

AGENDA

REGULAR MEETING WITH PUBLIC HEARING
MISSOULA RURAL FIRE DISTRICT

BOARD OF TRUSTEES

DATE: Tuesday, November 9th, 2021
TIME: 7:00 P.M.
PLACE: Station #1, 2521 South Avenue West, Missoula

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

READING OF MINUTES

PUBLIC COMMENT

CLAIMS

September Claims \$370,633.11

COMMUNICATIONS

TRUSTEE REPORTS

STAFF REPORTS

OLD BUSINESS

1. MRFD Rebranding

CLOSE THE OPEN MEETING

CALL TO ORDER THE PUBLIC HEARING

1. Resolution 2021-9 Disposition of real property not necessary for the conduct of Fire District business and authorizing its sale by public auction for appraised value of \$585,000.00 (S27, T13 N, R18 W, C.O.S. 1344, ACRES 0.386, EXEMPT).

CLOSE THE PUBLIC HEARING

RE-CALL TO ORDER

NEW BUSINESS

1. Oath of Office for new Residents and Volunteer
2. Resolution 2021-9 Disposition of real property not necessary for the conduct of Fire District business and authorizing its sale by public auction for appraised value of \$585,000.00 (S27, T13 N, R18 W, C.O.S. 1344, ACRES 0.386, EXEMPT).
3. Bid review and selection for a Type I Engine
4. Administration Contract for Jenn Culp
5. MRFD Organizational Chart Update

6. November 2022 BOT Meeting-Reschedule for Wednesday, November 9th, 2022, due to the Holiday on Tuesday, November 8th, 2022.

ADJOURNMENT

Missoula Rural Fire District
Board of Trustees
Missoula, Montana 59804

October 12th, 2021

The Missoula Rural Fire District (MRFD) Board of Trustees (BOT) met in regular session at the Station 1 Headquarters meeting room and via a "Zoom" video conference on **Tuesday, October 12th, 2021.**

CALL TO ORDER: Chairman Murphy called the meeting to order at 19:00 hours

PLEDGE OF ALLEGIANCE:

ROLL CALL: Present: Chairman Ben Murphy, Vice-Chairman Larry Hanson, Secretary Dick Mangan, Trustee Jeff Merritt, and Trustee Dan Corti.

READING OF THE MINUTES: Trustee Mangan moved to accept the minutes as written. Trustee Merritt seconded the motion. Motion voted and passed.

PUBLIC COMMENT: There are no public comments at this time.

CLAIMS: Trustee Merritt asked about the A to Z claim. Newman explained that it's the wage of MRFD's temporary placement of the Administrative Assistant position. Newman mentioned that the Swank claim was not included in the claim summary for October but will be in next month's summary. Vice-Chairman Hanson moved to accept the claims as submitted. Trustee Merritt seconded the motion. Motion voted and passed.

COMMUNICATIONS: Melissa Schnee reported that the communications included two thank-you letters, a letter from the auditor, two annexations, a Call for Service Report, a Public Relations Breakdown, an IT Report, and the District Fire Marshal's Report.

TRUSTEE REPORTS: There are no Trustee reports at this time.

STAFF REPORTS:

Volunteers Association: No one was available to represent the Volunteer's Association.

Local 2457: Engineer Harris reported that the Fill-the-Boot event is coming up on Saturday, October 16th. He also noted that Lieutenant Riley was back on shift, and Lieutenant Berry will be back on shift within the next week or two.

Battalion Chief: BC Lubke reported that September's call volume had slowed down compared the summer months. There were 262 calls for service. 17 of those calls were handled by mutual aid partners without our response. MRFD provided mutual aid on 95 incidents. MRFD responded to other mutual aid partners 27 times with 8 different agencies. There were 154 EMS calls and 7 fire calls.

Finance and Human Resources: Melissa Schnee reported that most of September was focused on the apparatus replacement schedule and reviewing different funding options. The administrative office has also been preparing for the upcoming audit on Friday, October 15th. MRFD is balanced with Missoula County through August.

Assistant Chief of Operations: Assistant Chief Finlay attended a week-long Safety Operations Class at the National Fire Academy. The class had great information, and Finlay plans to implement those

opportunities to MRFD personnel of all levels. Chief Finlay reported that he took part in the Lieutenant Training Academy, where MRFD has recognized that upcoming leadership benefits from sitting down with them as leaders within the organization and spend time with them, explaining expectations and the process for doing things and the historical reasons behind it. Collectively, use the opportunity to put some fundamental ideas into their minds as far as leadership goes and their role at MRFD in their new positions. Chief Finlay also reported that he took place in the Local Emergency Planning Committee meeting that happens quarterly in Missoula County. Chief Finlay and RM LaForest will be picking up MRFD's Type V from Plains, MT, on October 19th for the chassis build process. Chief Finlay reported that the Active Shooter training with Missoula County had been delayed due to COVID-19 and will be scheduled again at a later date. Chief Finlay also said that he and a few other MRFD personnel had been involved with COVID-19 Operations of the Type 3 All-Hazard Incident Management Team locally. MRFD is no longer involved as the National Guard has taken over. Chief Finlay also reported that MRFD will take a look at run cards and will be helping build run dispatch cards for MRFD and the automatic aid and mutual aid partners in the surrounding area. Secretary Mangan said he would like a report of the number of MRFD personnel who have gone through the Type 3 All-Hazard Incident Management Team experience with the task books and what kind of qualifications they have gained from it. Chief Finlay responded that many have advanced, and he will put that report together in time for the next BOT meeting. Finlay also reported that there had been a discussion of forming a County Assistance Team on this side of the state.

Fire Chief: Chief Newman reported that MRFD would be buying out A to Z's contract for the Administrative Assistant position and bringing Jenn Culp on for a permanent position starting October 18th. Engineer Horsen continues to work on MRFD's accreditation for the Community Risk Assessment's Standard of Cover. Engineer Horsen has been working with Mike Snook from Missoula County Geographic Information Systems to formulate some of the maps and data to help determine the potential relocation of Station 1. This will give a good idea of historical and potential growth for all MRFD stations for the next 20-30 years. The final report will be available in the next month or two. Chief Newman attended the 911 advisory meeting and noted that the 911 department is significantly short-staffed. The department is looking into a different training and recruitment process. Chief Newman reported that he has been working with the Fire Service Training School. He came across issues with deadlines due to COVID-19, causing some of the MRFD trainees to start over from the beginning after putting in the work on the Fire Officer I certification. Chief Newman spoke to the director and came to a mutual agreement that this would no longer be an issue. Chief Newman also reported that he has been working diligently on the apparatus replacement plan that would carry MRFD through the next 20+ years. Chief Newman reported that MRFD's COVID Incident Action Plan was updated and published a couple of weeks ago.

OLD BUSINESS:

1. **Options for the current Station 4:** Chief Newman reported that he has been working with the attorney on the sale of the current Station 4 and provided a document with a tentative timeline. MRFD requested an updated appraisal and should receive it by October 21st. Once the appraisal is received, a special BOT meeting will be scheduled to decide on a Notice of Intention to sell the property at a public auction for the appraised value. MRFD will then publish a notice in the newspaper. At the regularly scheduled November BOT meeting, approval for the resolution will be needed. After that, per state requirements, MRFD will publish the date of sale in the newspaper twice. Then, MRFD will hold the public auction within three months of the date of the appraisal. MRFD cannot accept less than the appraised value at the public auction. If it does not sell at the auction, the next step is to sell through the standard real estate sale. Trustee Merritt asked who would be doing the appraisal. Chief Newman answered that it would be Stevens and Company who did the last appraisal in January of 2020. Chairman Murphy asked if a date could be set for the Special Board Meeting. Chief Newman responded that no date could be set until the appraisal comes back.

NEW BUSINESS:

1. **Donation Contract for Libby Fire Department:** MRFD intends to donate the self-contained breathing apparatus backpacks and radios to the Libby Fire Department. Chief Newman referenced the form in the board packet called the "General Release of Liability for Donation of Equipment" that will need to be signed by the BOT. Secretary Mangan asked if the donation had cleared through legal. Chief Newman responded that the attorney approved the process of donation. Secretary Mangan motioned to approve. Vice-Chairman Hanson seconded the motion. Motion voted and passed.
2. **Annexation Request for 1380 Kenwood Drive and 3099 Big Flat Road:** Chairman Murphy asked that the annexation form be updated on "Item 3" for "defensible space zone" for consistency. Trustee Merritt moved to accept annexation for 1380 Kenwood drive. Vice-Chairman Hanson seconded. Motion voted on and passed. Trustee Merritt moved to accept annexation for 3099 Big Flat Road. Vice-Chairman Hanson seconded. Motion voted and passed.
3. **Resolution 2021-8 Advertise for Bids for a Type I Engine:** Chief Finlay reported that MRFD was going to sell a Type I engine but had to cancel the sale due to it being the only engine that can cross the Maclay Bridge. To stay within the apparatus replacement plan, MRFD proposed an additional Type I engine for replacement. By doing so, MRFD would be closer to the proposed timeline and save money by starting the process now. The delivery date would be approximately 450 days from the date the BOT accepts the bid. Secretary Mangan commented that the sooner MRFD could get the process started, the better MRFD would be in the long run. Chief Newman explained that there had been discussion about the timeline, and the savings compared to waiting another year or two. The Type I engine was supposed to be replaced in 2017, so to keep in line with National Fire Protection Association recommendations, MRFD should replace the Type I soon. Trustee Merritt asked how having a piece of equipment that was supposed to be replaced in 2017 affects our accreditation. Chief Newman explained it's a small part of it, but it does affect the accreditation. Also, with having an older engine, it isn't easy to get replacement parts. Another benefit to having a newer Type I is the updated technology and safety features. Chief Finlay added that one of the things that MRFD had done in the past to conserve money was to use the talents of MRFD's retired resource manager to build apparatus. A problem that MRFD is now facing is that one of the water tender's tanks is corroding, causing issues that would be too expensive to repair without a warranty. This being one example of why it's crucial to go through a manufacturer that would include a lifetime warranty. Secretary Mangan moved to advertise for bids for a new Type I engine. Vice-Chairman Hanson seconded. Motion voted and passed.
4. **MRFD Rebranding:** Chief Newman presented the BOT with ideas for a new name and logo.

ADJOURNMENT: Secretary Mangan made a motion to adjourn. Vice-Chairman Hanson seconded the motion. Chairman Murphy adjourned the meeting at 20:00 hours.

Respectfully submitted,



Jenn Culp, Administrative Assistant
Missoula Rural Fire District

John (Ben) Murphy, Chairman

Date

Dick Mangan, Secretary

Date

Missoula Rural Fire District
Board of Trustees
Missoula, Montana 59804

October 25th, 2021

The Missoula Rural Fire District (MRFD) Board of Trustees (BOT) met in regular session at the Station 1 Headquarters meeting room and via a "Zoom" video conference on **Tuesday, October 25th, 2021.**

CALL TO ORDER: Chairman Murphy called the meeting to order at 09:00 hours

PLEDGE OF ALLEGIANCE:

ROLL CALL: Present: Chairman Ben Murphy, Vice-Chairman Larry Hanson, Secretary Dick Mangan, and Trustee Dan Corti. Absent: Trustee Jeff Merritt

PUBLIC COMMENT: Present for the meeting is Ken Peers, who came to represent the members of the Piltzville community. Mr. Peers asked that when selling the current Station 4, MRFD consider the noise levels that a potential business will bring to the area and ask that MRFD be selective of whom they sell Station 4 to.

NEW BUSINESS:

- 1. Notice of Intent to Sell Real Property located at 9840 Highway 10 East, Bonner, Montana (S27, T13 N, R18 W, C.O.S. 1344, Acres 0.386, Exempt, Missoula County, Montana) No Longer Necessary for the Conduct of Fire District Business by Public Auction for Appraised Value and Setting Hearing on Resolution Authorizing Sale and Disposition of the Real Property:** Secretary Mangan asked for a refresh of the process for selling the property according to the State Law. Chief Newman went over the tentative timeline of the process as explained in the October 12th meeting. Secretary Mangan asked for clarification if MRFD sold Station 4 at auction, would it be at 90% of the appraised value. In the last session, Chief Newman explained that the legislature changed it to 100% of the appraised value, which will be the minimum that MRFD can sell in a public auction. Chairman Murphy asked for clarification of what happens if it does not sell for 100% of appraised value at auction. Chief Newman responded that if it does not sell at auction, it can go through standard real estate sale according to the old legislation. However, because State Law can change without notice, the MRFD's attorney is researching to confirm if that is still the case or if something has changed in the process. Secretary Mangan made a motion to approve the notice of public hearing with the intent to sell and dispose of real property. Trustee Corti seconded the motion. Motion was voted and passed. Chairman Murphy is out of town and unable to sign the approval. Secretary Mangan moved to empower Chief Newman to sign on Chairman Murphy's behalf. Trustee Corti seconded the motion. Motion was voted and passed.
- 2. Public Auctioneer Agreement:** The auctioneer contract is for Travis Ballenger with Ballenger Auctioneers, LLC. Trustee Corti asked what the auctioneer fees would be. Chief Newman read sections 3 and 4 of the contract that explained the auctioneer would receive a 5% commission of the sale and \$2,000 for expenses related to advertising and marketing. Trustee Corti asked if the property didn't sell at auction, would the auctioneer still be paid that commission. Chief Newman responded that if the property does not sell at auction, the auctioneer will not receive the 5% commission. Secretary Mangan asked if there was a conflict of interest with the auctioneer being a real estate broker. Newman responded that he was under the assumption that the MRFD's attorney would have vetted that information but would confirm. Trustee Corti motioned for the auctioneer contract to be signed. Vice-Chairman Hanson seconded the motion. Motion was voted and passed.

Secretary Mangan moved to empower Chief Newman to sign on Chairman Murphy's behalf. Vice-Chairman Hanson seconded the motion. Motion was voted and passed.

ADJOURNMENT: Vice-Chairman Hanson made the motion to adjourn the meeting. Trustee Corti seconded the motion. Chairman Murphy adjourned the meeting at 09:20 hours.

Respectfully submitted,



Jenn Culp, Administrative Assistant
Missoula Rural Fire District

John (Ben) Murphy, Chairman

Date

Dick Mangan, Secretary

Date

11/05/21
08:41:44

MISSOULA RURAL FIRE DISTRICT
Claim Details
For the Accounting Period: 10/21

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Report ID: AP100V

* ... Over spent expenditure

| Claim/ Line # | Check Invoice #/Inv Date/Description | Vendor #/Name/ | Document \$/ Line \$ | Disc \$ | PO # | Fund Org Acct | Object Proj | Cash Account |
|------------------|--|--------------------------|-------------------------|---------|------|----------------|-------------|-----------------|
| 41532 | 79284S 1026 A2Z PERSONNEL | | 1,491.31 | | | | | |
| 1 | 447231 10/05/21 ADMIN ASST - J.CULP | | 840.00 | | | 1000 10 420510 | 356 | 101000 |
| 2 | 447413 10/12/21 ADMIN ASST - J.CULP | | 651.31 | | | 1000 10 420510 | 356 | 101000 |
| 41561 | 79311S 1026 A2Z PERSONNEL | | 1,969.00 | | | | | |
| 1 | 447580 10/22/21 ADMIN ASST - J.CULP | | 1,969.00 | | | 1000 10 420510 | 356 | 101000 |
| | | Total for Vendor: | 3,460.31 | | | | | |
| 41575 | 8 ALLBRAND'S APPLIANCE SERVICE | | 3,300.00 | | | | | |
| 1 | R23475 10/20/21 NEW STA 4 WASHERS | | 3,300.00 | | | 1000 10 420510 | 943 | 101000 |
| | | Total for Vendor: | 3,300.00 | | | | | |
| 41560 | 79312S 1445 ALTIMUS DISTRIBUTING, INC. | | 14,285.00 | | | | | |
| 1 | 68788 10/11/21 NEW STA 4 - COMM.WASHER | | 14,285.00 | | | 1000 10 420510 | 943 | 101000 |
| | | Total for Vendor: | 14,285.00 | | | | | |
| 41573 | 1788 AMAZON CAPITAL SERVICES | | 122.98 | | | | | |
| 1 | 1VFNMK1G36 10/12/21 TRAINING SUPPLIES | | 110.00 | | | 1000 30 420430 | 220 | 101000 |
| 2 | 1J4YTD4DQV 10/13/21 OFFICE SUPPLIES | | 12.98 | | | 1000 10 420510 | 220 | 101000 |
| | | Total for Vendor: | 122.98 | | | | | |
| 41533 | 79285S 1681 AT&T MOBILITY | | 683.03 | | | | | |
| 1 | 10112021 10/03/21 WIRELESS | | 683.03 | | | 1000 10 420510 | 345 | 101000 |
| | | Total for Vendor: | 683.03 | | | | | |
| 41559 | 79308S 1816 BALLENGER AUCTIONEERS, LLC | | 2,000.00 | | | | | |
| 1 | 21.1029 10/29/21 PROFESSIONAL AUCTIONEER SERVI | | 2,000.00 | | | 1000 10 420510 | 356 | 101000 |
| | | Total for Vendor: | 2,000.00 | | | | | |
| 41576 | 33 BIG SKY FIRE EQUIPMENT | | 66.46 | | | | | |
| 1 | 0501450 10/28/21 SCBA | | 66.46 | | | 1000 20 420440 | 204 | 101000 |
| | | Total for Vendor: | 66.46 | | | | | |

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|------------------|---|--|-------------------------|---------|------|----------------|-------------|-----------------|
| 41535 | 79286S | 819 BLACKFOOT COMMUNICATIONS | 486.32 | | | | | |
| 1 | 166467 10/01/21 STA 2 | | 486.32 | | | 1000 10 420510 | 345 | 101000 |
| | | Total for Vendor: | 486.32 | | | | | |
| 41534 | 79287S | 73 BLAINE COWAN | 81.01 | | | | | |
| 1 | 21.1012 10/12/21 ANNUAL PHYSICAL REMIB | | 81.01 | | | 1000 10 420510 | 356 | 101000 |
| | | Total for Vendor: | 81.01 | | | | | |
| 41574 | | 685 BLUE RIBBON AUTO BODY | 570.00 | | | | | |
| 1 | 94254 10/25/21 NEW TYPE 5 | | 570.00 | | | 1000 20 420440 | 272 | 101000 |
| | | Total for Vendor: | 570.00 | | | | | |
| 41577 | | 1687 CDW Government | 301.46 | | | | | |
| 1 | M271449 10/15/21 NEW STA 4 | | 301.46 | | | 1000 10 420510 | 943 | 101000 |
| | | Total for Vendor: | 301.46 | | | | | |
| 41552 | 79288S | 1424 CHARTER | 9.56 | | | | | |
| 1 | 8313200410 10/11/21 STA 1 | | 9.56 | | | 1000 10 420510 | 345 | 101000 |
| 41556 | 79303S | 1424 CHARTER | 759.88 | | | | | |
| 1 | 0937511101 10/12/21 STA1 | | 540.00 | | | 1000 10 420510 | 345 | 101000 |
| 2 | 0215411101 10/16/21 STA 6 | | 219.88 | | | 1000 10 420510 | 345 | 101000 |
| 41563 | 79313S | 1424 CHARTER | 400.27 | | | | | |
| 1 | 0121719102 10/20/21 STA 4 | | 197.04 | | | 1000 10 420510 | 345 | 101000 |
| 2 | 0122687102 10/20/21 STA 5 | | 203.23 | | | 1000 10 420510 | 345 | 101000 |
| 41579 | | 1424 CHARTER | 136.54 | | | | | |
| 1 | 0104251102 10/26/21 STA 4 | | 136.54 | | | 1000 10 420510 | 345 | 101000 |
| | | Total for Vendor: | 1,306.25 | | | | | |
| 41555 | 79304S | 1815 CHEMNET CONSORTIUM INC | 275.00 | | | | | |
| 1 | 110223 10/19/21 DRUG SCREENS - RFF/VFF | | 275.00 | | | 1000 10 420510 | 356 | 101000 |
| | | Total for Vendor: | 275.00 | | | | | |

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|------------------|---|-------------------------------|-------------------------|---------|------|----------------|-------------|-----------------|
| 41581 | | 1583 CITI CARDS | 2,280.85 | | | | | |
| 1 | 5334 10/20/21 | IAAI - J.DEMERS | 800.00 | | | 1000 50 420460 | 380 | 101000 |
| 2 | 5334 10/20/21 | COLS - K.BURGESS | 375.00 | | | 1000 50 420460 | 380 | 101000 |
| 3 | 5334 10/20/21 | FF ACADEMY | 269.25 | | | 1000 30 420430 | 220 | 101000 |
| 4 | 5334 10/20/21 | DROBOX | 199.00 | | | 1000 10 420510 | 321 | 101000 |
| 5 | 5334 10/20/21 | MT FIRE CHIEF ASSOC-CHRISTO | 175.00 | | | 1000 40 420410 | 380 | 101000 |
| 6 | 5334 10/20/21 | ZOOM | 15.55 | | | 1000 10 420510 | 356 | 101000 |
| 7 | 5334 10/20/21 | REHAB | 62.05 | | | 1000 50 420460 | 220 | 101000 |
| 8 | 5334 10/20/21 | BLUE CARD - G.ORR | 385.00 | | | 1000 50 420460 | 380 | 101000 |
| | | Total for Vendor: | 2,280.85 | | | | | |
| 41536 | 79289S | 1299 CITY OF MISSOULA-FINANCE | 29.06 | | | | | |
| 1 | 187950 10/05/21 | STA 1 | 29.06 | | | 1000 10 420510 | 341 | 101000 |
| 41562 | 79314S | 1299 CITY OF MISSOULA-FINANCE | 17.14 | | | | | |
| 1 | 197965 10/26/21 | STA 6 | 17.14 | | | 1000 10 420510 | 341 | 101000 |
| 41580 | | 1299 CITY OF MISSOULA-FINANCE | 23.46 | | | | | |
| 1 | 194500 10/22/21 | STA 2 | 23.46 | | | 1000 10 420510 | 341 | 101000 |
| | | Total for Vendor: | 69.66 | | | | | |
| 41582 | | 216 Clearwater Credit Union | 6,299.10 | | | | | |
| 1 | 1244600 10/22/21 | 40HR FUND.FIRE INVEST-D.MCDER | 444.49 | | | 1000 40 420410 | 379 | 101000 |
| 2 | 1244600 10/22/21 | 40HR FUND FIRE INVEST-J.DEMER | 30.00 | | | 1000 50 420460 | 379 | 101000 |
| 3 | 1244600 10/22/21 | 40HR FUND FIRE INVEST-J.DEMER | 372.80 | | | 1000 50 420460 | 379 | 101000 |
| 4 | 1244600 10/22/21 | IAAI - J.BERGBOWER | 800.00 | | | 1000 50 420460 | 380 | 101000 |
| 5 | 1244600 10/22/21 | FEES | 8.16 | | | 1000 10 420510 | 356 | 101000 |
| 6 | 1244600 10/22/21 | DATA ANALY-C.HORSENS | 595.40 | | | 1000 50 420460 | 379 | 101000 |
| 7 | 1244600 10/22/21 | DATA ANALY-C.HORSENS | 30.00 | | | 1000 50 420460 | 379 | 101000 |
| 8 | 1244600 10/22/21 | FUND FIRE INVEST-J.BERGBOWER | 30.00 | | | 1000 50 420460 | 379 | 101000 |
| 9 | 1244600 10/22/21 | DATA ANALY REGISTRATION-C.HOR | 600.00 | | | 1000 50 420460 | 380 | 101000 |
| 10 | 1244600 10/22/21 | FUND FIRE INVEST-J.BERGBOWER | 372.80 | | | 1000 50 420460 | 379 | 101000 |
| 11 | 1244600 10/22/21 | ID CARD PRINTER RIBBON | 94.60 | | | 1000 10 420510 | 220 | 101000 |
| 12 | 1244600 10/22/21 | STA 1 SMALL TOOLS | 43.98 | | | 1000 50 420460 | 234 | 101000 |
| 13 | 1244600 10/22/21 | STA 2 SMALL TOOLS | 21.99 | | | 1000 50 420460 | 234 | 101000 |
| 14 | 1244600 10/22/21 | STA 4 SMALL TOOLS | 244.85 | | | 1000 50 420460 | 234 | 101000 |

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|------------------|---|---------------------------------|-------------------------|---------|------|----------------|-------------|-----------------|
| 15 | 1244600 10/22/21 | STA 5 SMALL TOOLS | 244.85 | | | 1000 50 420460 | 234 | 101000 |
| 16 | 1244600 10/22/21 | STA 6 SMALL TOOLS | 244.85 | | | 1000 50 420460 | 234 | 101000 |
| 17 | 1244600 10/22/21 | MRFD DOMAIN | 14.75 | | | 1000 10 420510 | 321 | 101000 |
| 18 | 1244600 10/22/21 | BLUE CARD - A.BRAY | 385.00 | | | 1000 50 420460 | 380 | 101000 |
| 19 | 1244600 10/22/21 | SAM RENEWAL | 499.00 | | | 1000 10 420510 | 333 | 101000 |
| 20 | 1244600 10/22/21 | DUTY SHIRTS | 585.00 | | | 1000 50 420460 | 230 | 101000 |
| 21 | 1244600 10/22/21 | NFA-C.RILEY | 223.20 | | | 1000 50 420460 | 379 | 101000 |
| 22 | 1244600 10/22/21 | NFA-C.RILEY | 20.00 | | | 1000 50 420460 | 379 | 101000 |
| 23 | 1244600 10/22/21 | NFA-C.RILEY | 307.20 | | | 1000 50 420460 | 379 | 101000 |
| 24 | 1244600 10/22/21 | BLUE CARD - T.COWLING | 346.50 | | | 1000 50 420460 | 380 | 101000 |
| 25 | 1244600 10/22/21 | NFA - C.RILEY | -586.40 | | | 1000 50 420460 | 379 | 101000 |
| 26 | 1244600 10/22/21 | MEMORY IT COMPUTER | 40.00 | | | 1000 10 420510 | 368 | 101000 |
| 27 | 1244600 10/22/21 | NEW STA 4 FLAG | 98.42 | | | 1000 10 420510 | 943 | 101000 |
| 28 | 1244600 10/22/21 | STA 1 SMALL TOOLS | 187.66 | | | 1000 50 420460 | 234 | 101000 |
| | | Total for Vendor: | 6,299.10 | | | | | |
| 41550 | 79290S 1458 | COLE RILEY | 350.00 | | | | | |
| 1 | 21.1018 10/18/21 | PER DIEM - IAAI FIT 40HR C.RI | 350.00 | | | 1000 50 420460 | 379 | 101000 |
| | | Total for Vendor: | 350.00 | | | | | |
| 41578 | | 1671 CONTRACT DESIGN ASSOCIATES | 1,932.50 | | | | | |
| 1 | 49157 10/28/21 | FILING CABINET | 1,932.50 | | | 1000 10 420510 | 220 | 101000 |
| | | Total for Vendor: | 1,932.50 | | | | | |
| 41529 | 79283S 1793 | CRAIG MARTYNN | 300.00 | | | | | |
| 1 | Martynnn 10/08/21 | AEMT - PD | 300.00 | | | 1000 60 420490 | 391 | 101000 |
| | | Total for Vendor: | 300.00 | | | | | |
| 41583 | | 76 CULLIGAN WATER CONDITIONING | 98.00 | | | | | |
| 1 | 607138 10/25/21 | ALL STA'S | 98.00 | | | 1000 10 420510 | 341 | 101000 |
| | | Total for Vendor: | 98.00 | | | | | |
| 41549 | 79291S 77 | CURTIS | 1,057.42 | | | | | |
| 1 | INV520071 08/24/21 | HOSES/NOZZLES | 220.50 | | | 1000 50 420460 | 236 | 101000 |
| 2 | INV524956 09/10/21 | THERMAL IMAGING | 694.22 | | | 1000 20 420440 | 203 | 101000 |
| 3 | INV526596 09/16/21 | THERMAL IMAGING | 142.70 | | | 1000 20 420440 | 203 | 101000 |
| | | Total for Vendor: | 1,057.42 | | | | | |

11/05/21
08:41:44

MISSOULA RURAL FIRE DISTRICT
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* ... Over spent expenditure

| Claim/ Line # | Check Invoice #/Inv Date/Description | Vendor #/Name/ Invoice #/Inv Date/Description | Document \$/ Line \$ | Disc \$ | PO # | Fund Org Acct | Object Proj | Cash Account |
|------------------|---|--|-------------------------|---------|------|----------------|-------------|-----------------|
| 41584 | | 1723 ECO TECH LANDSCAPES INC. | 90.00 | | | | | |
| 1 | 1597 10/22/21 STA 1 WINTERIZATION | | 90.00 | | | 1000 50 420460 | 361 | 101000 |
| | | Total for Vendor: | 90.00 | | | | | |
| 41538 | 79292S | 840 FIRST CALL COMPUTER SOLUTIONS | 68.95 | | | | | |
| 1 | 75918 10/01/21 OCTOBER BILLING | | 68.95 | | | 1000 10 420510 | 368 | 101000 |
| | | Total for Vendor: | 68.95 | | | | | |
| 41610 | | 1819 GEARGRID, LLC | 9,785.00 | | | | | |
| 1 | 0020575-IN 09/23/21 NEW STA 4 | | 9,785.00 | | | 1000 10 420510 | 943 | 101000 |
| | | Total for Vendor: | 9,785.00 | | | | | |
| 41585 | | 1415 GECKO FENCE & LANDSCAPE, LLC | 55.00 | | | | | |
| 1 | 25409 10/31/21 STA 1 LAWN MOWING | | 55.00 | | | 1000 50 420460 | 361 | 101000 |
| | | Total for Vendor: | 55.00 | | | | | |
| 41586 | | 141 GENERAL FIRE APPARATUS | 26.15 | | | | | |
| 1 | 13975 10/28/21 311 & 351 | | 26.15 | | | 1000 20 420440 | 272 | 101000 |
| | | Total for Vendor: | 26.15 | | | | | |
| 41624 | | 1506 HARLOW'S TRUCK CETNER | 512.26 | | | | | |
| 1 | 02P6587 10/04/21 LUBRICANT | | 10.27 | | | 1000 20 420440 | 232 | 101000 |
| 2 | 02P6938 10/25/21 357 | | 6.13 | | | 1000 20 420440 | 272 | 101000 |
| 3 | 02P6957 10/26/21 361 | | 102.56 | | | 1000 20 420440 | 272 | 101000 |
| 4 | 02P6427 10/27/21 321 | | 290.05 | | | 1000 20 420440 | 272 | 101000 |
| 5 | 02P6987 10/27/21 321 | | -35.65 | | | 1000 20 420440 | 272 | 101000 |
| 6 | 02P6978 10/29/21 341 | | 138.90 | | | 1000 20 420440 | 272 | 101000 |
| | | Total for Vendor: | 512.26 | | | | | |
| 41587 | | 650 HOME DEPOT CREDIT SERVICES | 50.92 | | | | | |
| 1 | 9220 10/22/21 STA 6 | | 18.96 | | | 1000 50 420460 | 366 | 101000 |
| 2 | 9220 10/22/21 STA 2 | | 31.96 | | | 1000 50 420460 | 362 | 101000 |
| | | Total for Vendor: | 50.92 | | | | | |

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| Claim/ Line # | Check Invoice #/Inv Date | Vendor #/Name/ Description | Document \$/ Line \$ | Disc \$ | PO # | Fund Org Acct | Object Proj | Cash Account |
|------------------|-----------------------------|--------------------------------------|-------------------------|---------|------|----------------|-------------|-----------------|
| 41589 | | 1286 HOUSE OF CLEAN A HILLYARD | 1,394.92 | | | | | |
| 1 | 604487236 | 10/05/21 STA 1 | 94.37 | | | 1000 50 420460 | 361 | 101000 |
| 2 | 604496691 | 10/13/21 STA 1 | 24.16 | | | 1000 50 420460 | 361 | 101000 |
| 3 | 604504511 | 10/19/21 STA 1 | 15.12 | | | 1000 50 420460 | 361 | 101000 |
| 4 | 604518747 | 10/29/21 STA 1 | 77.50 | | | 1000 50 420460 | 361 | 101000 |
| 5 | 800550448 | 10/25/21 STA 1 | -29.52 | | | 1000 50 420460 | 361 | 101000 |
| 6 | 604501888 | 10/18/21 STA 1 | 29.52 | | | 1000 50 420460 | 361 | 101000 |
| 7 | 604487238 | 10/05/21 STA 2 | 33.76 | | | 1000 50 420460 | 362 | 101000 |
| 8 | 604493405 | 10/11/21 STA 2 | 128.88 | | | 1000 50 420460 | 362 | 101000 |
| 9 | 604501889 | 10/18/21 STA 2 | 33.75 | | | 1000 50 420460 | 362 | 101000 |
| 10 | 800550449 | 10/25/21 STA 2 | -33.75 | | | 1000 50 420460 | 362 | 101000 |
| 11 | 604484383 | 10/01/21 STA 4 | 54.06 | | | 1000 50 420460 | 364 | 101000 |
| 12 | 604487239 | 10/05/21 NEW STA 4 | 219.77 | | | 1000 10 420510 | 943 | 101000 |
| 13 | 604490568 | 10/07/21 STA 4 | 34.60 | | | 1000 50 420460 | 364 | 101000 |
| 14 | 604497618 | 10/13/21 STA 4 | 17.30 | | | 1000 50 420460 | 364 | 101000 |
| 15 | 604501890 | 10/18/21 STA 4 | 26.14 | | | 1000 50 420460 | 364 | 101000 |
| 16 | 604510284 | 10/25/21 STA 4 | 119.56 | | | 1000 50 420460 | 364 | 101000 |
| 17 | 604514276 | 10/27/21 STA 5 | 171.27 | | | 1000 50 420460 | 365 | 101000 |
| 18 | 604514277 | 10/27/21 STA 5 | 63.84 | | | 1000 50 420460 | 365 | 101000 |
| 19 | 604514278 | 10/27/21 STA 5 | 99.48 | | | 1000 50 420460 | 365 | 101000 |
| 20 | 604489078 | 10/06/21 STA 6 | 215.11 | | | 1000 50 420460 | 366 | 101000 |
| 21 | 604501891 | 10/18/21 STA 6 | 13.07 | | | 1000 50 420460 | 366 | 101000 |
| 22 | 800550450 | 10/25/21 STA 6 | -13.07 | | | 1000 50 420460 | 366 | 101000 |
| | | Total for Vendor: | 1,394.92 | | | | | |
| 41515 | 79277S | 1015 IAAI | 90.00 | | | | | |
| 1 | 21.1005 | 10/05/21 1408099 D.MCDERMOTT FIT | 90.00 | | | 1000 40 420410 | 380 | 101000 |
| | | Total for Vendor: | 90.00 | | | | | |
| 41516 | 79280S | 171 INTERNAL REVENUE SERVICE | 3,840.57 | | | | | |
| 1 | 20.0630 | 10/04/21 TAX PERIOD 6/30/20 FORM 941 | 3,840.57* | | | 1000 10 420510 | 141 | 101000 |
| 41517 | 79282S | 171 INTERNAL REVENUE SERVICE | 609.42 | | | | | |
| 1 | 20.0920 | 10/04/21 TAX PERIOD 9/30/20 FORM 941 | 609.42* | | | 1000 10 420510 | 141 | 101000 |

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| Claim/ Line # | Check Invoice #/Inv | Vendor #/Name/ Data/Description | Document \$/ Line \$ | Disc \$ | PO # | Fund Org Acct | Object Proj | Cash Account |
|------------------|------------------------|---------------------------------------|-------------------------|---------|------|----------------|-------------|-----------------|
| 41519 | 79278S | 171 INTERNAL REVENUE SERVICE | 20,072.93 | | | | | |
| 1 | 20.1231 | 10/04/21 TAX PERIOD 12/31/20 | 20,072.93* | | | 1000 10 420510 | 141 | 101000 |
| | | Total for Vendor: | 24,522.92 | | | | | |
| 41551 | 79293S | 969 JASON DUFNER | 300.00 | | | | | |
| 1 | 21.1018 | 10/18/21 PER DIEM - ALERRT - J.DUFNER | 300.00 | | | 1000 50 420460 | 379 | 101000 |
| | | Total for Vendor: | 300.00 | | | | | |
| 41558 | 79309S | 1351 JON MUIR | 150.00 | | | | | |
| 1 | 21.1029 | 10/29/21 PER DIEM - NFA PREP -J.MUIR | 150.00 | | | 1000 50 420460 | 379 | 101000 |
| | | Total for Vendor: | 150.00 | | | | | |
| 41539 | 79294S | 420 KELLEY Connect | 165.00 | | | | | |
| 1 | 30200648 | 09/30/21 COPIER MAINT | 165.00 | | | 1000 10 420510 | 356 | 101000 |
| | | Total for Vendor: | 165.00 | | | | | |
| 41590 | | 1195 KENT D. BRUCE CO., LLC | 161.59 | | | | | |
| 1 | 9432 | 10/19/21 306 | 161.59 | | | 1000 20 420440 | 272 | 101000 |
| | | Total for Vendor: | 161.59 | | | | | |
| 41593 | | 202 LEGACY GLASS, LLC | 242.00 | | | | | |
| 1 | 74314 | 10/25/21 309 | 242.00 | | | 1000 20 420440 | 372 | 101000 |
| | | Total for Vendor: | 242.00 | | | | | |
| 41591 | | 1282 LIFE-ASSIST, INC | 829.11 | | | | | |
| 1 | 1143117 | 10/18/21 MEDICAL SUPPLIES | 731.67 | | | 1000 80 420480 | 222 | 101000 |
| 2 | 1143358 | 10/19/21 MEDICAL SUPPLIES | 97.44 | | | 1000 80 420480 | 222 | 101000 |
| | | Total for Vendor: | 829.11 | | | | | |
| 41592 | | 148 LITHIA MOTORS | 56.55 | | | | | |
| 1 | 413907 | 09/22/21 301 | 56.55 | | | 1000 20 420440 | 372 | 101000 |
| | | Total for Vendor: | 56.55 | | | | | |

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| Claim/ Line # | Check Invoice #/Inv Date/Description | Vendor #/Name/ #/Inv Date/Description | Document \$/ Line \$ | Disc \$ | PO # | Fund Org Acct | Object Proj | Cash Account |
|------------------|---|--|-------------------------|---------|------|----------------|-------------|-----------------|
| 41596 | | 1708 METRO EXPRESS CAR WASH-MISSOULA | 21.00 | | | | | |
| 1 | SEP-21 10/28/21 302 | | 14.00 | | | 1000 20 420440 | 372 | 101000 |
| 2 | SEP-21 10/28/21 301 | | 7.00 | | | 1000 20 420440 | 372 | 101000 |
| | | Total for Vendor: | 21.00 | | | | | |
| 41567 | 79315S | 208 MISSOULA COUNTY MEDICAL BENEFITS | 84,127.10 | | | | | |
| 1 | 9771 10/20/21 ADMIN | | 7,206.80 | | | 1000 10 420510 | 143 | 101000 |
| 2 | 9771 10/20/21 RM | | 1,777.10 | | | 1000 20 420440 | 143 | 101000 |
| 3 | 9771 10/20/21 TO | | 1,777.10 | | | 1000 30 420430 | 143 | 101000 |
| 4 | 9771 10/20/21 FP | | 4,244.70 | | | 1000 40 420410 | 143 | 101000 |
| 5 | 9771 10/20/21 SUP | | 69,121.40 | | | 1000 50 420460 | 143 | 101000 |
| | | Total for Vendor: | 84,127.10 | | | | | |
| 41542 | 79295S | 228 MISSOULA COUNTY TREASURER | 731.60 | | | | | |
| 1 | 412 09/22/21 AUG TELEPHONE SERVICE | | 366.46 | | | 1000 10 420510 | 345 | 101000 |
| 2 | 486 10/07/21 SEPT TELEPHONE SERVICE | | 365.14 | | | 1000 10 420510 | 345 | 101000 |
| | | Total for Vendor: | 731.60 | | | | | |
| 41625 | | 211 MISSOULA COUNTY WORKERS COMP | 766.53 | | | | | |
| 1 | 21.1031 10/31/21 OCT RFF/VFF HOURS | | 766.53 | | | 1000 60 420490 | 146 | 101000 |
| | | Total for Vendor: | 766.53 | | | | | |
| 41540 | 79296S | 230 MISSOULA ELECTRIC COOPERATIVE | 518.05 | | | | | |
| 1 | 223950 10/06/21 STA 2 | | 272.01 | | | 1000 10 420510 | 341 | 101000 |
| 2 | 223950 10/06/21 STA 6 | | 246.04 | | | 1000 10 420510 | 341 | 101000 |
| | | Total for Vendor: | 518.05 | | | | | |
| 41599 | | 232 MISSOULA FIRE EQUIPMENT | 85.00 | | | | | |
| 1 | 23349 10/19/21 STA 4 | | 85.00 | | | 1000 20 420440 | 305 | 101000 |
| | | Total for Vendor: | 85.00 | | | | | |
| 41543 | 79297S | 244 MISSOULA TEXTILE SERVICES | 231.61 | | | | | |
| 1 | 20 10/05/21 ALL STATIONS | | 231.61 | | | 1000 10 420510 | 356 | 101000 |
| | | Total for Vendor: | 231.61 | | | | | |

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| Claim/ Line # | Check Invoice # | Vendor #/Name/ Inv Date/Description | Document \$/ Line \$ | Disc \$ | PO # | Fund Org Acct | Object Proj | Cash Account |
|------------------|--------------------|--|-------------------------|---------|------|----------------|-------------|-----------------|
| 41565 | 79316S | 1684 MMW Architects | 14,913.41 | | | | | |
| 1 | 00022 | 10/12/21 NEW STA 4 | 14,913.41 | | | 1000 10 420510 | 920 | 101000 |
| | | Total for Vendor: | 14,913.41 | | | | | |
| 41527 | 79279S | 1792 MONTANA MOBILE STORAGE, INC | 170.00 | | | | | |
| 1 | 4484 | 09/13/21 CONEX BOX | 170.00 | | | 1000 10 420510 | 356 | 101000 |
| 41600 | | 1792 MONTANA MOBILE STORAGE, INC | 170.00 | | | | | |
| 1 | 4617 | 10/13/21 CONEX BOX | 170.00 | | | 1000 10 420510 | 356 | 101000 |
| | | Total for Vendor: | 340.00 | | | | | |
| 41594 | | 1285 MOUNTAIN INK & TONER | 87.98 | | | | | |
| 1 | 142989 | 10/12/21 PRINTER INK | 87.98 | | | 1000 10 420510 | 220 | 101000 |
| | | Total for Vendor: | 87.98 | | | | | |
| 41566 | 79317S | 1752 MPERA | 6,544.04 | | | | | |
| 1 | 347000 | 10/27/21 D.ALMOND - FURS | 6,544.04 | | | 1000 50 420460 | 142 | 101000 |
| | | Total for Vendor: | 6,544.04 | | | | | |
| 41541 | 79298S | 259 MSUES FIRE TRAINING SCHOOL | 190.00 | | | | | |
| 1 | 26-147 | 10/07/21 FO1 - J.BUTLER | 95.00 | | | 1000 50 420460 | 380 | 101000 |
| 2 | 26-146 | 10/07/21 FO1 - C.PORTE | 95.00 | | | 1000 50 420460 | 380 | 101000 |
| 41564 | 79318S | 259 MSUES FIRE TRAINING SCHOOL | 95.00 | | | | | |
| 1 | 26-148 | 10/18/21 FI1 J.MUIR | 95.00 | | | 1000 50 420460 | 380 | 101000 |
| 41602 | | 259 MSUES FIRE TRAINING SCHOOL | 690.00 | | | | | |
| 1 | 26-150 | 10/28/21 DEFENSIVE FIRE ATTACK (42) | 500.00 | | | 1000 50 420460 | 380 | 101000 |
| 2 | 26-149 | 10/28/21 FF1 MARTYNN/POPE | 190.00 | | | 1000 50 420460 | 380 | 101000 |
| | | Total for Vendor: | 975.00 | | | | | |
| 41601 | | 205 MT ACE HARDWARE | 185.87 | | | | | |
| 1 | 218676420 | 10/03/21 STA 1 | 8.48 | | | 1000 50 420460 | 361 | 101000 |
| 2 | 218692642 | 10/15/21 STA 4 | 59.99 | | | 1000 50 420460 | 364 | 101000 |
| 3 | 218696010 | 10/17/21 STA 1 | 17.99 | | | 1000 50 420460 | 361 | 101000 |
| 4 | 218708103 | 10/27/21 318 | 0.45 | | | 1000 20 420440 | 272 | 101000 |

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|------------------|---|-----------------------------------|-------------------------|---------|------|----------------|-------------|-----------------|
| 5 | 218712594 10/31/21 | STA 1 | 98.96 | | | 1000 50 420460 | 361 | 101000 |
| | | Total for Vendor: | 185.87 | | | | | |
| 41598 | | 261 MT BOLT INC. | 30.00 | | | | | |
| 1 | 313477 10/18/21 | 367 | 30.00 | | | 1000 20 420440 | 270 | 101000 |
| | | Total for Vendor: | 30.00 | | | | | |
| 41595 | | 1542 MT COFFEE EXPRESS | 135.00 | | | | | |
| 1 | 14032 10/06/21 | STA 1 | 90.00 | | | 1000 50 420460 | 361 | 101000 |
| 2 | 14179 10/27/21 | STA 1 | 45.00 | | | 1000 50 420460 | 361 | 101000 |
| | | Total for Vendor: | 135.00 | | | | | |
| 41597 | | 1523 MT CORRECTIONAL ENTERPRISES | 19,516.00 | | | | | |
| 1 | 82271 10/21/21 | NEW STA 4 | 19,516.00 | | | 1000 10 420510 | 943 | 101000 |
| | | Total for Vendor: | 19,516.00 | | | | | |
| 41603 | | 1322 MURDOCHS RANCH & HOME SUPPLY | 292.20 | | | | | |
| 1 | 107859 10/01/21 | T.DEVOS SAW | 292.20 | | | 1000 20 420440 | 270 | 101000 |
| | | Total for Vendor: | 292.20 | | | | | |
| 41605 | | 295 NORCO | 305.50 | | | | | |
| 1 | 33255184 10/11/21 | MEDICAL OXYGEN | 102.52 | | | 1000 80 420480 | 222 | 101000 |
| 2 | 33372690 10/26/21 | MEDICAL OXYGEN | 180.04 | | | 1000 80 420480 | 222 | 101000 |
| 3 | 33416783 10/31/21 | CYLINDER RENT | 22.94 | | | 1000 10 420510 | 356 | 101000 |
| | | Total for Vendor: | 305.50 | | | | | |
| 41606 | | 1686 NORTH RIDGE FIRE EQUIPMENT | 4.77 | | | | | |
| 1 | 13382 09/22/21 | 345 | 4.77 | | | 1000 20 420440 | 272 | 101000 |
| | | Total for Vendor: | 4.77 | | | | | |
| 41544 | 792995 | 547 NORTHWESTERN ENERGY | 506.30 | | | | | |
| 1 | 0461994-65 10/01/21 | STA 5 | 479.36 | | | 1000 10 420510 | 341 | 101000 |
| 2 | 3571057-3 10/01/21 | STA 5 | 26.94 | | | 1000 10 420510 | 341 | 101000 |

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|------------------|---|--|-------------------------|---------|------|----------------|-------------|-----------------|
| 41568 | 793195 | 547 NORTHWESTERN ENERGY | 1,377.31 | | | | | |
| 1 | 1489125-3 10/19/21 STA 1 | | 131.55 | | | 1000 10 420510 | 341 | 101000 |
| 2 | 0477741-3 10/19/21 STA 1 | | 707.95 | | | 1000 10 420510 | 341 | 101000 |
| 3 | 0536085-4 10/21/21 STA 2 | | 76.09 | | | 1000 10 420510 | 341 | 101000 |
| 4 | 0520580-2 10/15/21 STA 4 | | 385.13 | | | 1000 10 420510 | 341 | 101000 |
| 5 | 0520581-0 10/15/21 STA 4 | | 10.46 | | | 1000 10 420510 | 341 | 101000 |
| 6 | 0537315-4 10/18/21 STA 6 | | 66.13 | | | 1000 10 420510 | 341 | 101000 |
| 41604 | | 547 NORTHWESTERN ENERGY | 41.37 | | | | | |
| 1 | 3868058-3 10/18/21 NEW STA 4 | | 41.37 | | | 1000 10 420510 | 341 | 101000 |
| | | Total for Vendor: | 1,924.98 | | | | | |
| 41608 | | 1725 PIERCE LEASING | 590.00 | | | | | |
| 1 | 0044037 10/13/21 10/12-11/8/21 OFFICE TRAILER | | 590.00 | | | 1000 10 420510 | 356 | 101000 |
| | | Total for Vendor: | 590.00 | | | | | |
| 41569 | 793205 | 855 PITNEY BOWES | 100.00 | | | | | |
| 1 | 21.1006 10/06/21 POSTAGE | | 100.00 | | | 1000 10 420510 | 311 | 101000 |
| | | Total for Vendor: | 100.00 | | | | | |
| 41607 | | 988 PLATT | 157.50 | | | | | |
| 1 | 2E00100 10/22/21 STA 5 | | 157.50 | | | 1000 50 420460 | 365 | 101000 |
| | | Total for Vendor: | 157.50 | | | | | |
| 41611 | | 31 REPUBLIC SERVICES #889 | 682.01 | | | | | |
| 1 | 002973876 10/28/21 ALL STATIONS | | 682.01 | | | 1000 10 420510 | 342 | 101000 |
| | | Total for Vendor: | 682.01 | | | | | |
| 41528 | 792815 | 1387 ROBB HOLLENBECK | 66.43 | | | | | |
| 1 | 21.1005 10/05/21 ANNUAL PHYSICAL | | 66.43 | | | 1000 10 420510 | 356 | 101000 |
| | | Total for Vendor: | 66.43 | | | | | |
| 41612 | | 204 RON LUBKE | 25.00 | | | | | |
| 1 | 21.1031 10/31/21 GYM REIMB - R.LUBKE | | 25.00 | | | 1000 50 420460 | 132 | 101000 |
| | | Total for Vendor: | 25.00 | | | | | |

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|------------------|---|---------------------------------------|-------------------------|---------|------|----------------|-------------|-----------------|
| 41613 | | 344 ROTO-ROOTER PLUMBING | 270.00 | | | | | |
| 1 | 43528 10/28/21 STA 4 | | 270.00 | | | 1000 50 420460 | 364 | 101000 |
| | | Total for Vendor: | 270.00 | | | | | |
| 41546 | | 1746 SAVMOR DRUG #1, INC | 112.30 | | | | | |
| 1 | 604158 07/28/21 MEDICAL SUPPLIES | | 36.50 | | | 1000 80 420480 | 222 | 101000 |
| 2 | 612594 07/28/21 MEDICAL SUPPLIES | | 75.80 | | | 1000 80 420480 | 222 | 101000 |
| | | Total for Vendor: | 112.30 | | | | | |
| 41548 | | 705 SEA WESTERN FIRE APPARATUS & | 1,837.40 | | | | | |
| 1 | INV12702 09/22/21 TURNOUT PANTS | | 738.20 | | | 1000 50 420460 | 224 | 101000 |
| 2 | INV12811 10/01/21 TURNOUT PANTS | | 1,099.20 | | | 1000 50 420460 | 224 | 101000 |
| | | Total for Vendor: | 1,837.40 | | | | | |
| 41614 | | 360 SHIPPING DEPOT | 57.24 | | | | | |
| 1 | 1042 10/31/21 FO1 - J.BUTLER | | 9.35 | | | 1000 10 420510 | 311 | 101000 |
| 2 | 1042 10/31/21 FO1 - R.LUBKE | | 18.14 | | | 1000 10 420510 | 311 | 101000 |
| 3 | 1042 10/31/21 FO1 - C.PORTE | | 19.81 | | | 1000 10 420510 | 311 | 101000 |
| 4 | 1042 10/31/21 FF1 - MARTYNN/POPE | | 9.94 | | | 1000 10 420510 | 311 | 101000 |
| | | Total for Vendor: | 57.24 | | | | | |
| 41616 | | 1419 SOLESTONE REIMBURSEMENT SERVICES | 1,945.47 | | | | | |
| 1 | 12188 10/05/21 MEDICAL SUPPLIES | | 1,945.47 | | | 1000 80 420480 | 222 | 101000 |
| | | Total for Vendor: | 1,945.47 | | | | | |
| 41547 | | 369 STAPLES | 1,112.99 | | | | | |
| 1 | 20384237 10/06/21 NEW STA 4 | | 1,112.99 | | | 1000 10 420510 | 943 | 101000 |
| | | Total for Vendor: | 1,112.99 | | | | | |
| 41617 | | 374 STEEL SMITH TANK & EQUIPMENT | 505.28 | | | | | |
| 1 | 18506 10/15/21 347 | | 505.28 | | | 1000 20 420440 | 270 | 101000 |
| | | Total for Vendor: | 505.28 | | | | | |

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|------------------|---|--|-------------------------|---------|------|----------------|-------------|-----------------|
| 41615 | | 375 STINE ELECTRONICS | 435.00 | | | | | |
| 1 | 24787 09/29/21 RADIO REPAIRS | | 435.00* | | | 1000 20 420440 | 371 | 101000 |
| | | Total for Vendor: | 435.00 | | | | | |
| 41545 | | 1767 SWANK ENTERPRISES | 138,684.27 | | | | | |
| 1 | 4019 09/25/21 NEW STA 4 | | 138,684.27 | | | 1000 10 420510 | 943 | 101000 |
| | | Total for Vendor: | 138,684.27 | | | | | |
| 41618 | | 1730 Teleflex LLC | 1,350.00 | | | | | |
| 1 | 9504578923 10/14/21 MEDICAL SUPPLIES | | 1,115.50 | | | 1000 80 420480 | 222 | 101000 |
| 2 | 9504615378 10/22/21 MEDICAL SUPPLIES | | 234.50 | | | 1000 80 420480 | 222 | 101000 |
| | | Total for Vendor: | 1,350.00 | | | | | |
| 41554 | | 87 TIM DEVOS | 169.29 | | | | | |
| 1 | 21.1021 10/21/21 STA 1 | | 6.97 | | | 1000 50 420460 | 361 | 101000 |
| 2 | 21.1021 10/21/21 318 | | 2.38 | | | 1000 20 420440 | 270 | 101000 |
| 3 | 21.1021 10/21/21 318 | | 60.94 | | | 1000 20 420440 | 270 | 101000 |
| 4 | 21.1021 10/21/21 STA 1 | | 99.00 | | | 1000 50 420460 | 361 | 101000 |
| 41571 | | 87 TIM DEVOS | 34.99 | | | | | |
| 1 | 21.1031 10/31/21 SMALL TOOLS | | 34.99 | | | 1000 20 420440 | 234 | 101000 |
| | | Total for Vendor: | 204.28 | | | | | |
| 41619 | | 463 TRI ARC, INC. | 31.00 | | | | | |
| 1 | R20174 10/31/21 CYLINDER RENT | | 31.00 | | | 1000 10 420510 | 356 | 101000 |
| | | Total for Vendor: | 31.00 | | | | | |
| 41553 | | 408 VERIZON WIRELESS | 376.05 | | | | | |
| 1 | 9890461423 10/11/21 WIRELESS | | 376.05 | | | 1000 10 420510 | 345 | 101000 |
| | | Total for Vendor: | 376.05 | | | | | |
| 41621 | | 712 WATEROUS COMPANY | 506.62 | | | | | |
| 1 | P2R0780001 10/15/21 SHOP | | 506.62 | | | 1000 20 420440 | 270 | 101000 |
| | | Total for Vendor: | 506.62 | | | | | |

11/05/21
08:41:44

MISSOULA RURAL FIRE DISTRICT
Claim Details
For the Accounting Period: 10/21

Page: 14 of 15
Report ID: AP100V

* ... Over spent expenditure

| Claim/ Line # | Check Invoice #/Inv Date/Description | Vendor #/Name/ Invoice #/Inv Date/Description | Document \$/ Line \$ | Disc \$ | PO # | Fund Org Acct | Object Proj | Cash Account |
|------------------|--|--|-------------------------|---------------|-------------------|----------------|-------------|-----------------|
| 41620 | | 782 WESTERN STATES EQUIPMENT COMPANY | 7,970.27 | | | | | |
| 1 | IN00181193 10/20/21 STA 2 | | 3,129.94* | | | 1000 20 420440 | 301 | 101000 |
| 2 | IN00179319 10/01/21 STA 1 | | 1,093.26* | | | 1000 20 420440 | 301 | 101000 |
| 3 | IN00179341 10/01/21 STA 5 | | 1,213.16* | | | 1000 20 420440 | 301 | 101000 |
| 4 | IN00179335 10/01/21 STA 6 | | 1,138.88* | | | 1000 20 420440 | 301 | 101000 |
| 5 | IN00180750 10/15/21 STA 2 | | 1,094.38* | | | 1000 20 420440 | 301 | 101000 |
| 6 | IN00180740 10/15/21 STA 2 | | 300.65* | | | 1000 20 420440 | 301 | 101000 |
| | | Total for Vendor: | 7,970.27 | | | | | |
| 41622 | | 1724 WEX Bank | 4,012.69 | | | | | |
| 1 | 75558381 10/31/21 FUEL | | 4,012.69 | | | 1000 20 420440 | 231 | 101000 |
| | | Total for Vendor: | 4,012.69 | | | | | |
| 41572 | 79322S | 1818 ZANON FULBRIGHT | 39.95 | | | | | |
| 1 | 21.1028 10/28/21 PRE HOSP.TRAUMA LIFE-2.FULBRI | | 39.95 | | | 1000 60 420490 | 380 | 101000 |
| | | Total for Vendor: | 39.95 | | | | | |
| | | # of Claims | 95 | Total: | 370,633.11 | | | |

11/05/21
08:41:44

MISSOULA RURAL FIRE DISTRICT
Fund Summary for Claims
For the Accounting Period: 10/21

Page: 15 of 15
Report ID: AP110

| Fund/Account | Amount |
|---|---------------------|
| 1000 GENERAL FUND | |
| 101000 CASH ON DEPOSIT - COUNTY TREASURER | \$370,633.11 |
| Total: | \$370,633.11 |

Claims reviewed and approved for payment at the Regular scheduled Missoula Rural Fire District Board of Trustee Meeting held Tuesday, November 9th, 2021, at 7:00 PM.


_____ Melissa Schnee, Office Manager

_____ Ben Murphy, Chairman

_____ Dick Mangan, Secretary

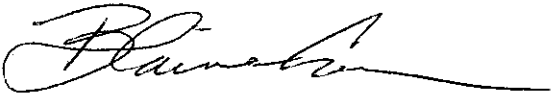
Announcement of Intent to Retire

November 3, 2021

Chief Newman and Board of Trustees:

May this letter serve as my intent to retire, effective December 10, 2022. As per the L2457 C.B.A., this exceeds the requirement in Article 22 as a one-year notice. December 2, 2022 will mark my 20th year of career service at Missoula Rural Fire District. I am proud to have served my District and community over these years. Missoula Rural Fire District has been much more than a place of employment to me and my family. I will cherish all the people I have had the pleasure to work with and develop a close friendship with.

Sincerely,

A handwritten signature in black ink, appearing to read "Blaine Cowan", with a long horizontal flourish extending to the right.

Blaine Cowan

Battalion Chief/ Training Officer

Forest Brown
536 Lookout Trail
Stevensville, MT 59870

Chris Newman
Missoula Rural Fire District
2521 South Avenue West
Missoula, MT 59804

Chief,

Please accept this as official notice of my resignation. My last day at Missoula Rural Fire District will be January 8th, 2022.

I am grateful for the 18 ½ years that I have had the privilege to serve as a member of Missoula Rural Fire District. It has been an honor to work alongside all members of this organization both past and present. I wish you and the entire team a successful future.

Sincerely,

A handwritten signature in black ink, appearing to read 'Forest Brown', with a long horizontal flourish extending to the right.

Forest Brown

10-25-21



MISSOULA RURAL FIRE DISTRICT

2521 South Avenue West • Missoula, Montana 59804

(406) 549-6172 • FAX (406) 549-6023

www.mrfdfire.org

October 07, 2021

Jim Tripp
107 Broadview Place
Missoula, MT 59803

Dear Jim Tripp,

On behalf of the firefighters and staff of the Missoula Rural Fire District, we would like to thank you for the custom cribbage board. It was very kind to have hand delivered it to our Station 1 Headquarters in Missoula. This was a considerate reminder of the kindness and goodwill of our neighbors.

Sincerely,

Chris Newman
Fire Chief
Missoula Rural Fire District

CN/jc

Return to: City Clerk
City of Missoula
435 Ryman Street
Missoula MT 59802-4297

RESOLUTION NUMBER 8554

A resolution to annex and incorporate within the boundaries of the City of Missoula, Montana a certain parcel of land described as Tract 6 of Certificate of Survey #4623 and Lot 3A in Block 2 of Charlies Addition Number 1 and adjacent England Boulevard right-of-way, located in the Southeast 1/4 of Section 7, Township 13 North, Range 19 West, P.M.M. and zone the property B2-2 Community Business, based on the findings of fact in the staff report, subject to the recommended condition of annexation.

LEGAL DESCRIPTION: Tract 6 of Certificate of Survey #4623 and Lot 3A in Block 2 of Charlies Addition Number 1, and adjacent England Boulevard right-of-way, located in the Southeast 1/4 of Section 7, Township 13 North, Range 19 West, P.M.M, and shown on Exhibit A,

WHEREAS, Stewart M Long III and Albert Osellame c/o EL MAR LLC, owners of 100% of the property described herein as Tract 6 of Certificate of Survey #4623 and Lot 3A in Block 2 of Charlies Addition Number 1 (1.73 acres), has filed Petition No. 10077 with the City Clerk requesting annexation and waiving the need to prepare a service plan for the annexation; and

WHEREAS, it is the Missoula City Council's decision to consider this petition for annexation pursuant to the statutory annexation by petition method set forth in Title 7 Chapter 2 Part 46 Section 4601 (3)(a)(ii) Montana Code Annotated (MCA); and

WHEREAS, the herein described property is within the City of Missoula Utilities Service Area boundary, the City has current and future capacity to serve the property and development, and the owners/developers will pay all costs to extend the municipal sewer and water service to the property; and

WHEREAS, the City Council desires the annexation and zoning of the herein described property be conditioned upon annexation subject to the following condition:

1. The petitioner shall obtain an avigation easement from the Airport Authority, in compliance with the Airport Influence Area Resolution, and present evidence of the easement, subject to the review and approval of Development Services, prior to issuance of a building permit for the first building to be constructed on the property.

WHEREAS, Section 7-2-4211 MCA requires municipalities to include the full width of any public street or road rights-of-way that are adjacent to the property being annexed; and

WHEREAS, the England Boulevard right-of-way adjacent to Lot 3A in Block 2 of Charlies Addition Number 1 is not within the municipal boundary of the City of Missoula, therefore the City has included the full width of the England Boulevard right-of-way in the annexation boundary; and

WHEREAS, the parcel described herein is currently zoned C-C2 General Commercial in the County and the recommended zoning in the City is B2-2 Community Business in accordance with MCA 76-2-303(3)(a)(iii) and Missoula Municipal Code criterion 20.85.040(1)(2c), it is the intention of the City of Missoula to annex this property with the recommended city zoning. FURTHER, the parcel is situated adjacent to City Council Ward Area No. 2 and the Captain John Mullan Neighborhood Council District, and it is the intention of the Council to add this parcel to said Ward and Neighborhood Council District; and

WHEREAS, the Council of the City of Missoula passed and adopted Resolution Number 8537, approved by the Mayor on 8/23/2021, stating the City's intention to consider extending the City limits to include the within described properties. Council set a public hearing for 9/13/2021 at its regularly scheduled City Council meeting to hear all matters pertaining to the annexation and zoning of said property; and

WHEREAS, the *Missoulian* published notice of such proposed extension of the city limits on 8/15/2021 and 8/22/2021 as provided by Section 76-2-303 and 7-1-4127 MCA; and

WHEREAS, in the judgment of the City Council of the City of Missoula, it is deemed to be in the best interest of the City of Missoula, the inhabitants thereof and the current and future inhabitants of the parcel of land described herein, which have petitioned for annexation and are within the urban growth boundary, that the boundaries of the City of Missoula shall be extended to include the same within the corporate limits.

NOW, THEREFORE BE IT RESOLVED that the corporate limits of the City of Missoula are hereby extended to incorporate and annex the property described herein; and

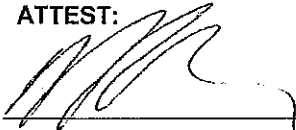
BE IT FURTHER RESOLVED that the parcel is hereby zoned B2-2 Community Business in the City. **FURTHER**, that the parcel is hereby assigned to City Council Ward Area No. 2 and the Captain John Mullan Neighborhood Council District; and

BE IT FURTHER RESOLVED that the minutes of City Council of the City of Missoula, Montana, incorporate this resolution; and

BE IT FURTHER RESOLVED that if the city annexation of any lot(s), parcel(s), block(s) or tract(s) of land annexed into the city pursuant to this city annexation resolution or any provision of this resolution is ever held to be invalid or unconstitutional, the City Council hereby declares that any such decision shall not affect the validity of the annexation of the remaining lot(s), parcel(s), block(s) or tract(s) of land annexed into the city or the remaining provisions of this resolution. The City Council hereby declares that it would have passed this resolution and annexed each lot(s), parcel(s), block(s) or tracts(s) of land into the city as well as each provision of this resolution irrespective of the fact that the annexation of any one or more lot(s), parcel(s), block(s) or tract(s) of land annexed into the city or provision of this resolution may have been declared invalid or unconstitutional, and if for any reason the annexation of any lot(s), parcel(s), block(s), tract(s) of land or any provision of this resolution should be declared invalid or unconstitutional, then the annexation of the remaining lot(s), parcel(s), block(s) or tracts(s) of land and resolution provisions are intended to be and shall be in full force and effect as enacted by the City Council.


PASSED AND ADOPTED this 20th day of September, 2021.

ATTEST:



Martha L. Rehbein, CMC
City Clerk

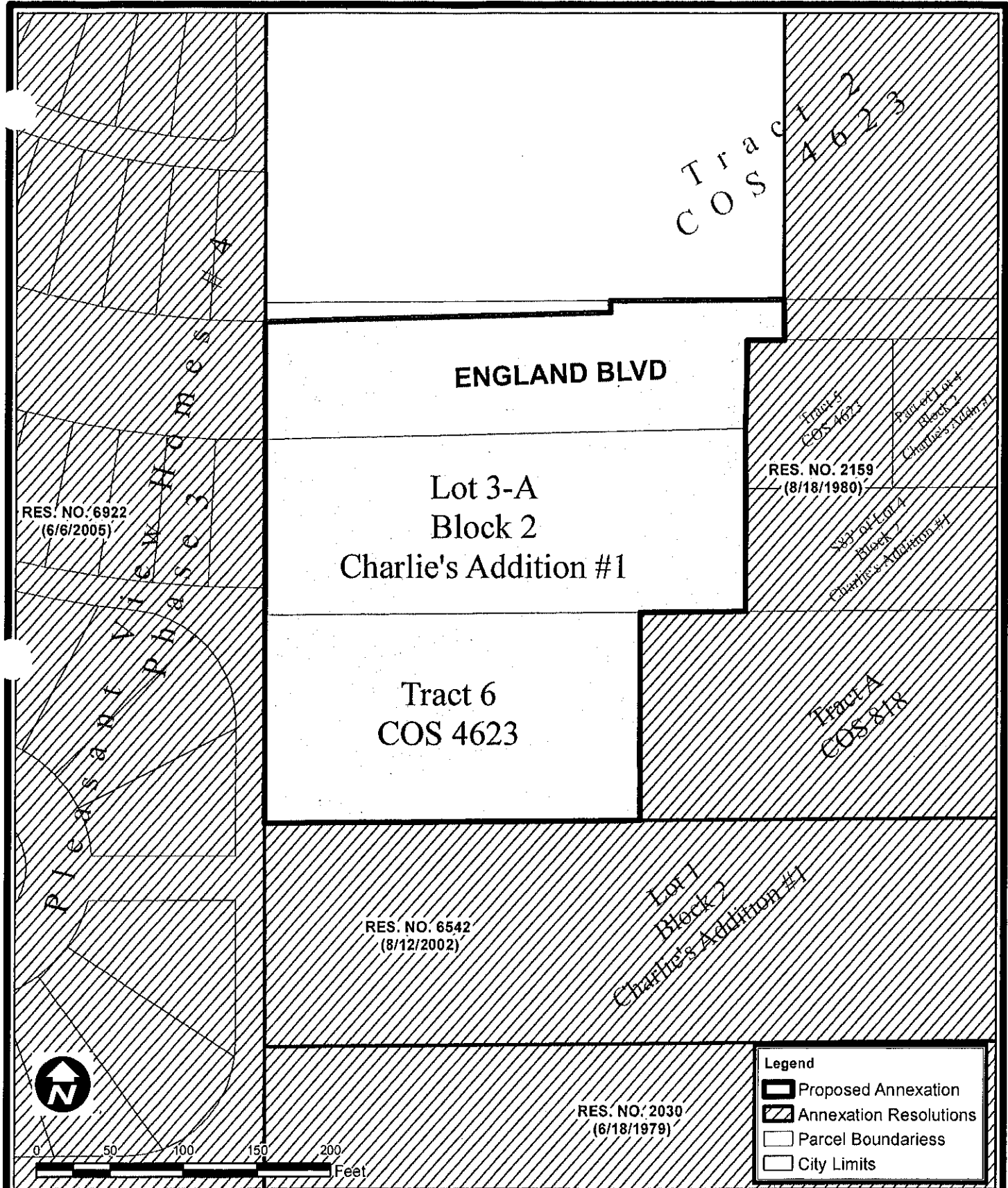
APPROVED:



John Engen
Mayor

(SEAL)





**Lot 3-A of Block 2 Charlie's Addition #1 & Tract 6 of C.O.S. 4623
and Adjacent England Blvd. Right-of-Way**

EXHIBIT 'A'

All Located in Section 7, T.13 N., R.19 W., P.M.M.

Prepared by: CITY OF MISSOULA GIS SERVICES

October 2021 IT Report

- New Station 4 preparations occupied a little less time this month comprising new network switch configurations and preparing new computers for CAD display and Station Meetings.
- Reinstalled UniFi management software on a domain controller for more convenient access. This software manages all stations' Wi-Fi access points and our new network switches remotely on a single "dashboard".
- Modified online helpdesk service setup to make more use of its capabilities to track service requests and maintain long term records of helpdesk activities.
- Followed up with New World update to correct staffing problem.
- Misc. Domain Control configurations
 - Correct a few users' login problems
 - New Hazmat distribution list
 - General Active Directory maintenance
 - Remove departing resident and update Microsoft licensing
- Attended SonicWall phishing webinar
- Finished taking apparatus photos
- Activated legacy Firehouse software server virtual machine for an access request
- Updated Virtual Machine Server backups
- Reviewed procedures with Univision in the event of needing their onsite support assistance
- On vacation from October 20 through 30.

Joe Ford
IT Manager

Business Inspections (re-inspections):

- Berendsen Fluid Oct. 21
- Aqua Products Oct. 21

Certificate of Occupancy Finals (Business)

Sprinkler and Alarm System Inspections (Test)

Petition for Annexation

Residential Sprinkler Final, Rough-Ins, and C of O (residential) Inspections

- 10936 Bruin Lane Oct. 4
- 6229 Pitch Pine Ct. Oct. 20

Cistern Inspections

Hydrant Flow Tests

Lockboxes

Community Risk Reduction, Fire Prevention, and Code Compliance

- Two (2) Puppet Shows at Lolo Elementary Oct. 5
- Spoke with Capt. Huleatt re: Facebook posts for Fire Prevention Week. Oct. 5
- Puppet Show @ Desmet Elementary School Oct. 6
- Two (2) Puppet Shows @ FTN Elementary Oct. 6
- Puppet Show @ Valley Christian Oct. 7
- Two (2) puppet shows @ Jeannette Rankin Oct. 7
- Two (2) puppet shows @ Lewis & Clark Oct. 12
- Puppet show @ Bonner Elementary Oct. 12
- ESFR vs CMSA sprinkler requirements for I-State project – NFPA 13 research Oct. 14 & 18
- Fire Hazard Assessment – Highland Drive Oct. 18
- Puppet Show @ Lowell School Oct. 19
- Per CAPS request, provided comments on C & H subdivision covenant amendments Oct. 27
- Per CAPS request, provided comments on Deer Creek Storage expansion project Oct. 27

Classes/Training

- First Due online training re: Conducting the Inspection. Oct. 5

Fire Investigations

Plan Reviews

- 6264 Rowan St. Oct. 4
- New storage building for NW Paint in Bonner Oct. 27
- 2004 Diamond Lil Cluster (sprinklers) Oct. 28

Pre-Plans via First Due:

Assignments and Other Activities

- DRT meeting Oct. 5
- Meeting with Chief Christopherson and Dodd re: CRR & accreditation Oct. 6

- Researched inspections, classes, and training for CFPE & CFI-I recertification Oct. 12
- Officer's meeting Oct. 14
- Reviewed Chief Christopherson files for status Oct. 19
- DRT meeting Oct. 21

**MISSOULA RURAL FIRE DISTRICT
BOARD OF TRUSTEES**

RESOLUTION NO. 2021-9

**RESOLUTION PROVIDING FOR THE DISPOSITION AND SALE OF
REAL PROPERTY NOT NECESSARY FOR THE CONDUCT OF FIRE DISTRICT
BUSINESS AND AUTHORIZING ITS SALE BY PUBLIC AUCTION
FOR THE APPRAISED VALUE OF \$585,000.00**

THIS RESOLUTION introduced by Fire Chief, Chris Newman. Trustee _____ moved to adopt the resolution and the motion was seconded by Trustee _____. The resolution was unanimous.

WHEREAS, on April 14, 1978, the Missoula Rural Fire District acquired real property (9480 Highway 10, East, Bonner) by warranty deed located on a tract of land being in and a part of Block 3, Piltz's Addition, Bonner, Montana, located in the Northwest one-quarter, Section 27, Township 13 North, Range 18 West, Principal Meridian Montana, Missoula County, Montana, more particularly described on Certificate of Survey 1344 attached as Exhibit A and incorporated herein; and

WHEREAS, the Missoula Rural Fire District has since acquired other real property and built a new substation to provide fire protection and emergency medical services to the residents of the area; and

WHEREAS, the construction of the new substation will be completed within the next thirty (30) days and the old substation and property will no longer be necessary for the operations of the Missoula Rural Fire District; and

WHEREAS, the Board of Trustees of the Missoula Rural Fire District has determined that retaining the property is not in the best interests of the Missoula Rural Fire District or for the public benefit and welfare; and

WHEREAS, the Missoula Rural Fire District as a political subdivision and unit of local government of the State of Montana and County in which it is located follows statutory requirements applicable to counties when the statutes are silent as to fire districts; and

WHEREAS, the Board of Trustees for the Missoula Rural Fire District has the authority to dispose and sell real property as set forth in Title 7, Chapter 8, Part 25 MCA; and

WHEREAS, § 7-8-2502, MCA allows the sale of any fire district owned land not necessary to the conduct of fire district's business; and

WHEREAS, § 7-8-2511, MCA allows the fire district to order a public auction for the sale of fire district real property; and

WHEREAS, the land has been appraised by a disinterested certified general real estate appraiser in accordance with § 7-8-2513, MCA to determine the value of the property for the purpose of the sale; and

WHEREAS, the Board of Trustees received an appraisal of the property in the amount of \$585,000.00; and

WHEREAS, the Board of Trustees may not sell the property at public auction for less than appraised value; and

WHEREAS, the Board of Trustees has determined that the property is no longer necessary or useful for the operation and management of the fire district; and

WHEREAS the Board of Trustees has contracted with Ballenger Auctioneers, LLC to conduct a sale of the property by public auction.

NOW, THEREFORE, BE IT RESOLVED:

1. The Board of Trustees of the Missoula Rural Fire District adopts those necessary provisions of Title 7, Chapter 8, Part 25 MCA in order to sell the real property as described above at public auction.
2. Said real property owned by the Missoula Rural Fire District is not necessary to the conduct of the business of the Fire District and is classified for disposal.
3. The Board of Trustees authorizes and orders the sale of the real property at public auction for no less than the appraised value of \$585,000.00 with notice prepared and published as set forth in Title 7, Chapter 8, Part 25 MCA.
4. The public auction will be held on January 15, 2022 at 12:00 p.m. at a publicly accessible location on the real property to be sold.
5. The public auction will be conducted by Ballenger Auctioneers, LLC.
6. Said public auction may include use of an internet website or other online locations to facilitate the public's opportunity to participate at the sale.

PASSED, ADOPTED, AND APPROVED this 9th day of November, 2021.

**MISSOULA RURAL FIRE DISTRICT
BOARD OF TRUSTEES**

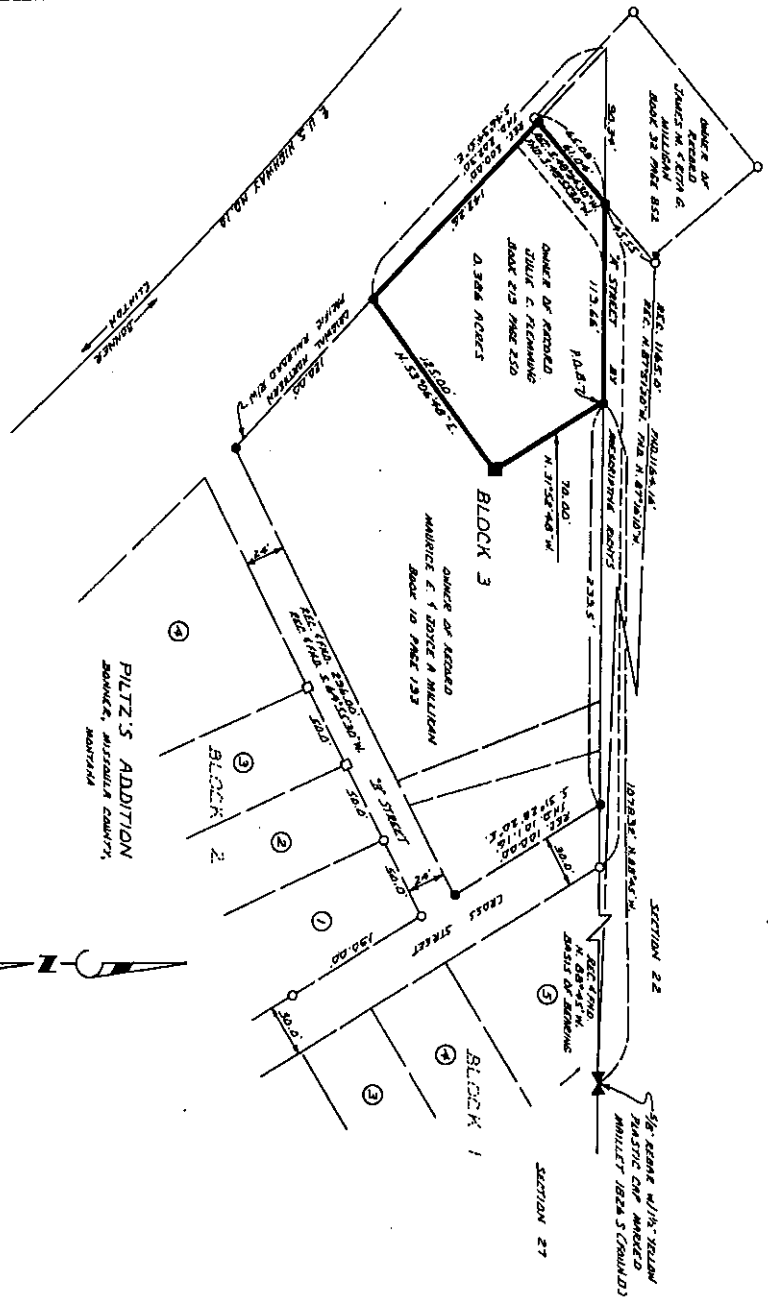
Ben Murphy,
Chair, Board of Trustees

ATTEST:

Dick Mangan
Secretary, Board of Trustees

~ CERTIFICATE OF SURVEY ~

TO ESTABLISH A TRACT OF LAND BEING SHOWN AS PART OF BLOCK 3, PLITZ'S ADDITION, BANNER, MONTANA, LOCATED IN THE NORTHWEST ONE-QUARTER (N.W. 1/4), SECTION 27, TOWNSHIP 13 NORTH, RANGE 18 WEST, PRINCIPAL MERIDIAN MONTANA, MISSOULA COUNTY, MONTANA.



~ LEGEND ~

- A - BAPT SPKIC (GROUND) DIMENSIONED
- O - 3/4\"
- - 2\"
- - 5/8\"
- ▲ - 1/2\"
- - 1/4\"



~ LAND SURVEYOR'S CERTIFICATE ~

I HEREBY CERTIFY THE ATTACHED PART IS A TRUE REPRESENTATION OF A SURVEY MADE UNDER MY SUPERVISION DURING THE MONTH OF SEPTEMBER 1977 AND FURTHER THAT THIS CERTIFICATE OF SURVEY HAS BEEN PREPARED IN CONFORMANCE WITH THE MONTANA SUBDIVISION AND PLATTING ACT (SECTION 11-3803 THROUGH 11-3878 B.C.M. 1977).

Charles R. Peterson
 CHARLES R. PETERSON, REGISTERED LAND SURVEYOR, MONTANA REGISTRATION NO. 31005, MISSOULA, MONTANA

~ LEGAL DESCRIPTION ~

A TRACT OF LAND BEING IN AND A PART OF BLOCK 3, PLITZ'S ADDITION, BANNER, MONTANA, LOCATED IN THE NORTHWEST ONE-QUARTER (N.W. 1/4), SECTION 27, TOWNSHIP 13 NORTH, RANGE 18 WEST, PRINCIPAL MERIDIAN MONTANA, MISSOULA COUNTY, MONTANA, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTH ONE-QUARTER SECTION CORNER OF SECTION 27, TOWNSHIP 13 NORTH, RANGE 18 WEST, PRINCIPAL MERIDIAN MONTANA, MISSOULA COUNTY, MONTANA, THENCE N. 89° 45' 00\"

~ PURPOSE OF SURVEY ~

THIS SURVEY IS BEING MADE FOR THE PURPOSE OF A SUBDIVISION SINCE IT IS A RETROFITMENT OF AN EXISTING TRACT OF LAND.

FINAL APPROVAL OF THIS CERTIFICATE OF SURVEY HAS BEEN GRANTED BY:

MISSOULA COUNTY SURVEYOR:
Paula M. Bell
 DATE: 08/31/77

| | | | |
|-----|-----|-----|----|
| 1/4 | SEC | T | R. |
| 27 | 13N | 18W | |

CERTIFICATE OF SURVEY NO. 1344

1410052
 I received and find this instrument to be correct and true to the facts as stated therein. A witness to my hand and the seal of Missoula County, State of Montana, this 1st day of September, 1977.

EMPLOYMENT AGREEMENT

THIS AGREEMENT, made and entered into this 17th day of October 2021, by and between Missoula Rural Fire District, a Rural Fire District pursuant to § 7-33-2105, M.C.A., hereinafter called ("the District" or "the Board"), and Jenn Culp, hereinafter called "Employee", both of whom understand as follows:

W I T N E S S E T H:

WHEREAS, the District desires to employ the services of Employee as Administrative Assistant of Missoula Rural Fire District; and

WHEREAS, it is the desire of the District to provide certain benefits, establish certain conditions of employment, and set working conditions of Employee; and

WHEREAS, it also is the desire of the District to do as follows: (1) secure and retain the services of Employee and provide inducement for her to remain in such employment, (2) make possible full work productivity by assuring Employee's morale and peace of mind with respect to future security, (3) act as a deterrent against malfeasance or dishonesty for personal gain on the part of Employee, and (4) provide a just means for terminating Employee's services at such time as she may be unable to satisfactorily discharge her duties or when the District may otherwise desire to terminate her employment; and

WHEREAS, Employee desires to accept employment as Administrative Assistant of Missoula Rural Fire District.

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the parties agree as follows:

Section 1. Duties

The District hereby agrees to employ Employee as Administrative Assistant to perform the functions and duties specified in the policies, rules, regulations, and standard operating guidelines of Missoula Rural Fire

District and in the laws and administrative rules of the State of Montana and to perform other lawful and proper duties and functions as the Board shall from time-to-time assign.

Section 2. Term

A. Nothing in this Agreement shall prevent, limit, or otherwise interfere with the right of the Board to terminate the services of Employee at any time, subject to the provisions set forth in Section 4, paragraphs A and B, of this Agreement.

B. Employee agrees to remain in the exclusive employ of the District through and including June 30th, 2022, the termination date, and neither to accept other employment nor become employed by any other employer until after the termination date, unless the termination date is affected as hereinafter provided.

The term "employed" shall not be construed to include occasional teaching, writing, consulting, or military reserve service performed during Employee's time off.

C. In the event either party fails to give the other party written notice of the party's intent not to extend the employment relationship under this Agreement at least 90 days prior to the termination date, this Agreement shall be extended on the same terms and conditions as herein provided, for an additional two year term.

Section 3. Suspension

The District may suspend Employee with or without full pay and benefits at any time during the term of this Agreement, but only under the following circumstances:

- (1) A majority of the Board and Employee agree, or
- (2) After a public hearing, a majority of the Board votes to suspend Employee for just cause. In this case, the Board must give Employee written notice setting forth any charges against Employee at least ten calendar days

prior to the public hearing.

Section 4. Termination

A. In the event the District at any time during the term of this Agreement reduces Employee's salary or other financial benefits in a greater percentage than it implements in an across-the-board reduction of the same for all its other employees, or in the event the District refuses, within 30 calendar days following receipt of written notice to comply with any other salary or benefit provision of this Agreement, or if Employee resigns following the boards suggestion, whether formal or informal, that she resign, then, in that event, Employee may deem herself "terminated" for purposes of the above Termination provision on the following respective dates: (1) the date of the first pay day following the reduction in salary or financial benefit, (2) the 31st calendar day after written notice is given to comply with a salary or benefit provision of this Agreement, or (3) the date Employee resigns. Employee may also be terminated by the District upon a showing of cause. Employee shall have the right to a review of the termination by the Board. Its decision, after hearing, shall be final.

B. In the event Employee voluntarily resigns her position with the District before expiration of the term of this Agreement unless the parties otherwise agree, Employee shall give the District two weeks advance written notice.

Section 5. Compensation and Benefits

The District agrees to pay Employee an annual base salary for services rendered to the District under this Agreement, (see Section 17. Base Wage Schedule). The base salary is payable in installments at the same time as other employees are paid. Employee will be on probation for one year from date of hire. In addition, the District agrees to do as follows:

- (a) Provide Employee a clothing allowance of \$300 per year.
- (b) Provide Employee longevity pay calculated at the rate of one and

three fourth percent (1.75%) of the base pay of \$1,100.00 per year of service per month.

(c) The District agrees to an eight (8) month contract, October 17th, 2021 through June 30, 2022.

Section 6. Performance Evaluation

A. Twice annually, the Fire Chief and/or the Finance/Human Resource Director shall annually review and evaluate Employee's performance, once prior to December 1 and once prior to June 1.

B. Twice annually, the Fire Chief and/or Finance/Human Resource Director and Employee shall define the goals and performance objectives which they determine necessary for proper operation of the District and attainment of the Board policy objectives. They shall further establish a relative priority among those various goals and objectives and shall reduce the prioritized goals and objectives to writing. The goals and objectives shall generally be attainable within both the time limitations specified and the annual operating and capital budgets and appropriations provided.

C. In effecting the provisions of this Section, the District and Employee mutually agree to abide by the provisions of applicable law.

Section 7. Hours of Work

Employee shall be required to work Monday through Friday of each week, normally 8:00 a.m. to 5:00 p.m., not to exceed 80 hours in a 14-day period.

Compensatory time or overtime will accrue at a rate of time and one-half and will be allowed for time worked in excess of 40 hours per week.

Employee shall notify and receive the Finance/Human Resource Director's approval prior to taking any time off from work and prior to working any time in excess of 40 hours in a single work week.

Employee may request a compensatory time payout of up to 40 hours of earned time annually. The Employee must make the request in writing prior to November 1st. The request must include the employee's name and number of

earned hours being requested for the payout. The payout hours will be based on earned hours at the time of the payout. The payout will be paid to the employee during the first payroll in December.

Section 8. Vacation, Sick and Military Leave

A. Employee shall accrue and have credited to her personal account vacation and sick leave credits at the same rate as other general employees of the District.

B. Employee shall be entitled to military reserve leave time pursuant to state law and District policy.

C. An employee who terminates her employment is entitled to a lump sum payment equal to 25% (twenty-five percent) of the pay attributed to the accumulated sick leave. An employee, who completes twenty years (20) of service with the District and submits notice one calendar year prior to her retirement, is entitled to a lump sum payment of 75% (seventy five percent) of the pay attributed to sick leave. The Board of Trustees may waive the one-year notice requirement. An employee who leaves the service of the District because of disability is entitled to 100% (one hundred percent) of the pay attributed to sick leave. The pay shall be computed on the basis of the employee's salary at the time she terminates her employment, retires from the District, or leaves with disability. An employee of the District who received a lump sum payment and who is again employed by the District shall not be credited with any leave for which she has been previously compensated.

Section 9. Disability, Health, and Life Insurance

A. The District agrees to provide hospitalization, surgical, and comprehensive medical insurance, dental insurance, disability insurance, and optical insurance for Employee and her dependents and to pay the premiums thereon equal to that which is provided all other District employees, or in the event no such plans exist, to provide the foregoing described insurance

for Employee.

B. Employee, at the District's discretion, agrees to submit once per calendar year to a complete physical examination by a qualified physician allowed by the District, which shall pay the cost of the examination and which shall receive a copy of all medical reports related to the examination.

Section 10. Retirement

The District agrees to execute all necessary agreements provided by the Montana State Public Employees Retirement System. In addition to the salary the District pays Employee, the District agrees to pay the MPERA Employer Contribution Rate for PERS on Employee's behalf.

The District agrees to execute all necessary agreements provided by the Social Security Administration.

Employee's retirement will also be funded in an amount equal to six (6) percent of Employee's total wage to be paid by the District into a qualified tax-deferred retirement program.

Section 11. Indemnification

The District shall defend, save harmless, and indemnify Employee against any tort, professional liability claim or demand, or other legal action, whether groundless or otherwise, arising out of an alleged act or omission occurring in the performance of Employee's duties as Administrative Assistant. The District will compromise and settle any such claim or suit and pay the amount of any settlement or judgment rendered thereon.

Section 12. Bonding

The District shall bear the full cost of any fidelity or other bond required of Employee under any law or ordinance.

Section 13. Other Terms and Conditions of Employment

A. The District, in consultation with the Fire Chief, shall fix any such other terms and conditions of employment as it may determine from time

to time, relating to Employee's performance, provided such terms and conditions are not inconsistent or in conflict with the provisions of this Agreement, the District, the District policies, rules, regulations, or any law.

B. All provisions of District policies, regulations, and rules relating to vacation and sick leave, retirement and pension system contributions, holidays, and other fringe benefits and working conditions, as those provisions now exist or hereafter may be amended, also shall apply to Employee as they would to other District employees.

Section 14. No Reduction in Benefits

The District shall not at any time during the term of this Agreement reduce the salary, compensation, or other financial benefits of Employee except at the same percentage as it implements in an across-the-board reduction of the same for all District employees.

Section 15. Notices

Notices given pursuant to this Agreement shall be given by depositing the written notice in the custody of the United States Postal Service, Certified mail, first class postage prepaid, return receipt requested, and addressed as follows:

(a) District: MRFD Board of Trustees, Chairman
Missoula Rural Fire District
2521 South Avenue West
Missoula, MT 59804

(b) Employee: Jenn Culp
7211 Uncle Robert Lane, Apt 9
Missoula, MT 59803

Alternatively, notices required pursuant to this Agreement may be personally served upon the other party by a commercial delivery service. Notice is deemed given as of the date of personal service of the written notice or as of the date of depositing such written notice with the United States Postal Service as hereinbefore described.

Section 16. General Provisions

A. This Agreement shall constitute the entire agreement between the parties.

B. This Agreement shall be binding upon and inure to the benefit of Employee's heirs at law and executors of Employee.

C. This Agreement shall become effective commencing the 17th day of October 2021.

D. If any provision, or any portion thereof, contained in this Agreement is held unconstitutional, invalid, or unenforceable, the remainder of this Agreement shall be deemed severable, shall not be affected, and shall remain in full force and effect.

E. This Agreement shall be used solely for the purpose of contract between the named parties. It shall not be binding upon the District as precedent for the named Employee or others employed by the District.

Section 17. Base Wage Schedule


Effective October 17, 2021, through June 30th, 2022.

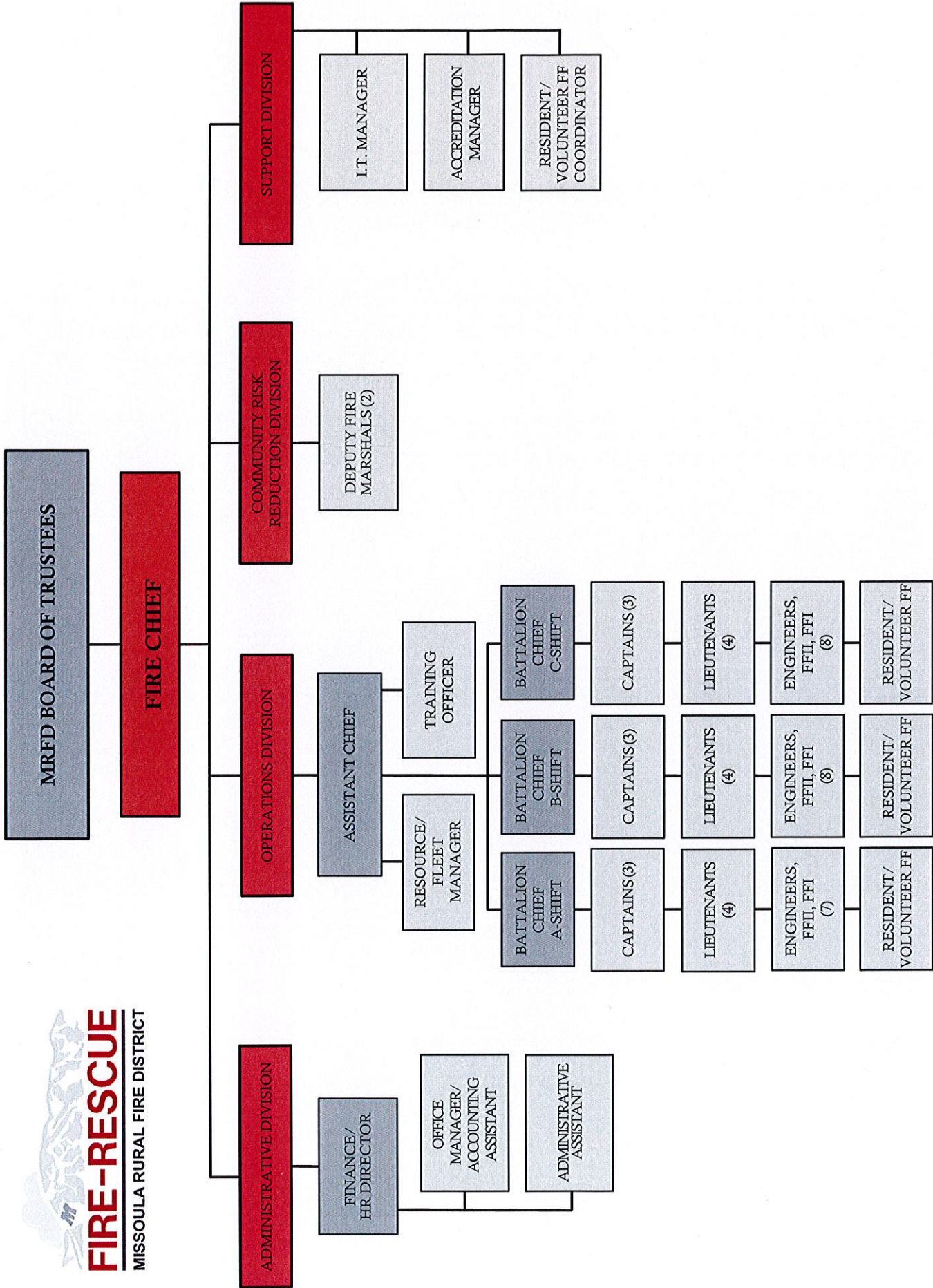
October 17, 2021-June 30, 2022, \$35,360.00 (Annually)

IN WITNESS hereof, Missoula Rural Fire District has caused this Agreement to be signed and executed on its behalf by its Board, and the Employee has signed and executed this Agreement, both in duplicate, the day and year first written above.

Employer:
Missoula Rural Fire District
Board of Trustees

Employee:
Jenn Culp
Administrative Assistant





APPROVED: _____ DATE: _____
 CHRISTOPHER M. NEWMAN, FIRE CHIEF

MISSOULA RURAL FIRE DISTRICT ORGANIZATIONAL CHART

Green—A-Shift

Black—B-Shift

Red—C-Shift

November 2022

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|-----|--------------------|--------------|------------------|---------------------------------|---------------|----------------------|
| 30 | 31 | 1 | 2 | 3 Training Committee Meeting | 4 PP10\$ | 5 |
| 6 | 7 Union Meeting | 8 Holiday | 9 BOT Meeting | 10 Officer Meeting | 11 Holiday | 12 Car Seat Event |
| 13 | 14 | 15 | 16 | 17 | 18 PP11\$ | 19 |
| 20 | 21 | 22 | 23 | 24 Holiday | 25 | 26 |
| 27 | 28 | 29 | 30 | 1 | 2 \$ | 3 |