101000
14	1244600 10/22/22	DEVOS	204.95			1000 10 420510	356		101000
15	1244600 10/22/22	NEWMAN CPSE REGISTRATION	695.00			1000 10 420510	380		101000
16	1244600 10/22/22	FINLAY CPSE REGISTRATION	695.00			1000 10 420510	380		101000
17	1244600 10/22/22	HORSENS CPSE REGISTRATION	695.00			1000 50 420460	380		101000
18	1244600 10/22/22	NEW 301	83.98			1000 20 420440	945		101000
19	1244600 10/22/22	GIARDINO NFPA SPRINKLER	806.35			1000 40 420410	380		101000
20	1244600 10/22/22	GIARDINO NFPA VIRT FIRE ALARM	806.35			1000 40 420410	380		101000
21	1244600 10/22/22	LAPINSKI CONSPACE	1,525.00			1000 50 420460	380		101000
		Total for Vendor:	5,641.59						
43021	80562S	1502 CORY HORSENS	766.81						
1	22.1011 10/11/22	HORSENS IMAGE TREND LODGING	372.22			1000 50 420460	379		101000
2	22.1011 10/11/22	HORSENS IMAGE TREND CAR RENTA	325.34			1000 50 420460	379		101000
3	22.1011 10/11/22	HORSENS IMAGE TREND FUEL	60.25			1000 50 420460	379		101000
4	22.1011 10/11/22	HORSENS IMAGE TREND PARKING	9.00			1000 50 420460	379		101000
		Total for Vendor:	766.81						

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43073	80604S	1717 COSTCARE PLLC	441.00						
1	19401 09/30/22	WILLISON NEW HIRE PHYSICAL	441.00			1000 10 420510	356		101000
		Total for Vendor:	441.00						
43062	80593S	76 CULLIGAN WATER CONDITIONING	62.25						
1	607138 10/25/22	ALL STAITIONS	62.25			1000 10 420510	341		101000
		Total for Vendor:	62.25						
43090	80605S	77 CURTIS	10,259.49						
1	inv639996 10/12/22	AIR BAGS	10,259.49*			1000 50 420460	941		101000
		Total for Vendor:	10,259.49						
43003	80563S	840 FIRST CALL COMPUTER SOLUTIONS	68.95						
1	83276 10/01/22	OCT WEBSITE MAINT	68.95			1000 10 420510	368		101000
		Total for Vendor:	68.95						
43085	80606S	1286 HILLYARD - MT dba HOUSE OF CLEAN	1,282.79						
1	604894611 10/04/22	STA 1	151.15			1000 50 420460	361		101000
2	604896265 10/05/22	STA 1	58.74			1000 50 420460	361		101000
3	604898774 10/06/22	STA 1	64.07			1000 50 420460	361		101000
4	604912926 10/20/22	STA 1	69.76			1000 50 420460	361		101000
5	604919156 10/26/22	SCBA	26.82			1000 50 420460	204		101000
6	604920688 10/27/22	STA 1	7.62			1000 50 420460	361		101000
7	604900988 10/10/22	STA 2	12.94			1000 50 420460	362		101000
8	604908529 10/17/22	STA 2	12.94			1000 50 420460	362		101000
9	604922751 10/28/22	STA 2	107.64			1000 50 420460	362		101000
10	604905634 10/13/22	STA 4	68.95			1000 50 420460	364		101000
11	604912927 10/19/22	STA 4	118.98			1000 50 420460	364		101000
12	604912927 10/25/22	STA 4	132.97			1000 50 420460	364		101000
13	604917688 10/25/22	SCBA	26.82			1000 50 420460	204		101000
14	604919157 10/26/22	STA 4	34.45			1000 50 420460	364		101000
15	604900989 10/10/22	STA 5	140.84			1000 50 420460	365		101000
16	604906492 10/13/22	STA 6	49.74			1000 50 420460	366		101000
17	604914547 10/21/22	STA 6	198.36			1000 50 420460	366		101000
		Total for Vendor:	1,282.79						

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43058	80595S	650 HOME DEPOT CREDIT SERVICES	194.26						
1	9220 10/21/22 STA 2		.82.61			1000 50 420460	362		101000
2	9220 10/21/22 STA 2		111.65			1000 50 420460	362		101000
		Total for Vendor:	194.26						
42989	80513S	1820 JENNIFER CULP	12.60						
1	22.1003 10/03/22 CULP - REIMBURSEMENT POSTAGE		12.60			1000 10 420510	311		101000
		Total for Vendor:	12.60						
43059	80596S	1351 JON MUIR	46.25						
1	22.1031 10/31/22 MUIR GYM REIMB		46.25			1000 50 420460	132		101000
		Total for Vendor:	46.25						
43017	80564S	410 KEPRO/APS	753.66						
1	10-22-1002 10/01/22 ADMIN		57.24			1000 10 420510	147		101000
2	10-22-1002 10/01/22 RM		9.54			1000 20 420440	147		101000
3	10-22-1002 10/01/22 TO/RVC		28.62			1000 30 420430	147		101000
4	10-22-1002 10/01/22 FP		19.08			1000 40 420410	147		101000
5	10-22-1002 10/01/22 SUP		448.38			1000 50 420460	147		101000
6	10-22-1002 10/01/22 VOL		190.80			1000 60 420462	147		101000
		Total for Vendor:	753.66						
43024	80565S	862 KORY N. BURGESS	367.04						
1	22.1013 10/13/22 BURGESS COLS LODGING		367.04			1000 50 420460	379		101000
		Total for Vendor:	367.04						
43056	80597S	1822 KRISTEN HIBALA	316.94						
1	22.0921 09/21/22 HIBALA CARSEAT TECH LODGING		221.94			1000 60 420462	391		101000
2	22.0921 09/21/22 HIBALA CARSEAT TECH REGISTRAT		95.00			1000 60 420462	391		101000
		Total for Vendor:	316.94						
43091	80607S	1282 LIFE-ASSIST, INC	2,027.11						
1	1255574 10/03/22 MEDICAL SUPPLIES		1,112.17			1000 80 420461	222		101000
2	1257284 10/07/22 MEDICAL SUPPLIES		914.94			1000 80 420461	222		101000
		Total for Vendor:	2,027.11						

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43043	80585S	1676 Magda Nelson	22.50						
1	246 10/09/22	CONSULTING SERVICES	22.50			1000 10 420510	356		101000
		Total for Vendor:	22.50						
43008	80566S	1846 McKay Whiting	133.00						
1	22.1006 10/06/22	EMT LICENSE APP FEE	35.00			1000 60 420462	391		101000
2	22.1006 10/06/22	NREMT LICENSE APP FEE	98.00			1000 60 420462	391		101000
		Total for Vendor:	133.00						
43070	80608S	1708 METRO EXPRESS CAR WASH-MISSOULA	49.00						
1	8308048128 09/02/22	303	7.00			1000 20 420440	372		101000
2	9346976512 09/06/22	302	7.00			1000 20 420440	372		101000
3	1376795392 09/08/22	302	7.00			1000 20 420440	372		101000
4	6421582695 09/12/22	301	7.00			1000 20 420440	372		101000
5	7001831194 09/13/22	302	7.00			1000 20 420440	372		101000
6	1034690944 09/16/22	302	7.00			1000 20 420440	372		101000
7	5110935527 09/24/22	302	7.00			1000 20 420440	372		101000
		Total for Vendor:	49.00						
43057	80598S	208 MISSOULA COUNTY MEDICAL BENEFITS	85,942.60						
1	0000010638 10/20/22	ADMIN	7,425.20			1000 10 420510	143		101000
2	0000010638 10/20/22	RM	1,857.10			1000 20 420440	143		101000
3	0000010638 10/20/22	TO/RVC	5,571.30			1000 30 420430	143		101000
4	0000010638 10/20/22	FP	3,094.10			1000 40 420410	143		101000
5	0000010638 10/20/22	SUPP	67,994.90			1000 50 420460	143		101000
		Total for Vendor:	85,942.60						
43027	80573S	228 MISSOULA COUNTY TREASURER	744.92						
1	331 09/08/22	SEPT TELE SERVICES	371.08			1000 10 420510	345		101000
2	452 10/05/22	OCT TELE SERVICES	373.84			1000 10 420510	345		101000
		Total for Vendor:	744.92						
43055	80599S	211 MISSOULA COUNTY WORKERS COMP	889.72						
1	22.1028 10/28/22	VFF/RFV SEPT HOURS	889.72			1000 60 420462	146		101000
		Total for Vendor:	889.72						

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43020	80567S	230 MISSOULA ELECTRIC COOPERATIVE	615.30						
1	223950 10/07/22	STA 2	19.50			1000 10 420510	341		101000
2	223950 10/07/22	STA 6	237.88			1000 10 420510	341		101000
3	223950 10/07/22	STA 2	357.92			1000 10 420510	341		101000
Total for Vendor:			615.30						
43082	80609S	235 MISSOULA MOTOR PARTS	2,300.08						
1	615942 10/05/22	SHOP	6.56			1000 20 420440	270		101000
2	616023 10/05/22	STA 2	15.58			1000 50 420460	362		101000
3	618238 10/11/22	366	8.72			1000 20 420440	272		101000
4	618238 10/11/22	326	10.80			1000 20 420440	272		101000
5	618238 10/11/22	301	12.47			1000 20 420440	272		101000
6	618238 10/11/22	306	12.47			1000 20 420440	272		101000
7	618238 10/11/22	CHIPPER	57.11			1000 20 420440	272		101000
8	618739 10/12/22	NEW 301	19.06			1000 20 420440	945		101000
9	618739 10/12/22	NEW 306	19.05			1000 20 420440	945		101000
10	618739 10/12/22	SHOP	3.73			1000 20 420440	270		101000
11	618785 10/12/22	NEW 301	-3.27			1000 20 420440	945		101000
12	618785 10/12/22	NEW 306	-3.28			1000 20 420440	945		101000
13	618800 10/12/22	366	132.25			1000 20 420440	272		101000
14	618800 10/12/22	326	75.18			1000 20 420440	272		101000
15	618800 10/12/22	SHOP	21.96			1000 20 420440	270		101000
16	618934 10/12/22	LUBE	7.30			1000 20 420440	232		101000
17	619843 10/14/22	NEW 301	13.84			1000 20 420440	945		101000
18	620857 10/17/22	NEW 301	26.00			1000 20 420440	945		101000
19	886540 10/20/22	STA 1	47.97			1000 50 420460	361		101000
20	62692 10/24/22	ANNUAL FILTER FOR ALL APPARATU	1,974.24			1000 20 420440	272		101000
21	623720 10/24/22	306	6.04			1000 20 420440	272		101000
22	623789 10/25/22	ANNUAL FILTER FOR ALL APPARATU	-425.54			1000 20 420440	272		101000
23	623941 10/25/22	STA 2	20.37			1000 50 420460	362		101000
24	624295 10/26/22	311	131.91			1000 20 420440	272		101000
25	624295 10/26/22	341	43.98			1000 20 420440	272		101000
26	624295 10/26/22	TYPE 5 ANNUAL MAINT	33.40			1000 20 420440	272		101000
27	624295 10/26/22	LUBE	32.18			1000 20 420440	232		101000
Total for Vendor:			2,300.08						

11/03/22
10:20:00

MISSOULA RURAL FIRE DISTRICT
Claim Details
For the Accounting Period: 10/22

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Report ID: AP100V

* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
43076	80610S	1792 MONTANA MOBILE STORAGE, INC	170.00						
1	25515 10/13/22	CONEX BOX	170.00			1000 10 420510	356		101000
		Total for Vendor:	170.00						
43084	80611S	1285 MOUNTAIN INK & TONER	101.99						
1	152949 10/07/22	PRINTER INK	101.99			1000 10 420510	210		101000
		Total for Vendor:	101.99						
43077	80612S	247 MOUNTAIN SUPPLY	82.65						
1	9406672 10/24/22	355	70.00			1000 20 420440	272		101000
2	9406857 10/25/22	355	12.65			1000 20 420440	272		101000
		Total for Vendor:	82.65						
43067	80613S	747 MSC INDUSTRIAL SUPPLY CO.	378.42						
1	5715207001 10/05/22	SHOP SUPPLIES	121.81			1000 20 420440	270		101000
2	5707473001 10/03/22	SHOP	256.61			1000 20 420440	270		101000
		Total for Vendor:	378.42						
43031	80579S	259 MSUES FIRE TRAINING SCHOOL	380.00						
1	26-178 10/12/22	NELSON FFI	95.00			1000 60 420462	380		101000
2	26-178 10/12/22	ROBERT LUBKE FFI	95.00			1000 60 420462	380		101000
3	26-179 10/14/22	K PAULSEN FFI	95.00			1000 30 420430	380		101000
4	26-179 10/14/22	QUALLS FFI	95.00			1000 60 420462	380		101000
		Total for Vendor:	380.00						
43094	80629S	1542 MT COFFEE EXPRESS	51.50						
1	1757 10/19/22	STA 1	51.50			1000 10 420510	220		101000
		Total for Vendor:	51.50						
43075	80614S	260 MI ELECTRONICS COMPANY	387.58						
1	4388 10/04/22	RADIO NEW 301	114.59			1000 20 420440	945		101000
2	4388 10/04/22	RADIO NEW 306	114.59			1000 20 420440	945		101000
3	4411 10/27/22	RADIO NEW 301	79.20			1000 20 420440	945		101000
4	4411 10/27/22	RADIO NEW 306	79.20			1000 20 420440	945		101000
		Total for Vendor:	387.58						

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MISSOULA RURAL FIRE DISTRICT
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* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
43002	80568S	1208 NICK HOUPPERT	18.07						
1	22.1005	10/05/22 HOUPPERT ANNUAL PHYSICAL 8/24	18.07			1000 10 420510	356		101000
43036	80580S	1208 NICK HOUPPERT	165.85						
1	22.1019	10/19/22 HOUPPERT ANNUAL PHYSICAL	165.85			1000 10 420510	356		101000
		Total for Vendor:	183.92						
43078	80615S	295 NORCO	210.71						
1	36199312	10/31/22 MEDICAL OXYGEN	186.53			1000 80 420461	222		101000
2	36220517	10/31/22 CYLINDER RENTAL	24.18			1000 80 420461	356		101000
		Total for Vendor:	210.71						
43096	80632S	1686 NORTH RIDGE FIRE EQUIPMENT	107.95						
1	20104	10/18/22 HOSE NOZZLES	107.95			1000 50 420460	237		101000
		Total for Vendor:	107.95						
43012	80569S	547 NORTHWESTERN ENERGY	524.91						
1	3571057-3	10/03/22 ORIGINAL STA 5	23.88			1000 10 420510	341		101000
2	0461994-6	10/03/22 STA 5	501.03			1000 10 420510	341		101000
43039	80581S	547 NORTHWESTERN ENERGY	1,876.39						
1	0537315-4	10/18/22 STA 6	12.03			1000 10 420510	341		101000
2	3868058-3	10/18/22 STA 4	1,040.70			1000 10 420510	341		101000
3	0477741-3	10/19/22 STA 1	691.30			1000 10 420510	341		101000
4	1489125-3	10/19/22 STA 1	132.36			1000 10 420510	341		101000
43052	80600S	547 NORTHWESTERN ENERGY	42.97						
1	0536085-7	10/21/22 STA 2	42.97			1000 10 420510	341		101000
		Total for Vendor:	2,444.27						
43044	80586S	114 PAUL FINLAY	120.00						
1	22.1026	10/26/22 FINLAY BIGSKY SYMP PER DIEM	120.00			1000 10 420510	379		101000
		Total for Vendor:	120.00						

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10:20:00

MISSOULA RURAL FIRE DISTRICT
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* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv	Vendor #/Name/ Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
43066	80616S	1658 Performance Advantage Company	1,587.20						
1	0122328	10/19/22 NEW 367	1,587.20			1000 20 420440	945		101000
		Total for Vendor:	1,587.20						
43069	80617S	1725 PIERCE LEASING	590.00						
1	0050576	10/11/22 OFFICE TRAILER 10/11/22-11/7/	590.00			1000 10 420510	530		101000
		Total for Vendor:	590.00						
43046	80587S	855 PITNEY BOWES	133.44						
1	8000900001	10/06/22 POSTAGE	133.44			1000 10 420510	311		101000
		Total for Vendor:	133.44						
43083	80618S	756 POMP'S TIRE SERVICE, INC	1,874.87						
1	1850005853	10/10/22 357	338.15			1000 20 420440	233		101000
2	1850005926	10/11/22 NEW 306	1,049.92			1000 20 420440	945		101000
3	1850005967	10/11/22 CHIPPER	155.00			1000 20 420440	233		101000
4	1850005995	10/12/22 CHIPPER	300.00			1000 20 420440	233		101000
5	1850006665	10/31/22 NEW 301	31.80			1000 20 420440	945		101000
		Total for Vendor:	1,874.87						
43035	80582S	1705 Professional Construction	320.00						
1	22056	10/10/22 NEW 306	320.00			1000 20 420440	945		101000
		Total for Vendor:	320.00						
43047	80588S	1239 REHBEIN FORD	518.25						
1	67744	09/29/22 NEW 301	518.25			1000 20 420440	945		101000
		Total for Vendor:	518.25						
43025	80574S	1746 SAVMOR DRUG #1, INC	32.05						
1	631822	09/01/22 MEDICAL SUPPLIES	32.05			1000 80 420461	222		101000
		Total for Vendor:	32.05						
43080	80620S	705 SEA WESTERN FIRE APPARATUS &	24,676.90						
1	INV19034	10/09/22 PPE	24,676.90			1000 50 420460	224		101000
		Total for Vendor:	24,676.90						

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MISSOULA RURAL FIRE DISTRICT
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* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
43095	80631S	360 SHIPPING DEPOT	9.95						
1	334239 10/06/22	REF FFI TASKBOOKS	9.95			1000 10 420510	311		101000
		Total for Vendor:	9.95						
43065	80621S	1829 SNOW MOUNTAIN ELECTRIC, INC.	1,002.16						
1	3550 10/21/22	STA 4	1,002.16			1000 50 420460	364		101000
		Total for Vendor:	1,002.16						
43071	80622S	1419 SOLESTONE REIMBURSEMENT SERVICES	1,336.70						
1	12746 10/13/22	MEDICAL SUPPLIES	500.49			1000 80 420461	222		101000
2	12748 10/14/22	MEDICAL SUPPLIES	45.00			1000 80 420461	222		101000
3	12718 10/06/22	VFF/REF NOMEX PANT	502.68			1000 60 420462	291		101000
4	12714 10/04/22	CHAPLAIN NORMEX PANT	288.53			1000 60 420462	291		101000
		Total for Vendor:	1,336.70						
43064	80623S	1863 SPRINKLER MANIAC LLC	80.00						
1	8588 10/18/22	STA 2	80.00			1000 50 420460	362		101000
		Total for Vendor:	80.00						
43086	80624S	367 ST. PAIRICK HOSPITAL	2,657.48						
1	3631 10/24/22	LIFEPACK REPAIR	109.98			1000 80 420461	356		101000
2	3643 10/25/22	CONT. SRVC	2,187.50			1000 80 420461	356		101000
3	3643 10/25/22	BATTERY REPLACEMENT	360.00			1000 80 420461	356		101000
		Total for Vendor:	2,657.48						
43029	80575S	375 STINE ELECTRONICS	195.00						
1	25026 08/19/22	RADIOS	20.00			1000 50 420460	371		101000
2	25081 09/01/22	RADIOS	175.00			1000 50 420460	371		101000
43063	80625S	375 STINE ELECTRONICS	80.00						
1	25128 10/20/22	RADIOS	80.00			1000 50 420460	371		101000
		Total for Vendor:	275.00						

11/03/22
10:20:00

MISSOULA RURAL FIRE DISTRICT
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For the Accounting Period: 10/22

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* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
43053	80601S	1732 TAYLOR BLAKELY	137.54						
1	22.1026 10/26/22	BLAKELY YEARLY PHYSICAL REIMB	137.54			1000 10 420510	356		101000
		Total for Vendor:	137.54						
43060	80626S	463 TRI ARC, INC.	32.56						
1	R23499 10/31/22	CYLINDER RENTAL	32.56			1000 20 420440	370		101000
		Total for Vendor:	32.56						
43068	80627S	981 TruckPro, LLC	651.70						
1	311-000076 10/20/22	317	353.60			1000 20 420440	272		101000
2	311-000082 10/24/22	SHOP - SPARE PARTS	298.10			1000 20 420440	270		101000
		Total for Vendor:	651.70						
43004	80570S	1628 Univision	3,139.00						
1	244986 10/01/22	MICROSOFT OFFICE 365	1,529.00			1000 10 420510	368		101000
2	245224 10/01/22	SUPPORT	1,610.00			1000 10 420510	368		101000
		Total for Vendor:	3,139.00						
43038	80583S	408 VERIZON WIRELESS	1,140.19						
1	9918002325 10/11/22	WIRELESS	1,140.19			1000 10 420510	345		101000
		Total for Vendor:	1,140.19						
43092	80628S	1724 WEX Bank	5,643.15						
1	84792372 10/31/22	FUEL	5,643.15			1000 20 420440	231		101000
		Total for Vendor:	5,643.15						
		# of Claims	73	Total:	173,800.63	# of Vendors	64		

Claims reviewed and approved for payment at the Regular scheduled Missoula Rural Fire District Board of Trustee Meeting held Wednesday, November 9th, 2022, at 4:00 PM.



Melissa Schnee, Finance/HR Director

_____ Ben Murphy, Chairman

_____ Dick Mangan, Secretary



**TYLER R. GERNANT
CLERK & TREASURER
200 WEST BROADWAY
MISSOULA MT 59802-4292
(406) 258-4752**

Missoula Rural Fire District
2521 South Avenue West
Missoula, Montana 59804

October 27, 2022

To Whom It May Concern;

Please find enclosed Notice of Public Hearing, Petition for Annexation, Missoula Rural Fire District approval letters, and supporting documentation regarding the request for annexation of the parcel(s) of land located at 8350 Racetrack LN. Missoula, Montana 59808 into the Missoula Rural Fire District.

You may contact me at (406) 258-4752 with any questions.

Sincerely,

Patrick Swart
Deputy Clerk & Recorder
Missoula County
(406) 258-4752

**NOTICE OF PUBLIC HEARING
ANNEXATION TO MISSOULA RURAL FIRE DISTRICT**

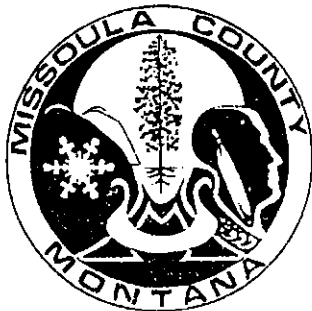
NOTICE IS HEREBY GIVEN, that a public hearing will be held on November 10, 2022 beginning at 2:00 p.m. in the Sophie Moiese Room, Courthouse Annex room 151, 200 West Broadway, Missoula, Montana 59802, on a petition for removal from the Frenchtown Rural Fire district and annexation into the Missoula Rural Fire District for the following area:

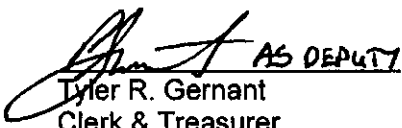
Lot 1A of Racetrack Industrial Park, Lot 9 and Racetrack Development Park, Phase 1, Lots 1 & 2 associated with Tax ID 420078001, located at 8350 Racetrack LN.
Missoula, MT 59808

(To view the petition recorded at Book 1082 Page 1195, visit www.missoularecords.us
or contact the Clerk & Recorder's Office at (406)258-4752)

AND THAT all interested persons should appear or dial 1-406-272-2824 Conference ID: 413 793 704# at the above-mentioned time and place to be heard for or against said petition. Written protest will be accepted by the Commissioner's Office, located at Missoula County Administration Building, 199 West Pine Street, Missoula, Montana 59802, prior to the hearing day.

BY ORDER of the Board of County Commissioners of Missoula County, Montana.




Tyler R. Gernant
Clerk & Treasurer
200 W. Broadway St.
Missoula, MT 59802
(406) 258-4752

Date: October 27, 2022

Publish Dates: October 30, 2022 & November 6, 2022

**NOTICE OF PUBLIC HEARING
ANNEXATION TO MISSOULA RURAL FIRE DISTRICT**

NOTICE IS HEREBY GIVEN, that a public hearing will be held on November 10, 2022 beginning at 2:00 p.m. in the Sophie Moiese Room, Courthouse Annex room 151, 200 West Broadway, Missoula, Montana 59802, on three petitions for annexation into the Missoula Rural Fire District for the following areas:

Parcel C of COS 26 located in S36, T12 N, R22 W Tax ID #154100, located at 21830
Highway 12 W, Lolo, MT 59847

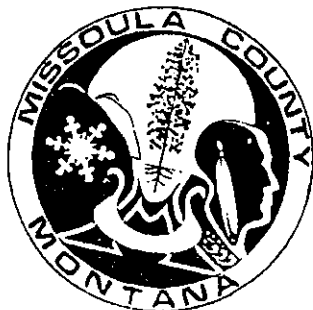
Parcel A-1 of COS 6421 located in S29, T14 N, R19 W Tax ID #6003299, located at
9000 Dark Horse LN Missoula, MT 59802


COS 155 located in S20, T12 N, R22 W Tax ID #74609, located at 28149 Highway 12
W. Lolo, MT 59847

(To view the petitions recorded at Book 1082 Pages 1196-1197 and Book 1040 Page
216, visit www.missoularecords.us or contact the Clerk & Recorder's Office at
(406)258-4752)

AND THAT all interested persons should appear or dial 1-406-272-2824 Conference ID: 413 793 704# at the above-mentioned time and place to be heard for or against said petition. Written protest will be accepted by the Commissioner's Office, located at Missoula County Administration Building, 199 West Pine Street, Missoula, Montana 59802, prior to the hearing day.

BY ORDER of the Board of County Commissioners of Missoula County, Montana.




Tyler R. Gernant
Clerk & Treasurer
200 W. Broadway St.
Missoula, MT 59802
(406) 258-4752

Date: October 25, 2022

Publish Dates: October 30, 2022 & November 6, 2022

Deputy Fire Marshal Monthly Report

Peter V. Giardino

October 2022

Activities

Business Inspections (re-inspections):

- Completed and sent final inspection report to 9600 Inspiration Drive.
- Mountain View Christian Church (1010 Clements Road)

Certificate of Occupancy Finals (Business)

Residential Sprinkler Final, Rough-Ins, and C of O (residential) Inspections

- 6240 Three Needles Lane (rough-in)
- 3951 Saint James Lane

Annexation

- 11884 Bench Rd & 8350 Racetrack Ln. County needs verification of signatories.

Water Supply (cisterns, hydrants, etc.)

Lockboxes

- Delivered lockbox to 1010 Clements Rd.
- MRFD inventory

Community Risk Reduction, Fire Prevention, and Code Compliance

- School Programs
 - Lolo Elementary
 - Florence/Carlton
 - Desmet
 - Chief Charlo
- Researched occupancy load for church at Clinton Fire's request.
- School Programs
 - Hellgate Elementary x 2
 - Frenchtown Elementary
 - Alberton Elementary
 - Russell Elementary
 - Mountain View Christian (1010 Clements Rd.)
 - Lewis & Clark Elementary
- Provided comments to IMEG re: new subdivision project.
- Spoke with Dan Fultz from IMEG re: cistern location for Roots & Bitters.
- Research Code for above-ground dispensing of diesel fuel
- Completed 9A.5 CRR assessment for accreditation.
- Researched Maximum Allowable Quantities for Class IB Flammable liquids for Truck repair facility.
- Met with Britt Fred at NW Factory Finishes to discuss location of fuel dispensing tank.
- Met with Dan Fultz at IMEG to discuss cistern location for Roots & Bitters.

Fire Investigations

- Phone interview with owner/occupant of structure fire at 4804 Mullan Rd.
- Completed investigation report for 4808 Mullan Rd.
- 5830 Palin Dr. (vehicle fire)

Classes/Training

- CRR Training for MRFD – Fire Investigation for First Responders
- First Due training for new recruits (with Dodd)
- NFA pre-work for Youth Fire Setter Class next month.
- NFPA 72 virtual on-line class
- NFPA 72 certificate of completion test.
- NFPA 13 virtual on-line class

Plan Reviews

- 2445 & 2449 Pale Evening Ct.
- 6345 West Broadway
- 9955 Grant Creek Rd.
- 10235 & 10239 Pale Evening Ct. (sprinkler plans)

First Due:

Assignments and Other Activities

- Safety Committee meeting
- Streamline Permit meeting.
- Waxed DFM-1

Deputy Fire Marshal Monthly Report

Dodd McDermott

October 2022

Activities

Business Inspections (re-inspections):

➤

Certificate of Occupancy Finals (Business):

➤

Residential Sprinkler Final, Rough-Ins, and C of O (residential) Inspections:

- 5983 Vang Ct RI
- 10425 Royal Coachman Dr
- 2423 Pale Evening Ct
- 2429 Pale Evening CT
- 10062 Royal Coachman Dr
- 4855 Mallard Way
- 4636 Edward Ave
- 5920 Vang Ct
- 5176 Gleneagle
- 2811 Felton Ln

Annexation:

- 13207 Lolo Creek Dr division issues

Water Supply (cisterns, hydrants, etc.):

- Rodeo Road Cistern Contact Change

Lockboxes:

➤

Community Risk Reduction, Fire Prevention, and Code Compliance:

- Target Range HOA safety discussion

Fire Investigations:

- Investigation training

Classes/Training:

- DFM Training

Plan Reviews:

- 7390 Deschamps
- 3100 Humble Rd
- 7267 Moon Dancer Cluster

- 1690 Dukes Ave
- 6465 MacArthur Dr
- 243 Red Fox Rd
- 11295 Mocissan Ln
- 4236 Spurgin Rd
- 11780 Sleeman Creek Rd
- 14568 Hellgate Ln
- 5888 Rowan St
- 270 Saint Johns
- 9295 Woodwind Trail
- 3750 Independence Way
- 7098 Moon Dancer Cluster
- 10851 La Famille Ln
- 7037 Two Smokes Way
- 5967 Vang Ct
- 4629 Chandler St
- 4900 Mullan Rd #9

First Due:

- Preplan class for new recruits

Assignments and Other Activities:

- DRT meeting 14020 Hampton Dr
- MCFPA School Program
- DRT Meeting 11891 Windemere Horse Arena
- DRT Meeting 370 Cumberland
- CPT Meeting

October 2022 IT Report

- While out of the office Oct 4 – 23 worked on a variety of items remotely:
 - A particularly tenacious problem activating a replacement iPhone for Melissa, requiring extensive help from both Verizon and Apple
 - Determined cause of data overage in MDT fleet to be from an update that left a couple MDTs relying on cellular connections and not switching to Wi-Fi while in house.
 - Adjusted the virtual machine (VM) RDS-1 remote access server's storage capacity.
 - Investigated MRFDFIRE.ORG web site broken pages and researched alternative hosting platforms and other options. Resolved problem by moving site from First Call hosting to Gecko Designs who were able to apply a fix as of November 2.
 - Worked on a problem with the Retired@mrfdfire.org email distribution list. For a still unknown reason, that list stopped applying changes between our on-premises Domain Controller (DC) and Microsoft's online Exchange server. Upon not resolving problem accessed Microsoft 365 included technical support which worked jointly on the problem for 3-4 hours over the course of several days. Final solution seemed related to the legacy Microsoft Small Business Server (SBS) environment set up prior to in house IT management.
 - SBS needs to be replaced but will require a time consuming and complicated complete rebuild of the DC organization.
 - Determined non-functioning keyboard on Stn4-Crew2 computer was due to a failed USB port.
 - Worked with Univision on a suspect activity alert indicating a possible virus on Telestaff server. Scanning isolated a file that was part of a software update but not a real threat.
- Misc items included:
 - Resident Fire Fighter distribution list modification, order and install Photoshop for Jenn Culp, RDS-1 performance slow due to users not logged out, addressed request about outlying station not scanning documents to file server.

Joe Ford
IT Manager

Public Relations Outreach Breakdown

October 2022

- 14 total documented events
 - 7 social media posts (Facebook/Instagram/Twitter)
 - 0 scheduled media appearance (Newspaper/Radio/TV)
 - 4 in station event (Car Seat Event/Station Tour)
 - impromptu media appearance (Newspaper/Radio/TV)
 - 3 other (Fundraiser/Parade/Etc.)

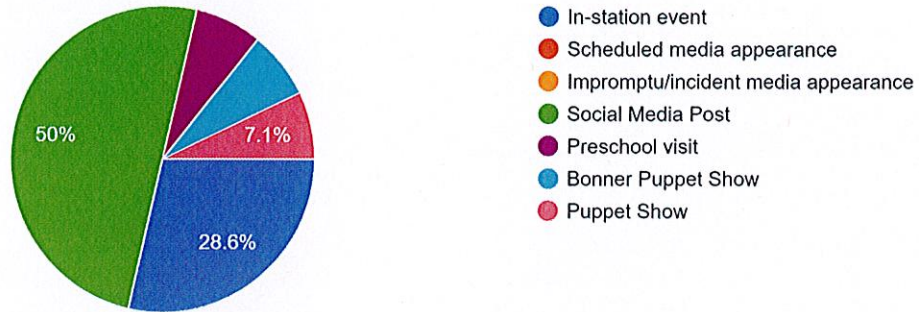
Date

14 responses



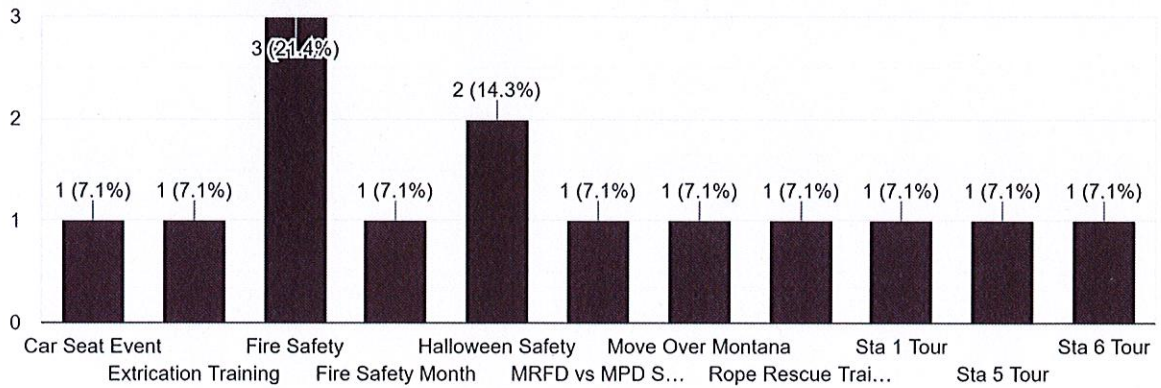
Type

14 responses



Topic Being Discussed

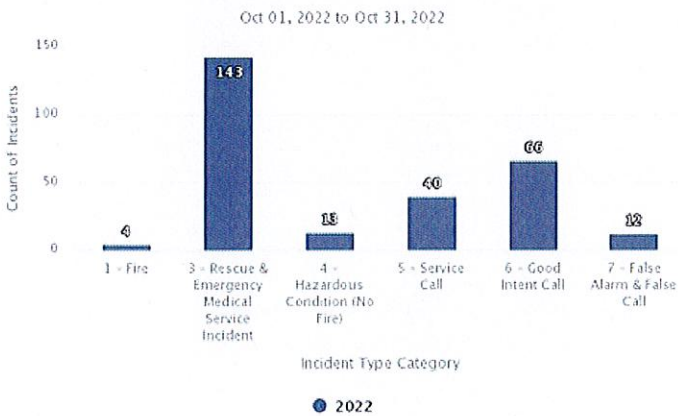
14 responses



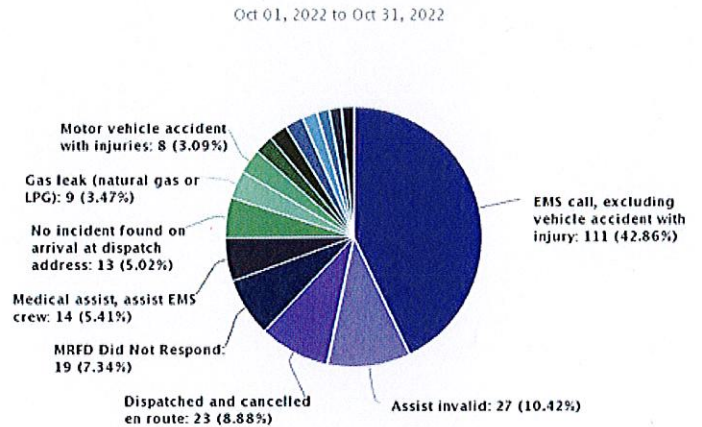
Incident Numbers

October 2022	279	October 2021	265	Percent Change	+5.28%
YTD 2022	2839	YTD 2021	2657	Percent Change	+6.85%

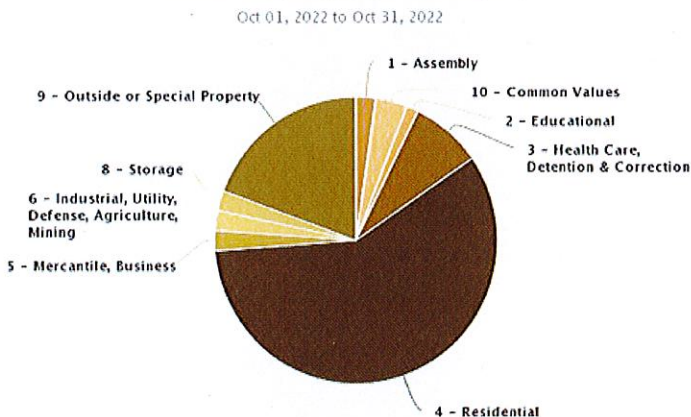
Incidents by Category and Year



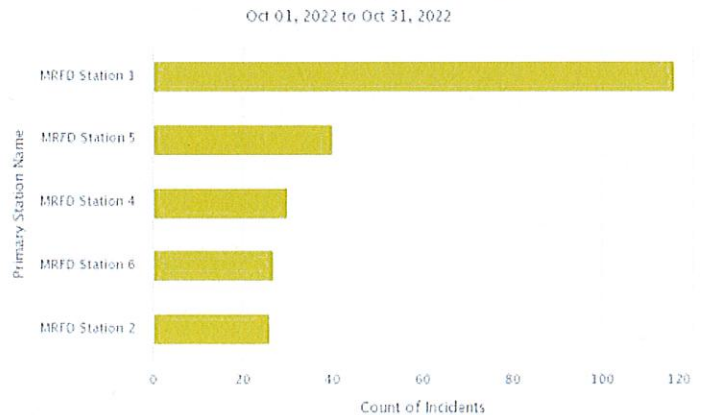
Incident Types (Top 15)



Incidents by Property Use Category



Incidents by Primary Station Name



Missoula Rural Fire District
2521 South Avenue West
Missoula, Montana 59804

Board of Trustees

Resolution # 2022-12

The Missoula Rural Fire District Board of Trustees met in Regular Session on Tuesday, November 19th, 2022.

Motion was made to adopt State of Montana VEBA Health Benefit Plan and Trust Policy.

Motion was seconded after discussion on the matter before the Board and vote was passed.

_____ Ben Murphy, Chairman

_____ Dick Mangan, Secretary

_____ Chris Newman, Fire Chief

Cc: BOT Minutes
mhs



MISSOULA RURAL FIRE DISTRICT

2521 South Avenue West • Missoula, Montana 59804

(406) 549-6172 • FAX (406) 549-6023

www.mrfdfire.org

EMPLOYER POLICY FOR THE STATE OF MONTANA VEBA HEALTH BENEFIT PLAN AND TRUST ("MONTANA VEBA HRA")

The Missoula Rural Fire District, ("Employer") hereby adopts the following policy:

The Employer is eligible to participate in the State of Montana VEBA Health Benefit Plan and Trust ("the Plan") after a completed Employer Adoption Agreement is accepted by the Department of Administration, State of Montana.

This policy requires that all employees separating from service for any reason and who are group members of the Missoula Rural Fire District ("Employee Group") while this policy is in effect shall be required to contribute the value of the contribution sources denoted below to the Plan.

The Employer shall make tax-free contributions to the Plan on behalf of the members of the Employee Group, when those group members separate from service for any reason.

Employer contributions shall be made as follows: (Check box(es) applicable)

Cash-out value of 25% of unused sick leave hours for employees eligible for such contributions at the time of their separation from service.

Cash-out value of 100% of unused annual leave hours for employees eligible for such contributions at the time of their separation from service.

The effective date of this policy shall be November 15th, 2022, to November 14th, 2023.

Authorized Signature _____ Date: _____

MEMORANDUM OF UNDERSTANDING

BETWEEN

Missoula Rural Fire District

(Employer)

and

Local 2457

(Union)

VEBA Group Name: Missoula Rural Fire District

VEBA Group Number: NA (State Agencies)

The Employer is eligible to participate in the State of Montana VEBA Health Benefit Plan and Trust ("the Plan") once a completed Employer Adoption Agreement is accepted by the State of Montana, Department of Administration. As a participating Employer, the Employer may establish one or more VEBA groups for its eligible members.

The Employer and Union acknowledge that this memorandum of understanding (MOU) requires that all eligible employees (union and non-union), separating from service in the Missoula Rural Fire District MT VEBA HRA Group during the term of this MOU must contribute the value of their unused sick leave and annual vacation leave to the Plan as designated below.

Such contributions shall be applied uniformly to all eligible employees and such contributions shall be made on behalf of all eligible employees based on the following selected funding formulas (check all that apply):

Cash-out value (25%) of all unused sick leave hours for employees eligible for such contributions at the time of their separation from service.

Cash-out value (50%) of all unused retirement bonus leave hours for employees eligible for such contributions at the time of their separation from service.

The MOU is effective from November 15th, 2022, through November 14th, 2023.

Dated this _____ day of _____, 2022.

Signed for the Employer

Signed for the Union:
